ADVISING REMINDERS FOR SUMMER/FALL 2015

Advising Week (March 30-April 10) has been extended to two weeks this year to allow everyone some time to attend the Inauguration events. The course Registration period begins on April 6th for Summer courses and April 13th for Fall courses. The Master Class Schedule is now available on UCanWeb.

Our office will once again be promoting Advising Week to students via the standard outreach methods plus some silliness (look for us on Monday, March 30th!)

Accessing the CLASS SCHEDULE: The Class Schedule link from the UCanWeb login page is the quickest way to access next semester’s list of classes, and now includes a notes column that indicates any special sections!

- You can use the “Class Schedule Search” page to filter classes by on campus or online (Campus), find the late start classes (Part of Term), or find out exactly what courses fit into that nice open spot MWF at 10:00!

UCanWeb will open for Registration each day at 7:30am. For example, anyone with 60 credits or more can start registering for their classes on April 13th at 7:30 am. Once registration opens, it is open continuously until May 8th. Click HERE for the detailed schedule and instructions from the Registrar’s Office.

Graduating students: It is critical to financial aid eligibility that students who are completing one curriculum and continuing on to another (Certificates to Associate’s or Associate’s to Bachelor’s degrees) fill out a Change of Major Form to request to be in the new program for the start of fall semester. Current students who plan to apply to one of the selective admission programs do so through UCanWeb (see details here).

Student Responsibility: Advisees should take an active role in the advising and scheduling process, but they do need reminders:

a. They schedule their own classes on UCanWeb, no one does it for them.
b. The Registration Period ends at 4:00pm on May 8th. After that, they pay a late fee.
c. They need to be sure to go back out to UCanWeb and accept the charges/make payment arrangements by August 1st.
TEST AUTOPSY

Marianne has been developing a study strategy called the “Test Autopsy”. She is working with students individually or as a class to help them identify what went wrong with that last test so that they can identify exactly how they can do better the next time. Dr. Diane Muehl had Marianne as a guest lecture in her SOC 101 class so that the whole class could gain perspective on how to do better on their tests. Contact us if you have some students that you think could benefit from this analysis.

ACADEMIC JEOPARDY

These are students who currently do not have the minimum GPA to be in Good Standing but aren’t really in the Academic (Probation) Recovery range either (see Satisfactory Academic Progress guidelines). Please make sure your advisees who fall into this range are aware that they must maintain a minimum 2.0 or risk academic probation or suspension. Review the student’s current class schedule and mid-term grades to provide a realistic picture of their progress and recommend action (i.e., Academic Support Services) accordingly.

ADVISOR INFORMATION PANEL

On March 24th, we held an information panel that included Career Services, International Program and Financial Aid. They provided a lot a great tips for advisors to help their students. Here are the highlights that they want all advisors to know.

Career Services: Career Services DOES have interest inventories and strengths inventories for students who are undecided. HOWEVER, there is no such thing as one test that tells the student exactly what they should do for a career. It is not a quick process and takes a significant amount of self-reflection to decide, especially if the student has been “set” on a career goal that is not working out.

International Programs: International students must take at least 9 credits of face-to-face coursework each semester. Erin Lassial will be working to make sure that international students are so noted in their advising folder and on DegreeWorks. Please encourage any international students to check in with the International Programs office if there are any changes to their program (change of major or in expected graduation date).

Financial Aid: Students and advisors should be aware of the Satisfactory Academic Progress (SAP) guidelines for remaining eligible for both federal and state aid. Students who attend part-time may be eligible for some aid if they qualify. Students who are graduating from one program and starting a new one the following semester may not be able to receive any aid for the summer or winter term in between because they are not technically in a degree program.

FIRST YEAR EXPERIENCE

With the assistance of the Office of Institutional Effectiveness, we have done extensive analysis of FYEP 101 and how it affects retention rates. Under the Assessment link of AFYP's website, there is detailed information on the overall retention rates, as well as break-downs by program.

Anyone interested in teaching FYEP 101 this fall can contact our office.