

School of Business & Liberal Arts
Student Needs Assessment & Advisement Plan
Advisor – Advisee Supplement



SUNY
CANTON

STUDENT SUCCESS RESOURCE

Fall 2011

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Student Needs Assessment and Advisement Plan

Welcome to SUNY Canton!

This supplement was created to assist you throughout your academic journey at SUNY Canton. The information provided will help you greatly as you begin your studies. As you progress through your course of study, it will also become a valuable tool for discovering and utilizing all of the student support services and resources that are available to you. From accessing tutoring centers, to locating commuter lockers; to finding out about the latest campus events or career planning.... this handbook contains brief summaries regarding all of the resources that make SUNY Canton a student-centered institution.

A critical individual in your academic planning, achievement, and graduation is your academic advisor. Your advisor is a faculty member that you can seek out for advice, voice concerns to, and plan your academic goals with. He or she is an individual who is available to you whenever you need guidance or assistance. It is very important to seek out your advisor as soon as you begin to experience difficulties—or if you simply have a question and need clarification. Your advisor will meet with you formally throughout the academic year, however, academic advisors are always available should you need their assistance. You may receive an email or phone call from your advisor throughout the semester regarding your academics. It is important to follow through and contact your advisor immediately. Your advisor is your coach and mentor, and wants you to succeed. Sometimes a five minute conversation can provide the insight and clarification you need to continue on your academic journey. Believe it or not, all of your academic advisors were once college students themselves, and know firsthand what it feels like to juggle college, work and life!

Please take some time to review the contents of this handbook. Your advisor will discuss it with you along with completing a *Student Needs Assessment and Advisement Plan* that will work as a tool for your success throughout your college studies at SUNY Canton.

Your Advisor: _____

Advisor Email: _____@canton.edu

Advisor Office Phone: (315) _____ - _____

Advisor Office Location: _____ # _____

From your Dean, Dr. Linda Heilman

We are delighted that you have decided to enroll in SUNY Canton's School of Business and Liberal Arts. On behalf of our entire faculty, staff, and student body, welcome!

We want each of you to be successful, to complete the program of study you have come here to pursue, and to leave us prepared to get a good job or to continue your education. There are many areas on campus that can help you succeed. My office is located on the fourth floor of the Faculty Office Building, and we are here to serve you from 8:00 am to 4:30 pm Monday through Friday. Another very important resource is your faculty advisor who will work with you throughout your time at SUNY Canton.

In order to get the most out of your college experience, there are a few basic steps that you, as a student, need to take:

- + Attend class and avoid all unnecessary absences
- + Do your assignments throughout the semester
- + Come to class prepared to contribute
- + Be a proactive rather than passive learner
- + Identify and resolve problems early
- + Take advantage of extracurricular activities the campus and community offer

Finally, seek support from appropriate resources including your faculty advisor and those outlined in the following pages. Assuming that you do your part and use campus resources appropriately, we'll look forward to celebrating your accomplishments together at graduation.

Best regards,

Linda Heilman

Key Contacts in the Dean's Office: Ms. Renee Campbell & Ms. Kathy Limoges

Dean's Office: 4th Floor, FOB # 416

Phone: 386-7328

Did you know? You can find a photo listing of SUNY Canton faculty and staff and contact information including office locations, telephone numbers and email addresses on our web site: www.canton.edu, under **Quick Links, Faculty/Staff Directory**

Section 1: Tutoring Services






SUNY Canton offers tutoring centers / learning labs and services for all students. The tutoring centers are located in various places around campus. Here is a list of all of the tutoring centers and their locations. Visit them frequently for assistance with all coursework.

<u>Tutoring Centers:</u>	<u>Description</u>	<u>Location</u>	<u>Contact</u>
Tutoring Office	Inquire about a tutor for subjects not covered in Learning Labs or for an appointment or questions	Southworth Library # 125	tutoring@canton.edu or Ms. Johanna Lee, Tutoring Director leej@canton.edu Phone: 386-7910
Accounting / Business	Assistance with Accounting, Business, Economics or Finance courses	Southworth Library # 127	acctlab@canton.edu Phone: 379-3880
Computer	Assistance with computers and computer courses	Southworth Library # 122	complab@canton.edu
Math	Assistance with all math courses, technical questions, use of computers, pre-made worksheets	Southworth Library # 127	mathlab@canton.edu Phone: 386-7151
Nursing	Assistance with topics in Nursing I, II, and III	Southworth Library # 223	
Science	Assistance with any science course or test practicums (*Sunday hours in library # 139)	Cook Hall # 207*	stlc@canton.edu Phone: 386-7065
Vet Science	Veterinary Science and related courses	Newell Vet. Tech. # 101 C	vettutlab@canton.edu
Writing Assistance	For assistance with writing, reading, and study skills for students in all courses, including online courses. Contact the Tutoring Office or Tutor Coordinator for more information.	Southworth Library # 125	tutoring@canton.edu Phone: 386-7910
On-Line	Assistance for students enrolled in online courses, checked daily, M-F within 24 hours	Access in Learning Labs-online	Register your request online

