A. **TITLE:** Planning Programs for Young Children

B. **COURSE NUMBER:** ECHD 200

C. **CREDIT HOURS:** 3 lecture hours per week for 15 weeks

D. **WRITING INTENSIVE COURSE:** No

E. **GER CATEGORY:** None

F. **SEMESTER(S) OFFERED:** Spring

G. **COURSE DESCRIPTION:**
   In this course, students will gain knowledge of key components that make up a high-quality early childhood setting. Students will examine the importance of a program philosophy, family involvement, home-school communication, learning centers, scheduling, and state child care licensing regulations. Principles of program planning related to high quality early care and education, administration, and leadership will be applied.

H. **PRE-REQUISITES:**
   ECHD 101 or permission of instructor
   
   **CO-REQUISITES:** None

I. **STUDENT LEARNING OUTCOMES**
   Upon completion of this course, the student will be able to:

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<th>SLO</th>
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<td>a. Discuss and evaluate differences in curriculum and environments for infants, toddlers, preschoolers and children in the early primary levels.</td>
<td>[6] Discuss and demonstrate differences in curriculum for infants, toddlers, preschoolers and children in the early primary levels.</td>
<td>N/A</td>
<td>2 Critical Thinking [CA] Critical Analysis</td>
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<td>b. Demonstrate the purpose of early childhood care settings and how to promote learning through equipment, materials and curriculum planning.</td>
<td>[7] Apply principles of developmentally appropriate curriculum design that is culturally sensitive and appropriate to the philosophy of the fieldwork setting. Curriculum will relate to the physical environment, material selection, activity planning, and child guidance.</td>
<td>1 Communication [W] Written</td>
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<td>c. Understand the various components of program planning, scheduling, home-school relations, and professional development as it relates to ECE program classroom and center administration.</td>
<td>[5] Develop and demonstrate the knowledge, skills, and attitudes necessary to be an effective teacher/caregiver in an early childhood program.</td>
<td>Communication [O] Oral</td>
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d. Understand and practice program planning related to high quality early care and education and the varying roles and responsibilities associated with early care and education administration and program development.  

[5] Develop and demonstrate the knowledge, skills, and attitudes necessary to be an effective teacher/caregiver in an early childhood program.  

| J. | APPLIED LEARNING COMPONENT: Yes  
Entrepreneurship - Project |
| K. | TEXTS:  
Click P., Karkos K. & Robertson C. (2014). *Administration of programs for young children (9th Ed.)*. Cengage |
| L. | REFERENCES:  
http://www.naeyc.org/ (National Association for the Education of Young Children) |
| M. | EQUIPMENT: University Supplied Equipment |
| N. | GRADING METHOD: A-F |
| O. | MEASUREMENT CRITERIA/METHODS:  
• Writing Assignments  
• Program Planning Assignments  
• Final Project, Presentation  
• Quizzes  
• Exam |
| P. | DETAILED TOPICAL OUTLINE: |

I. Why Teach?  
a. Formulating a philosophy  
b. Developmentally appropriate practice  
c. Types of programs |

II. The Learning Environment  
a. Set up & room design  
b. Learning centers  
c. Theme-based curriculum  
d. Room layout  
e. Classroom schedules |

III. Programming  
a. Promotion  
b. Shared marketing  
c. Professionalism  
d. Brochures  
e. Newsletters
f. Parent communication
g. Parent-Teacher conferences
h. Field Trips
i. Budget
j. Web program design

IV. Centers: What do children learn?
A. How do we design centers?
B. How do we integrate centers?
C. How do we create and facilitate learning?
D. Learning Centers:
   • Sand & Water Play
   • Block Play
   • Creative Arts Expression
   • Movement
   • Dramatic Play
   • Science
   • Language Arts
   • Math
   • Outdoor Play
E. Curriculum Themes - Planning
   • Day
   • Month
   • Year

V. Administration
a. Supporting all staff
b. The role of the director
c. Management vs. Leadership
d. The Human Side of Child Care Administration
e. Opening a Child Care Center
f. Fiscal management; Start-up, Operational
g. Business Plans
h. Program Center Policies