COURSE OUTLINE

CITA 101-LIBRARY/INFORMATION LITERACY

Revised By: Mary Bucher
A. **TITLE:** LIBRARY/INFORMATION LITERACY

B. **COURSE NUMBER:** CITA 101  
**SHORT TITLE:** LIBRARY/INFO LITERACY

C. **CREDIT HOURS:** 1

D. **WRITING INTENSIVE COURSE:** N/A

E. **COURSE LENGTH:** SEVEN WEEKS

F. **SEMESTERS OFFERED:** FALL, SPRING

G. **HOURS OF LECTURE, LABORATORY, RECITATION, TUTORIAL, ACTIVITY:** TWO HOURS PER WEEK

H. **CATALOGUE DESCRIPTION:**  
This course will focus on the organization, use and retrieval of information, both within and outside of the library. Students will gain an understanding of the characteristics of information and be able to locate and critically evaluate it. Instruction will focus on both print and electronic information resources. Two hours per week.

I. **PRE-REQUISITES/CO-COURSES:** NONE

J. **GOALS(STUDENT LEARNING OUTCOMES):**  
By the end of the course, the student will:

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<tr>
<th>Course Objective</th>
<th>Institutional SLO</th>
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<tr>
<td>a. Understand the role of the library in the world of information</td>
<td>2. Crit. Thinking</td>
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<td>b. Define and understand basic library and information terms.</td>
<td>2. Crit. Thinking</td>
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<td>c. Use basic and specialized reference sources, the Library’s online catalog, periodical databases and other computerized sources.</td>
<td>3. Prof. Competence</td>
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| d. Understand and use the terminology associated with information systems development | 2. Crit. Thinking  
3. Prof. Competence |
| e. Develop an effective research strategy                                        | 2. Crit. Thinking  
3. Prof. Competence |
| f. Understand the differences between different types of information sources.    | 2. Crit. Thinking |


g. Use critical thinking skills to evaluate sources and standard citation format in listing sources

h. Apply research methods to a final project


M. EQUIPMENT: COMPUTER

N. GRADING METHOD: A-F

O. MEASUREMENT CRITERIA METHODS:
   1) completion of five worksheets (40%)
   2) class participation (20%)
   3) final project (20%)
   4) final exam (20%)

   Attendance is mandatory. Course outline makes reference to dismissal for more than two unexcused absences.

P. DETAILED TOPICAL OUTLINE:
   Session 1  Introduction
   Session 2  Databases: Controlled Vocabularies, Keywords, Boolean Searching and Truncation
   Session 3  Continuation of Session 2
   Session 4  Information Hierarchies and Bibliographies
   Session 5  The Periodical Maze (computerized)
   Session 6  The Periodical Maze (print)
   Session 7  Business Resources
   Session 8  Education and Government Resources
   Session 9  Health/Medical Resources
   Session 10  Internet Research
   Session 11  Evaluating Internet Sources
Session 12  Evaluating Print Resources (magazines vs. journals, scholarly publishers vs. vanity presses)
Session 13  Reading Research/Citing Sources (MLA and APA)
Session 14  Final Exam/Final Project Due

Q.  LABORATORY OUTLINE:  N/A