From the main web site, www.canton.edu, go to the link, **Current Students**, *Student Affairs & Support Services*, and *Academic Support Services* then to **Tutoring** for up-to-date information regarding tutoring schedules, hours and locations.

Section 2: Student Resources




There are many resources available on campus, for both resident and commuter students. Here is a brief list and description of some of the resources available to SUNY Canton students:

<u>Resource</u>	<u>Description</u>	<u>Location/Contact</u>
Laptop Checkout 	Library laptops are available for 4 hour loans to SUNY Canton students for use in the library.	Southworth Library Circulation Desk
Extended Library Hours 	SUNY Canton's Southworth Library has extended hours during the week from Monday through Thursday - 8 a.m. to midnight.	Mon – Thurs. 8 AM - midnight
Textbook Reserves 	The library contains a collection of most of the current semester's textbooks. Search the reserve catalog by instructor name. Textbooks and reserve material are for "In-Library" use only.	Textbooks on Reserve: Southworth Library Circulation Desk
Roo Express Shuttle Van 	<p>A shuttle van service travels back and forth from campus to downtown destinations.</p> <p>This service operates:</p> <ul style="list-style-type: none"> • Mon – Thurs: 7 AM – 10 PM • Fri: Noon- 12 AM • Sat: 1 PM – 5 PM <p>For Shuttle Schedule: http://www.canton.edu/residence_life/shuttle.html</p>	<p>For additional information contact: Residence Life Office Miller Campus Center Email: reslife@canton.edu Phone: 386-7513</p>
Commuter Lockers 	Lockers are available free of charge for commuters who are full- or part-time SUNY Canton students	Wicks Hall; lower level (you will need to provide your own key or combination lock)
Commuter Lounge/Study Spaces	A lounge & study space is available for commuter students. It offers lockers for storing coats and books, a microwave and refrigerator, a telephone, and comfortable furniture	Payson 217

<p style="text-align: center;">Dining Services</p>    	<p>Hungry? The campus offers many choices for dining.</p> <ul style="list-style-type: none"> • Chaney Dining Center Main Campus Dining Hall Location, near Residence Halls • JT's Eatery Location, Halford Faculty Lobby (between Cook & Wicks Hall) • Rendezvous Featuring <i>Jrecks Subs, Taco Bell & KFC Express</i>) Miller Campus Center • Deb's Corner Nevaldine Hall • Serendipity Café Renzi Campus Center Atrium • The Cyber Café' Southworth Library (featuring <i>Starbuck's Coffee</i>) 	<p>For hours of all dining facilities and eateries,</p> <p>http://www.canton.edu/ca/dining/</p> 
<p style="text-align: center;">Campus Store</p> 	<p>From notebooks to snacks....and offering a wide selection of SUNY Canton clothing and gifts....the campus store offers something for everyone!</p>	<p><i>Store Hours:</i> Mon - Thur: 8 am - 5:30 pm Friday: 8 am - 4 pm</p> <p>First Floor Miller Campus Center Phone: 386-7319</p>





Section 3: Student Information





The following resources are critical to your academics; both in the short term and long term. Please see below for a brief summary of our SUNY Canton email system, college-wide information portal and our online learning system.


