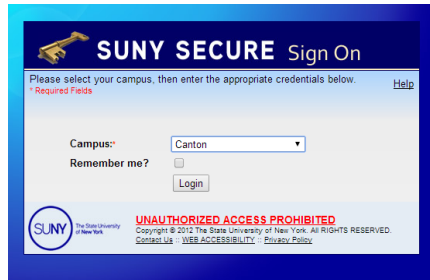


Using DegreeWorks

- 1) Log into **UCanWeb** and go to **Student Menu-> Student Records-> -> Degree Evaluation.**
- 2) You need to log in to the Federated site. Use the same username and password as when your campus email.



- 3) Your degree audit should come up automatically. Review it to make sure that it makes sense to you.

What you will see:

Audits are separated into “blocks” of information

The first block contains your general information. Make sure that this looks right to you.

Degree Block: Overall degree requirements – catalog year, how many total credits needed, if courses are still needed in GER’s or in the major, if the GPA is sufficient for graduation or not

Degree in Associate of Applied Science		Academic Year:	Fall 2012	Credits Required:	62
		GPA:	2.528	Credits Applied:	52
Unmet conditions for this set of requirements: 62 credits are required. You currently have 52, you still need 10 more credits.					
<input checked="" type="checkbox"/> You meet the minimum GPA requirement <input checked="" type="checkbox"/> General Education Requirements <input type="checkbox"/> Major Requirements					
			Skill Needed: See Major in Computer Information Systems section		

General Education Block: *Listed for informational purposes in Associate's degrees*, part of the requirements for Bachelor's degrees. If course is still needed then advice lists all of the courses that could fit that requirement.

SUNY General Education Information						Academic Year:	Fall 2012	Credits Required:	30
						GPA:	2.375	Credits Applied:	16
Unmet conditions for this set of requirements:						If you plan to continue towards a bachelor's degree, 7-10 Classes and 30 credits of General Education Requirements (GER's) are recommended. You currently have 16, you would still need 14.			
This portion of the degree audit is information only and does not affect the awarding of the degree for the program you are following. This reflects the courses offered by Canton that fulfill the SUNY General Education requirements.									
<input checked="" type="checkbox"/>	Mathematics	MATH 141	STATISTICS	B	3	Fall 2013			
<input checked="" type="checkbox"/>	NATURAL SCIENCE REQUIREMENT								
<input checked="" type="checkbox"/>	Natural Science w/Lab included	PHYS 115	BASIC PHYSICS	IP	(4)	Spring 2014			

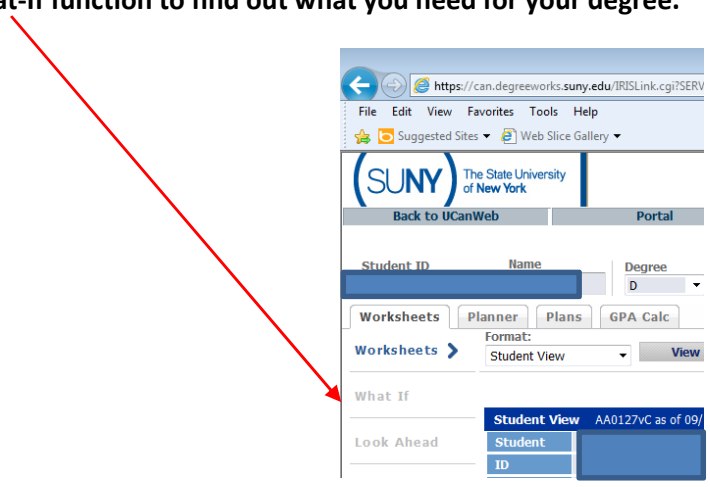
Major Block: Will list all of the courses specifically required for the degree. There can be duplication with the above block, since often a course that is specifically required also meets a GER.

Major in Computer Information Systems						Academic Year:	Fall 2012		
						GPA:	2.528		
<input checked="" type="checkbox"/>	Introduction to Business	BSAD 100	INTRODUCTION TO BUSINESS	C	3	Fall 2012			
<input checked="" type="checkbox"/>	Computer Logic	CITA 152	COMPUTER LOGIC	B	3	Fall 2012			
<input checked="" type="checkbox"/>	Survey of Information Technology	CITA 163	SURVEY OF INFO TECH	A	3	Fall 2012			
<input checked="" type="checkbox"/>	Expository Writing or Oral and Written Expression	ENGL 101	EXPOSITORY WRITING	C+	3	Fall 2013			
<input checked="" type="checkbox"/>	Mathematics Elective	MATH 141	STATISTICS	B	3	Fall 2013			
<input checked="" type="checkbox"/>	Computer Concepts & Operating Systems	CITA 170	COMPUTER CONCEPTS & OP SYSTEMS	C+	3	Fall 2013			
<input checked="" type="checkbox"/>	Operating System Fundamentals	CITA 171	OPERATING SYSTEM USE & ADMIN	C+	3	Fall 2013			
<input checked="" type="checkbox"/>	Computer User Support	CITA 202	COMPUTER USER SUPPORT	IP	(3)	Spring 2014			
<input checked="" type="checkbox"/>	Mathematics or Science Elective	MATH 121	COLLEGE ALGEBRA	C	4	Fall 2012			
<input type="checkbox"/>	Introduction to Speech	Skill Needed: 1 Class in SPCH 104							
<input type="checkbox"/>	Survey of Accounting	Skill Needed: 1 Class in ACCT 104							

Minor Block: If the student has a Minor declared, then a minor block will be listed as well:

Minor in Applied Physics						Academic Year:	Fall 2010	Credits Required:	20
						GPA:	3.200	Credits Applied:	15
Unmet conditions for this set of requirements: 20 credits are required. You currently have 15, you still need 5 more credits.									
<input checked="" type="checkbox"/>	College or University Physics I	PHYS 121	COLLEGE PHYSICS I	B	3	Fall 2011			
<input checked="" type="checkbox"/>	College or University Physics II	PHYS 122	COLLEGE PHYSICS II	B	3	Spring 2012			
<input type="checkbox"/>	Modern Physics	Skill Needed: 1 Class in PHYS 202*							
<input checked="" type="checkbox"/>	Introduction to Photonics	PHYS 301	INTRODUCTION TO PHOTONICS	A	3	Spring 2013			
<input checked="" type="checkbox"/>	Applied Physics Electives	AREA 320	EXPERIMENTATION & MEASUREMENT I	B	3	Fall 2013			
		MECH 343	HEAT TRANSFER	B	3	Spring 2013			

If your degree does not automatically come up, it means you are not in a degree program (likely a pre-major). Use the What-If function to find out what you need for your degree.



If you have a question about your audit, check in with your advisor.