

NEW COURSE PROPOSAL

What Should Be Included

- I. Yellow Cover Sheet
- II. Course Outline
- III. Electronic Copy (Cover Sheet and Outline)

Yellow Cover Sheet

- I. All Signatures

Course Outline

- I. Most recent format (refer to the sample outline)
 - a. Suggestions
 - i. Course Description (In present tense format)
 - ii. Equipment (technology enhanced classroom)
 - iii. Outline (roman numerals)

Electronic Copy

- I. Send an electronic copy to the Curriculum Committee Chair prior to meeting
 - a. Liz Erickson, ericksone@canton.edu