

SUNY CANTON  
Responsible Conduct of Research  
Plan for Training and Oversight  
May 17, 2010

This document is the institutional plan for the provision of training and oversight in the Responsible Conduct of Research (RCR) to undergraduate and graduate students and to postdoctoral researchers who receive support to conduct research from The National Science Foundation (NSF) and from other sponsors as required.

Responsible Conduct of Research (RCR) training is provided by the CITI program through the University of Miami. The modules of this web-based program are taken by students with training certification provided by CITI to SUNY Canton. Copies of the CITI training certification document are filed and training participation information is entered into a tracking system in the Office of Sponsored Programs (OSP)/Grants Office.

The institutional official responsible for overseeing compliance is the Provost/Vice President for Academic Affairs. The Authorized Organizational Representative who is responsible for certifying at the time of proposal submission that the institution has a plan to provide appropriate training and oversight in the Responsible Conduct of Research is the Grants Coordinator.

At the time of proposal submission, OSP/Grants Office will provide the project director with written information regarding the requirement for provision of RCR training to undergraduate and graduate students and postdoctoral researchers who will be supported by the research. The Grants Coordinator is responsible for verifying completion of the training requirement prior to appointment of a student or postdoctoral researcher to the NSF project account by requesting the appointee to submit the CITI training certification documentation.