COURSE OUTLINE

HSMB 408-Internship for Healthcare Management

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Revised by: M. Fiacco

SCHOOL OF BUSINESS AND LIBERAL ARTS
HEALTH CARE MANAGEMENT
Spring 2015
A. **TITLE:** Internship for Healthcare Management

B. **COURSE NUMBER:** HSMB 408

C. **CREDIT HOURS:** 3-12

D. **WRITING INTENSIVE COURSE (OPTIONAL):** No

E. **COURSE LENGTH:** 3-12 weeks

F. **SEMESTER(S) OFFERED:** Spring

G. **HOURS OF LECTURE:** 3-12 weeks at 40 hours per week

H. **CATALOG DESCRIPTION:** Working in conjunction with a field supervisor, the student performs delegated work within an administrative setting. This is a culminating experience in which the student is expected to integrate concepts gained in previous program course work. The internship will be individualized according to the career interests of the student and the needs of the supervising organization. Internship assignments may include information gathering, analysis, planning, implementation, evaluation, and other responsibilities.

I. **PRE-REQUISITES COURSES:** Senior level status. Completion of all required HSMB courses before participation in Internship, permission of curriculum coordinator or Dean required.

J. **GOALS (STUDENT LEARNING OBJECTIVES):**
   At the end of the course the student will be able to:

<table>
<thead>
<tr>
<th>Course Objective</th>
<th>Institutional SLO</th>
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   | 1. Present a complete journal of weekly hours and activities in a final portfolio for grading. Activities must reflect a foundation of developing knowledge and skills based on the internship responsibilities performed. | 1. Communication  
   2. Critical Thinking  
   3. Professional Competence                                                     |
   | 2. Present a completed Internship Portfolio with all required course documents, assignments and project reports. | 1. Communication  
   2. Critical Thinking  
   3. Professional Competence                                                     |
   | 3. Demonstrate effective collaboration with site mentor and internship coordinator throughout the semester. | 1. Communication  
   2. Critical Thinking  
   3. Professional Competence  
   4. Inter-Intrapersonal Skills                                                   |
   | 4. Articulate how the field experience accentuated the didactic portion of the curriculum. | 1. Communication  
   2. Critical Thinking  
   3. Professional Competence  
   4. Inter-Intrapersonal Skills                                                   |
K. **TEXTS:** Specific to internship/CORE class textbooks

L. **REFERENCES:** Specific to internship/CORE class textbooks

M. **EQUIPMENT:** None

N. **GRADING METHOD:** A-F

O. **MEASUREMENT CRITERIA/METHODS:**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>Weekly Progress Reports</td>
<td>10%</td>
</tr>
<tr>
<td>Weekly Discussion Forum</td>
<td>10%</td>
</tr>
<tr>
<td>Final Portfolio</td>
<td>10%</td>
</tr>
<tr>
<td>Internship Participation</td>
<td>10%</td>
</tr>
<tr>
<td>Final Assessment</td>
<td>70%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>100%</td>
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P. **DETAILED TOPICAL OUTLINE:**

*(See attached HSMB 408-Internship/Cumulative Experience Policy)*

1. Introduction internship/cumulative experience
2. Site selection
3. Student eligibility and preparation
4. Internship statement of objectives
5. Roles and responsibilities
   a. Internship Coordinator
   b. Internship Site Mentor
   c. Student Intern
6. Accountability and confidentiality

Q. **LABORATORY OUTLINE:** N/A