Using DegreeWorks

1) Log into UCanWeb and go to Student Menu-> Student Records-> -> Degree Evaluation.

2) You need to log in to the Federated site. Use the same username and password as when your campus email.

3) Your degree audit should come up automatically. Review it to make sure that it makes sense to you.

What you will see:

Audits are separated into “blocks” of information

The first block contains your general information. Make sure that this looks right to you.

Degree Block: Overall degree requirements – catalog year, how many total credits needed, if courses are still needed in GER’s or in the major, if the GPA is sufficient for graduation or not
General Education Block: **Listed for informational purposes in Associate’s degrees**, part of the requirements for Bachelor’s degrees. If course is still needed then advice lists all of the courses that could fit that requirement.

**Major Block:** Will list all of the courses specifically required for the degree. There can be duplication with the above block, since often a course that is specifically required also meets a GER.

**Minor Block:** If the student has a Minor declared, then a minor block will be listed as well:

If your degree does not automatically come up, it means you are not in a degree program (likely a pre-major). **Use the What-If function to find out what you need for your degree.**

If you have a question about your audit, check in with your advisor.