RETURNING TO SCHOOL

The following is a list of items you will need to address if you plan to return to SUNY Canton.

- Apply for re-admission
- Apply for financial aid
- Address Academic SAP issues
- Address Financial Aid SAP issues
- Address any holds on your account.
- Medical Withdrawals Only - are required to submit documentation to the Student Health Services to be cleared for return.

If you are planning to go to another college, check with that school regarding information you need to submit. In general, grades and academic progress issues do not transfer from one school to another.

- Are there any academic progress issues I should be concerned with? (Dean’s Office/Academic Advisor/Financial Aid Advisor)
- Is there anything else I need to complete for this semester? (Financial Aid Advisor)
- Is this going to effect my financial aid for next semester? (Financial Aid Advisor)
- Am I going to owe a balance for this semester? (Billing Advisor/Financial Aid Advisor)

- Taking summer and winter courses can help you make up credits.
- If you lose your financial aid, you may be eligible to apply for a one-time waiver if you withdrew due to circumstances beyond your control.
- Completing even just one course, instead of a total withdrawal from college, may allow you to keep your eligibility or prevent you from owing.
- Grades do not transfer from one college to another, just credits.
- Transferring in credits from another college may help repair deficiencies in your academic progress.

Official College Withdrawal from all coursework

Student Service Center

Financial Aid and Billing information for students who withdraw from all courses.

Separate rules apply if you withdraw from some classes but not all.

SUNY Canton
Student Service Center
One Hop Shop
Miller Campus Center
34 Cornell Drive
Canton, NY 13617

Tel: 315-386-7616 or 800-388-7123
Fax: 315-386-7930
Important Information regarding your Official Withdrawal from College

The information contained in this brochure is for a student who is withdrawing from all courses for the semester. A different set of rules and procedures apply to a student who withdraws from some courses but not all.

The first step to withdraw is to obtain the official form from the Registrar Office or your Dean’s Office. Complete the official form and obtain all required signatures. The final two stops before you can submit the form to the Registrar Office are Financial Aid and Billing.

Financial Aid:

Important to any student who has financial aid (including loans).

Withdrawing from any course can impact your eligibility for aid in future semesters as well as the current semester. Your aid must be re-calculated for the current semester if you withdraw before completing at least 60% of the semester (number of days).

Student Accounts:

Important to all students.

Once the semester begins liability for charges starts. Depending on the date of your withdrawal, the charges and credits on your student account (bill) may be reduced. This includes tuition, fees, room, and board as well as all financial aid awards (including loans).

There are a number of issues to be concerned with when you decide to withdraw. Listed below are the most prominent issues you need to be aware of.

FINANCIAL AID

- Satisfactory Academic Progress (SAP) - This is determined for Financial Aid purposes. These standards are different than those set by your Dean’s Office and can be found at www.canton.edu/fin_aid/sap.html.
- Withdrawals may be flagged on a future FAFSA as unusual enrollment history so schools may require follow up.
- Be aware of where you are with financial aid limits.
- Student Loan Exit Interview - This is required of all students who borrowed a student loan.

STUDENT ACCOUNTS

- Student Account - Make payment arrangement for any balance due on your college bill.
- Statements - Any account that remains seriously delinquent will be forwarded to the NYS Attorney General’s Office where additional court and collection fees will be assessed.

Other Issues you should be concerned with...

- Transcript - Requests for a transcript may be delayed if you fail to address issues with your account on a timely basis.
- Re-admission - The Office of Admission cannot re-admit you to the college if you have a past due balance or any other holds on your account.
- Holds - There are several reasons your account may be placed on hold, including billing issues. (fines include library, dorm damage, disciplinary)
- Suspension - Any student who is suspended must address that issue with the appropriate office before they are eligible to return.