<u>Resource</u>	<u>Description</u>	<u>Access</u>
<p style="text-align: center;">Your Canton Email</p> 	<p>It is critical that you check your Canton email at least 2x daily. This is the only email address the college uses to send important information and notifications to you. Additionally, faculty and staff will only retrieve email that originates from canton.edu email addresses to protect our network and safeguard confidentiality.</p>	<p>You will be issued your canton email address at the time of admission</p> <p>It will consist of the first 5 letters of your last name & 3 #'s ex: <i>smith101@canton.edu</i></p>
<p style="text-align: center;">UCan Web</p> 	<p>UCan Web is a web-based system that allows students to log on and access important college and academic information, such as course schedules, grades, unofficial transcripts, financial aid history, registration status, and account summaries. The system is available to all SUNY Canton students.</p>	<p>Access UCan Web from www.canton.edu, You will need a User ID & PIN to access your UCan account. User ID is your Social Security Number or your ID (see back of your college card). Your PIN can be found in the top right corner of your printed <i>Official Schedule</i> (it can also be found in your admissions acceptance packet).</p>
<p style="text-align: center;">Angel Online System</p> 	<p>For all online course instruction / online classes.</p> <p>Instructors in face-to-face courses often use Angel as a course supplement; posting lecture notes, study guides and assignment grades.</p> <p>Access Angel from www.canton.edu</p>	<p>Need assistance? Online Learning: Mr. Kyle Brown, Director FOB 232 Phone: 386-7164 brownk@canton.edu For Technical Support: Help Desk Southworth Library Phone: 386-7448 helpdesk@canton.edu</p>

Section 4: Academic Support

SUNY Canton is a student-centered institution. We are very proud, and put forth great effort to offer services, resources, and courses that best meet the needs of our students. Below is a brief description of the services, courses, and initiatives we offer:




<u>Academic Support Service</u>	<u>Description</u>	<u>Location/Contact:</u>
<p style="text-align: center;">Academic Advising Drop-In Center & Academic Counseling</p> 	<p>The Academic Advising Drop-In Center functions as a supplement and a complement to our faculty advisors. The Center can answer questions about majors, pre-scheduling, curricula, degree requirements, UCan Web and other related topics. It can also offer assistance regarding academic goals and transfer options.</p>	<p>Advising Center: Cook Hall # 109 Hours: Mon-Fri. 10 AM – 2 PM</p> <p>For additional information contact: Ms. Sharon Tavernier, Director taverniers@canton.edu Phone: 386-3954</p>
<p style="text-align: center;">First Year Experience Program</p> 	<p>FYE is a year-long program designed to introduce, acclimate and connect students to the SUNY Canton campus. Our program involves a one-credit course in fall and FYE-themed activities throughout the academic year.</p>	<p>Questions regarding FYEP? Contact FYE Co-Chair Ms. Sharon Tavernier taverniers@canton.edu or the Dean's Office</p>
<p style="text-align: center;">EOP</p> 	<p>The Educational Opportunity Program (EOP) provides academic support services, personal counseling and financial assistance to New York State residents who enroll full-time. EOP counselors also act as academic advisors to first year EOP students and teach the required EOP course, College Success Skills to new students.</p>	<p>EOP Offices Miller Campus Center # 234 Phone: 386-711</p>
<p style="text-align: center;">Student Support Services TRIO / SSS</p> 	<p>The Student Support Services (SSS) Program is a federally-funded TRIO grant program. Each year over 200 students, who meet the eligibility criteria, are selected. They are invited to participate and receive special services in tutoring and academic counseling.</p>	<p>Academic Support Services Miller Campus Center # 235 Phone: 386-7684</p>

<p>Accommodative Services</p> 	<p>Accommodative Services provides assistance to all students on and off campus. Students must provide documentation of disability and register with the Office of Accommodative Services in order to obtain special resources and services which include: note-taking, quiet test areas, study aids and individual service plans based on your specific needs.</p>	<p>Accommodative Services Office Miller Campus Center # 233 Phone: 386-7392</p>
<p>Academic Probation</p> 	<p>Students who do not achieve the required overall GPA for their degree program may be placed on Academic Probation. Academic Probation requires students to attend mandatory meetings, to maintain close contact with their academic advisor, and to attend a tutoring lab(s) for a minimum of 3-hours per week. For additional probation information and policies: http://www.canton.edu/probation/probation.pdf</p>	<p>For questions regarding Academic Probation, contact your academic advisor or VP Student Affairs & Dean of Academic Services Dr. Molly Mott Faculty Office Building 6th Floor # 606 Phone: 386-7425 Email: mottma@canton.edu</p>
<p>“Jump Start” Summer Program</p> 	<p>The Jump Start program is designed to ease students’ transition into college. During the 2-week intensive program, participants live in a residence hall, take two three-hour classes a day (Math and English), take part in activities during evening hours, and most importantly, get a “head start” in the skills necessary to be a successful college student. Upon successful completion of the program, participants are admitted to SUNY Canton.</p>	<p>Did you participate in “Jump Start” prior to the start of the semester? If so, continue to seek out academic assistance and support as needed.</p>
<p>“Be Proud” Program</p> 	<p>The pre-Criminal Justice Program offers courses in a three and seven week Block Schedule format. This allows students to experience more hands-on activities associated with the subject area while enrolling in one course per block section. Additional programs may adopt such a model in the future.</p>	<p>Are you a member of “Be Proud”? We are proud to have you enrolled at SUNY Canton and encourage you to seek out opportunities around campus to assist you in reaching your academic goals.</p>

