

On Letterhead of Authorizing Municipality

Issuance date not more than 6 mo old

To: NYS Dept of Health
Bureau of Emergency Medical Services
Re: Statement of authority to provide public EMS

This is to serve notice that *<insert name of municipal authority>* has granted authority to *<insert name of public service entity>* to provide emergency medical care, as defined by Article 30 of NYS Public Health Law, to *<insert name of geography served>*. Response is on a regular and ongoing basis and is dispatched by *<insert name of public safety answering point (PSAP) / 911 center>*.

The *<insert name of municipal authority>* understands it assumes all liability, to the extent permissible by law, for granting operational authority for such EMS response within its jurisdiction, and requests the issuance by NYS Department of Health an EMS Agency ID code to *<insert name of public service entity>*.

Signed,

<Executive Elected or Appointed Municipal Official>
<Full title: ie: Supervisor, Mayor, Chair of Commissioners, etc.>