

DIALING OVERVIEW FOR SUNY CANTON TELEPHONES

IF YOU HAVE BEEN ASSIGNED AN EXTENSION NUMBER THAT BEGINS WITH 315-386-7XXX OR 315-379-3XXX; YOU'VE BEEN GIVEN A NUMBER THAT CAN BE DIALED DIRECTLY FROM ANY OFF CAMPUS NUMBER. THIS IS CALLED A "DID #".

IF YOUR TELEPHONE HAS ONLY A 4 DIGIT NUMBER AND DOES NOT START WITH A 7 OR 3; YOUR EXTENSION CANNOT BE DIALED DIRECTLY FROM OFF CAMPUS, ONLY WITHIN THE CAMPUS SYSTEM. TO BE REACHED BY OFF CAMPUS CALLERS; YOU WOULD NEED TO INFORM THESE CALLERS OF YOUR EXT #, HAVE THEM REACH THE CAMPUS BY DIALING EITHER DIRECTLY TO 315-386-7011 OR TOLL FREE AT 800-388-7123, DIAL 0 AT THE PROMPT AND HAVE THE CAMPUS OPERATOR TRANSFER THE CALL ON TO YOU.

BASIC DIALING INFORMATION:

- ANY 4 DIGIT INTERNAL NUMBERS AND OFF CAMPUS TOLL FREE NUMBERS CAN BE DIALED WITHOUT A "PIN #".
Example- Internal Call: Dial the 4 digit number
 Toll Free: Dial 9+1+ Toll Free Number
- IF YOU HAVE "DID #" YOU CAN BE CALLED FROM ANYWHERE. IF YOU HAVE A non- "DID #" CALLERS WOULD NEED TO KNOW YOUR EXT # AND WOULD REQUIRE CAMPUS OPERATOR ASSISTANCE TO REACH YOU
- FOR ANY OTHER OFF CAMPUS CALLING A "9" NEEDS TO BE DIALED IN FRONT OF THE TELEPHONE NUMBER YOU ARE CALLING AND YOUR 7 DIGIT "PIN #" MUST BE DIALED AFTER YOU DIAL THE NUMBER.

Example of- Non-toll free Long Distance External Call: 518-555-1212

Dial 9+1+518-555-1212, "dial tone returns, Dial your 7 digit Pin #

Non-toll free IN Region External Call (within 315/680 area code): 315-555-1212

Dial 9+315-555-1212, "dial tone returns, Dial your 7 digit Pin #

Your calls will go through.

IF it does not, contact Telecom at x7200.

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