<p>Boomer & Flyer Program</p> 	<p>Faculty and staff members volunteer to “adopt” an incoming student “joey” and, over the course of the summer or winter, provide advice and information as needed to ensure students are well-prepared for orientation and classes at the start of the semester.</p>	<p>Were you a “joey”? Did you receive a welcome letter or email from your Boomer or Flyer? If so, stop by your Boomer or Flyer’s office and introduce yourself to this important mentor!</p>
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Section 5: Academic Excellence

We are very proud of our student's academic achievements and offer several ways to promote and acknowledge our honor students. Here is a brief summary of some of the ways we celebrate academic excellence on campus:

<u>Academic Excellence</u>	<u>Description</u>	<u>Information/Contact</u>
<p data-bbox="240 615 475 699">Living/Learning Communities</p> 	<p data-bbox="548 499 1027 919">The residence halls provide students with living/learning environments. Each hall has three wings of student rooms which are clustered around a central common area. Specific floors in each building have been designated as theme living areas. In addition, there are a variety of different lifestyle options from which to choose when selecting a room.</p>	<p data-bbox="1052 499 1390 877">Interested in residing in a Living-Learning Community? Contact: SUNY Canton Residence Life reslife@canton.edu or Ms. Courtney Bish bish@canton.edu Phone: 386-7513</p>
<p data-bbox="256 1014 459 1056">Scholarships</p> 	<p data-bbox="548 930 1027 1234">Approximately eighty-five percent of the students attending SUNY Canton rely on scholarships to pursue their college educations. Various forms of support are available and are listed under the "Scholarships" heading @ http://www.canton.edu/fin_aid/</p>	<p data-bbox="1052 930 1390 1234">For more information regarding scholarships and how to apply, contact: Student Service Center Financial Aid Office French Hall finaid@canton.edu Phone: 386-7616</p>
<p data-bbox="207 1308 508 1350">Scholarly Activities</p> 	<p data-bbox="548 1245 1027 1549">The Scholarly Activities Celebration, held each year at the end of spring semester, highlights the work of SUNY Canton students and faculty. Students have the opportunity to present their research and have a chance to win one of several cash prizes.</p>	<p data-bbox="1052 1245 1390 1579">Want to submit your research and take part in the Scholarly Celebration? Contact: Dr. Jeff Taylor, Chair Cook Hall # 216 taylorj@canton.edu Phone: 386-7410 for more information</p>






Section 6: Academic Success

There are many resources available to support your academic achievement. College can be challenging...but you can succeed. The most important resources are your instructors. Ask instructors for clarification, attend study groups initiated by faculty, and always seek out your advisor if you experience difficulties. Below are some additional systems and courses that have been developed to ensure your success:

<u>Academic Success</u>	<u>Description</u>	<u>Information/Contact</u>
<p>Moving Toward Success (MTS)</p>  <p>Academic Performance Alert System</p>	<p>MTS is an instructor-student academic performance warning system. If you are having difficulties with a course, or have poor attendance, your instructor will issue an MTS warning. This alert will be sent to your Canton email and will also be forwarded to your academic advisor, instructor, and the registrar, dean and financial aid offices.</p>	<p>If you receive a performance, attendance or dismissal notification.....follow-up with your instructor and advisor immediately so you can continue “Moving Toward Success”</p>
<p>Time Management</p> 	<p>Two courses, BASK 051: College Success Strategies and FYEP 101: First Year Experience assist students with time management, prioritizing, note-taking, reading comprehension, study skills and strategies for succeeding in college.</p>	<p>You can elect to enroll in FYEP 101...it is open to all students in all majors. It is a 1-credit course that meets 1x weekly for 50 minutes. FYEP 101 is offered on campus and on-line. If you want to enroll, see your academic advisor.</p>
<p>Study Skills</p> 	<p>Study skills are taught / practiced in all of the learning labs offered through the Tutoring Service Center, Student Support Service Office and the Accommodative Services Office. Study skills are also emphasized in our FYEP 101 First Year Experience Course.</p> <p>Your advisor can also offer tips and strategies for managing time and forming successful study habits...just ask!</p>	<p>Having trouble with time management, study skills, note-taking? See your academic advisor immediately. There are many resources available to assist you.</p>

Section 7: Classes

SUNY Canton offers year-round course options, both on campus and online. Students can attend college part-time, full-time, days, evenings, or during winter and summer terms. Here is a brief summary of the various class formats and options available to all students.

