On the home screen, select the Google Play Store icon as pictured above.
Using the Search Bar (shown here), type in Microsoft Office as demonstrated below

The official Microsoft Apps will be identified by the label “Microsoft Corporation”. Please select Microsoft Word, as we will be installing this for our demonstration.
Now, press the **INSTALL** button to be greeted with the following screen:

Press **ACCEPT**. A prompt may appear to enter the Google ID & Password.

(Remember, those credentials are not the same as the SUNY Canton NetID & Password)
After the App downloads and installs launch it.
When the above screen appears, press **Sign In**.

Enter a valid **SUNY Canton Email address** to be redirected to the final page.
Enter a valid SUNY Canton NetID & Password.
That’s it! The application is now activated.

Using the same process, download the additional App offerings from Microsoft such as Microsoft PowerPoint, Microsoft Excel, and Microsoft Outlook.