



STUDENT SERVICE CENTER

State University of New York • 34 Cornell Dr. • Canton, NY 13617-1096 • [www.canton.edu](http://www.canton.edu)

OFFICE: 315-386-7616

FAX: 315-386-7930

## Consortium Agreement Information

The Consortium Agreement allows students to receive financial aid from SUNY Canton for courses taken at another school (host institution). The credits you take at the host institution are added to the credit hours you are registered for at SUNY Canton. For example, if you take 9 credits at SUNY Canton and 3 credits at a host institution, we will consider you enrolled for 12 credit hours (full time) for financial aid purposes.

### Please read prior to completing this form:

- If taking courses at a host institution during a Fall or Spring semester you must also be enrolled at SUNY Canton for at least one course during that term (*exception is study abroad*).
- Your Dean's signature is required on the form. This is verification that the course(s) you will take are required for your current curriculum and will transfer back to SUNY Canton (*with required grade*).
- You must have a valid FAFSA on file for the appropriate aid year along with all required documentation.
- If attending summer session or winterterm a separate financial aid application is also required and will be available online at [www.canton.edu](http://www.canton.edu).
- Please note that it is up to the individual host institution as to whether they require payment up front from the student or will defer payment. If you are eligible for aid we will send payment but not until after disbursements begin each term.
- If the consortium agreement is not received by us until after you have received your refunds, you are responsible for payment to the host institution.

## CONSORTIUM AGREEMENT

As allowed in Part 668.19, Student Assistance General Provisions, and Part 690.8, Pell Grant Program, Code of Federal Regulations, this Consortium Agreement is entered into between SUNY Canton (home institution) and \_\_\_\_\_ (host institution) for the purpose of providing federal financial assistance to the student named below.

### **SECTION A: TO BE COMPLETED BY STUDENT AND ACADEMIC DEAN**

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1. Student Name: \_\_\_\_\_
2. Student ID#: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_
3. Home Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. Term and Academic Year: \_\_\_\_\_
5. Applying for Pell Grant?  YES  NO  
Applying for other financial aid, including loans?  YES  NO
6. Courses enrolling for at Host Institution for term:  
\_\_\_\_\_
7. Dates of Enrollment: Begin Date: \_\_\_\_\_ End Date: \_\_\_\_\_
8. *Upon satisfactory completion (C or better), the above courses have been approved to count toward the student's degree at SUNY Canton and these courses are not available to the student during the stated enrollment period at SUNY Canton.*  
  
Dean's Signature: \_\_\_\_\_ Date: \_\_\_\_\_
9. *(check one)*  
 I authorize SUNY Canton to send financial aid funds to pay the host institution.  
 I authorize that I have already paid the charges owed at the host institution.  
  
Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **SECTION B: TO BE COMPLETED BY HOST INSTITUTION**

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10. Pell Grant Cost of Attendance: \$ \_\_\_\_\_
11. Credit Hours Enrolled: \$ \_\_\_\_\_
12. Name and length of term enrolled: \$ \_\_\_\_\_
13. Aid Provided by Host Institution: \$ \_\_\_\_\_
14. Costs for the term: Billed Tuition: \$ \_\_\_\_\_  
Billed Fees: \$ \_\_\_\_\_  
Room/Board: \$ \_\_\_\_\_  
Other: \$ \_\_\_\_\_  
*Please attach a copy of itemized billed charges.*
15. Address to forward financial aid payment to host institution as authorized by student:  
SEND CHECKS TO: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOTE: Above information should be complete before signing and dating certification of this agreement.

**SECTION C: CERTIFICATION**

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- A. The host institution certifies that the above student is enrolled for the stated period of attendance. The host institution certifies that it will inform SUNY Canton if the student withdraws prior to the end of the term and will provide amended cost of attendance figures if necessary in order for SUNY Canton to complete Title IV calculations.
- B. The host institution agrees that it will **not** pay a Federal Pell Grant/ACG/SMART/ or any campus based funds nor will it certify a Federal Stafford Loan for the stated period of attendance.
- C. SUNY Canton agrees to accept the credits earned at the host institution toward completion of a SUNY Canton degree upon successful completion with a grade of C or better if signed by a Dean.
- D. SUNY Canton agrees to monitor Satisfactory Academic Progress and be responsible for disbursing funds and administering the appropriate refund policies, including upon withdrawal.
- E. SUNY Canton agrees to process NYS TAP and scholarship programs based on the combined enrollment and tuition if also enrolled at SUNY Canton.
- F. The host institution certifies that it is a Title IV eligible institution and/or has entered into a consortium or contractual agreement with any foreign institution participating in study abroad.
- G. The host institution agrees that SUNY Canton will report the student's data for enrollment reporting for the National Student Loan Data System as well as all other required reporting.

**SUNY Canton**

**(Host Institution)**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_