<u>Class Format</u>	<u>Description</u>	<u>More Info.</u>
<p>Preparatory Classes</p> 	<p>Based on your academic performance in high school and placement score results, you may be enrolled in a remedial course to strengthen your reading, writing or math skills (ex: ENGL 097 or 098, MATH 100 and/or 106) Although you do not receive college-credit for remedial courses; these courses will prepare you for success in advanced college credit courses in the future.</p>	<p>If you have questions regarding remedial class enrollment, see your academic advisor immediately prior to or at the beginning of the semester.</p>
<p>Late Start Courses</p> 	<p>Several courses are offered later in the semester for a period of 5-7 weeks, beginning in mid-February or mid-October. This allows a student to take a required course or additional elective credit(s).</p>	<p>If you are interested in late start course options, see your academic advisor.</p>
<p>Evening Classes</p> 	<p>Some courses are offered after 4:00 PM and in the evening. These courses typically meet 1x weekly for 3 hours. Enrolling in evening courses is helpful to students who work full-time and have family obligations.</p>	<p>Interested in enrolling in Evening courses? See your academic advisor for additional information.</p>
<p>Winter Term & Summer Session Enrollment</p> 	<p>Winter Term courses allow you enroll in 1-6 credits between the fall and spring semesters. Students obtain a registration form from the Registrar's Office. Winter Term courses are only offered online.</p> <p>Summer Term classes are offered on campus and online. Sessions are offered in 3, 5, 7 & 15 week sections. Enrolling in both winter and summer sessions allows students to get caught up or to get ahead with meeting graduation goals.</p>	<p>Interested in enrolling in Winter Term or Summer Session courses? See your academic advisor for additional information.</p>
<p>Course Listings by Term</p> 	<p>For more information regarding Late Start Course Options, Winter, Summer or Evening Course offerings.... go to UCan Web, and follow the link to "Course Listings"</p>	<p>Course Offerings:: www.canton.edu to <i>UCan Web</i>, to <i>Course Listings</i> link</p>

Cross-Registration







You may enroll in a course offered through the ***Associated Colleges*** (Clarkson Univ., St. Lawrence Univ., or SUNY Potsdam) and transfer those credits to your degree program at SUNY Canton.





For information regarding Cross-Registration, see your academic advisor

Section 8: Well-Being




College can be challenging and rewarding. Throughout life, it is critical to maintain a positive attitude, and foster sound mental and physical health. There are many resources and individuals on campus to assist you with short-and long-term planning, goal setting and maintaining a balance of well-being. If you are in need of support, please contact any of the offices below, as well as your academic advisor who will be happy to assist you with referrals based on your needs.


<u>Service</u>	<u>Description</u>	<u>Contact.</u>
<p>Career Counseling</p> 	<p>Career Counseling is available to all students and is designed to aid students and alumni in selecting and securing rewarding careers. Career Services can also assist students with cover letters, resumes, and interview preparation.</p>	<p>Office of Career Services Mr. David Norenberg, Director French Hall # 113 Phone: 386-7119 careers@canton.edu</p>
<p>Counseling Services</p> 	<p>Professional counseling services are available to students who are experiencing personal, social or emotional issues. The services offered are free and strictly confidential.</p>	<p>Miller Campus Center Suite # 225 Phone: 386-7314 Emergency After Hours Phone: 386-7777 (UP) 24 Hour Crisis Hotline: Phone: 265-2422</p>
<p>Health Services</p> 	<p>The Davis Health Center provides care in the case of illness or injury. The Health Center staff also conducts Wellness Promotion and Health Education Programs throughout the academic year for students, and can often be seen around campus sharing healthy living and lifestyle tips.</p>	<p>Davis Health Center Miller Campus Center # 004 Phone: 386-7333</p> <p>Appointments are required, walk in students will be seen as time allows.</p>
<p>Diversity Affairs</p> 	<p>The Office of Diversity Affairs operates in partnership with the College to promote, support, and integrate diversity initiatives that enhance students education. These include:</p> <ul style="list-style-type: none"> • Programs/ Events/ Speakers • Sensitivity Training • Student Leadership Development • Mediation between Individuals/ Groups • Classroom Presentations • Providing Resources Regarding Cultural 	<p>Ms. Lashawanda Ingram Director Diversity Affairs Miller Campus Center # 225 Phone: 386-7128 Email: ingraml@canton.edu</p>



	<p>Diverse Resources</p> <ul style="list-style-type: none"> • International Student Advisement • Personal Counseling • Mentoring/Tutoring/Advising • Advocacy 	
<p>Ministry/ Spirituality</p> 	<p>The Campus Ministry Office, staffed by local volunteer clergy, exists for the purpose of inviting members and students of the SUNY Canton community to explore and grow in their spiritual life. To facilitate this mission, it sponsors programs and activities that address the needs and interest of the campus community.</p> <ul style="list-style-type: none"> • Interfaith prayer services • Connections with the local churches, temples, mosques, and synagogues • Advisors for faith-based student clubs • Service projects (i.e. community service, Big Brother/ Big Sister, CROP Walk, Adopt-A-Neighbor, Earth Day Activities and Blessing of Animals) • Confidential spiritual guidance • Educational programs & social events 	<p>Campus Ministries Office Miller Campus Center # 221 Phone: 386-7018</p> <p>Meditation Room Miller Campus Center # 223 Phone: 386-7018</p>
<p>Family & Child Care Resources</p> 	<p>In need of child care? There are many options available to you. From small family child care center homes, to large group child care centers, close to campus, or near your home. For a complete list of NYS Office of Children licensed family and group child care centers, contact the St. Lawrence Child Care Council, a free resource and referral organization for parents and guardians.</p>	<p>Contact SLCCC at 393-6474 M – F 9 AM - 5 PM Email: slccc@nnyaml.com</p>

Section 9: Extra Curricular Activities

College is a place for academics as well as an opportunity to engage in extracurricular activities. Participation and/or attendance at college activities will assist you with maintaining a balance between work and play. Opportunities to participate on our many sports teams, engage in community service events, become involved in student government, join a club or organization, and take part in fun campus events throughout the academic year are available to you—and most are free of charge! So, after your homework is complete.....consider attending a sports event, movie night, or club activity! Here is a brief summary of some of the many extra-curricular activities offered on our campus with contact information:





<u>Curricular Activity:</u>	<u>Description</u>	<u>Info.</u>	<u>Key Contact</u>
<p>Roos Newz</p> 	Up-to-date information regarding all campus events & activities plus campus news.	Access at www.canton.edu	
<p>Athletics</p> 	SUNY Canton is a member of NAIA and competes in the Sunrise Conference in the following sports: men's & women's soccer, cross country, and basketball; women's softball and men's baseball.	<p><u>Men's Sports:</u></p> <input type="checkbox"/> Baseball <input type="checkbox"/> Basketball <input type="checkbox"/> Cross Country <input type="checkbox"/> Golf <input type="checkbox"/> Ice Hockey <p><u>Women's Sports:</u></p> <input type="checkbox"/> Softball <input type="checkbox"/> Basketball <input type="checkbox"/> Cross Country <input type="checkbox"/> Soccer <input type="checkbox"/> Volleyball <p><u>Club Sports:</u></p> <input type="checkbox"/> Club Hockey <input type="checkbox"/> Club Lacrosse	<p>For more info contact:</p> <p>Main Athletic Dept. Phone: 386-7335</p> <p>Email: sports@canton.edu</p> <p>Coach contact info. for all sports can be found on the Athletics web page-access from www.canton.edu, link to <i>Athletics</i></p>
<p>Welcome to...</p>  <p>ROOS House!</p>	In 2011, the <i>Roos House</i> opened. It is a state of the art convocation, athletic and recreation center (CARC).	Complete with a pool, ice arena, indoor track, basketball & volleyball courts, locker facilities, & classroomsit offers something for everyone!	Located next to the Turf Field






<p style="text-align: center;">Intramural Activities</p> 	<p>Intramurals are a great way to be active without the commitment of travel and practice. SUNY Canton offers a variety of intramurals that you can be a part of. Form a team, sign up, or join as a free agent and be placed on a team!</p>	<p><u>Intramural Sports:</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Co-ed Soccer <input type="checkbox"/> Co-ed Dodgeball <input type="checkbox"/> 7 x 7 Flag Football 	<p>For more information contact: Mr. Troy Lassial, Director Intramurals & Free Recreation Phone: 386-7403 Email: lassialt@canton.edu</p>
<p style="text-align: center;">Physical Fitness</p>  <p style="text-align: center;">SUNY Canton Fitness Center</p>	<p>The Fitness Center is located in our new facility, the ROOS House, located next to the turf field. It offers a large variety of equipment to fit your workout needs. With a combination of cardio machines, resistance training machines, free weights, and stability accessories, the Fitness Center has something for everyone!</p>	<p>Did you know? Full-time SUNY Canton students may use the Fitness Center for no additional charge as it is included in your college bill</p>	<p>For more information contact: http://www.rooathletics.com/sports/2010/3/10/fc.aspx?tab=fittnesscenter Ms. Teresa Minckler, Fitness Center Director Phone: 386-7642 Email: mincklert@canton.edu</p>
<p style="text-align: center;">Student Government</p> 	<p>Participation in student government comes through the Student Cooperative Alliance, the College Union Board, the Canton Student Alumni Association and the Residence Hall Councils.</p>	<p style="text-align: center;">Student Cooperative Alliance is the governance voice of the students and provides a means of cooperation and unity among the students, faculty and administration</p>	<p style="text-align: center;">CUB Office: 386-7677 Miller Campus Center SCA</p>


<p style="text-align: center;">Clubs & Organizations</p>  <p><i>For specific information regarding club membership, and club listings, contact: Student Activities Office Miller Campus Center or any club advisor (see Student Handbook for Club Advisor listing)</i></p>	<p>The college sponsors many clubs and activities. Student groups are easy to organize. Some 50 clubs serve academic, professional and cultural interests, and all clubs welcome students from throughout the college.</p> <p>Curriculum Clubs:</p> <ul style="list-style-type: none"> <input type="checkbox"/> American Criminal Justice Association <input type="checkbox"/> American Society of Civil Engineers <input type="checkbox"/> Automotive Club <input type="checkbox"/> Criminal Justice Club <input type="checkbox"/> Early Childhood Club <input type="checkbox"/> Graphic & Multimedia Design Association <input type="checkbox"/> Hac'kers <input type="checkbox"/> IEEE <input type="checkbox"/> Mortuary Science Association <input type="checkbox"/> Nursing Students Association <input type="checkbox"/> Power Sports <input type="checkbox"/> Veterinary Technicians Association 	<p>Cultural/Diversity Clubs:</p> <ul style="list-style-type: none"> <input type="checkbox"/> African Student Union <input type="checkbox"/> Afro-Latin Society <input type="checkbox"/> Brother to Brother <input type="checkbox"/> Campus Christian Ministries <input type="checkbox"/> Caribbean United <input type="checkbox"/> Gospel Choir <input type="checkbox"/> Hispanic Unity <input type="checkbox"/> Newman Club <input type="checkbox"/> Oriental Chinese Club <input type="checkbox"/> Spectrum (Gay/Straight Alliance) <input type="checkbox"/> Untouchable Movement Dance Team <input type="checkbox"/> Vybrant Rythems Step Team 	<p>Other Clubs:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Hockey <input type="checkbox"/> Lacrosse <input type="checkbox"/> Commuter Club <input type="checkbox"/> Gaming Club <input type="checkbox"/> Habitat for Humanity <input type="checkbox"/> Horse Club <input type="checkbox"/> Karate Club <input type="checkbox"/> Outing Club <input type="checkbox"/> Peer Education <input type="checkbox"/> Student Environmental Awareness Society <input type="checkbox"/> Students for Sensible Drug Policy <input type="checkbox"/> Ultimate Frisbee Club <input type="checkbox"/> Veterans Association <p>Greek Organizations:</p> <p>Fraternities</p> <ul style="list-style-type: none"> <input type="checkbox"/> Alpha Omega Chi <input type="checkbox"/> Alpha Theta Gamma <input type="checkbox"/> Delta Kappa Sigma <input type="checkbox"/> Zeta Alpha Phi <p>Sororities:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Alpha Chi Omicron <input type="checkbox"/> Delta Sigma Tau <input type="checkbox"/> Kappa Xi Omega <input type="checkbox"/> Pi Nu Epsilon <input type="checkbox"/> Sigma Lambda Psi
<p style="text-align: center;">Family Activities & Events</p> 	<p>Throughout the academic year many events are "family friendly". Our Fall Family Weekend, Spring Festival, <i>Kiddie College</i>, and Sports "Pack the Stands" events are great and inexpensive ways to share your college experience with your loved ones.</p>		<p>For additional information regarding all campus events, contact the Student Activities Office at 386-7677 or checkout <i>Roos Newz</i> on our web site</p> <p style="text-align: center;">www.canton.edu</p>

Section 10: Around Campus

The following is a brief list of some of the most frequented offices on campus. For a complete list of all centers, service areas, administrators, faculty, staff, and resources, please refer to our web site: www.canton.edu

<u>Office/Center</u>	<u>Location</u>	<u>Contact</u>
<p>Academic Dean</p>  <p>School of Business & Liberal Arts</p>	<p>For academic questions, forms, and to obtain your school file for meeting with your advisor. Additionally, If you have an academic issue that you cannot successfully resolve with your instructor or advisor, you may contact the Office of the Dean.</p>	<p>Dean Linda Heilman School of Business & Liberal Arts Faculty Office Building (FOB) 4th Floor # 416 Phone: 386-7328</p>
<p>Dean of Students</p> 	<p>The Dean of Students has the primary responsibility of student advocacy and providing oversight for the quality of student life on campus. Please seek out the Dean of Students should you have concerns, suggestions or need assistance.</p>	<p>Mr. Dan Sweeney Dean of Students Miller Campus Center # 229A Phone: 386-7120</p>
<p>Registrar</p> 	<p>French Hall - Lower Level The Registrar's office processes:</p> <ul style="list-style-type: none"> • Course Changes (Drop/Adds) • Enrollment and Graduation Verifications • New York State Residency Eligibility • Part-time Non-Degree Registration • Room Reservations • Transcript Requests • VA Benefits • Withdrawal from College • Approved Changes of Program • Confidentiality and FERPA Forms 	<p>Ms. Pam Enser Registrar Phone: 386-7042 Email: registrar@canton.edu</p>
<p>Financial Aid</p> 	<p>Personal Assistance to students and families regarding financial aid, eligibility, completing applications, scholarships, tuition costs, and billing.</p>	<p>Ms. Kerrie Cooper Director Student Service Ctr. French Hall Lower Level Phone: 386-7616 Email: finaid@canton.edu</p>

<p>Student Activities Office</p> 	<p>Information regarding all campus events, clubs, yearbook, obtaining free movie tickets, etc. The Student Activities & Events Office offers something for everyone!</p>	<p>Miller Campus Center # 211 Mr. Bryan O'Connor Ms. Brenda Mullaney Phone: 386-7677</p>
<p>Davis Health Center</p> 	<p>Hours: <i>Academic Year:</i> Monday - Thursday: 8 am - 4:30 pm Friday: 8 am - 4 pm <i>Semester Breaks:</i> Monday - Thursday: 8 am - 4:30 pm Friday: 8 am - 12 pm</p>	<p>Davis Health Center Miller Campus Center # 004 Phone: 386-7333</p>
<p>Counseling Center</p> 	<p>Counselors available: Mon –Fri: 8:30 AM – 4 PM Walk-in or by appointment Emergency After Hours Phone: 386-7777 (UP)</p>	<p>Miller Campus Center Suite # 225 Phone: 386-7314 24 Hour Crisis Hotline: Phone: 265-2422</p>
<p>University Police</p> 	<p>The primary purpose of the University Police is to provide a safe and secure environment for the campus community. If you need assistance, or to report a crime, call or visit UP immediately.</p>	<p>Emergency Call 386-7777 UP Location: Bear right at the main campus entrance; 2nd building on right</p>
<p>Residence Life</p> 	<p>Questions regarding dorms, roommates, off-campus housing options, RA opportunities</p>	<p>SUNY Canton Residence Life reslife@canton.edu Ms. Courtney Bish bish@canton.edu Phone: 386-7513</p>

<p>Community Resources</p> 	<p>The Canton community offers many services and resources to assist with personal & home life issues or situations that arise beyond academics.</p> <p>Public Health Department Web Site: http://www.co.st-lawrence.ny.us/Departments/PublicHealth/</p>	<p>Public Health Department 80 State Highway 310 Suite #2 Canton Canton, New York 13617-1476 Phone: 386-2325</p>
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References



<http://www.canton.edu>

Student Needs Assessment & Advisement Committee

Linda Heilman, Dean SBLA

Edward Boyd, SBLA Faculty-Psychology

William Jones, SBLA Faculty-Business

Patrick LaPierre, SBLA Faculty-History

Melissa Lee, SBLA Faculty-English

Maureen Maiocco, SBLA Faculty-Education

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