A. **TITLE:** Professional and Ethical Responsibilities in Human Services Professions

B. **COURSE NUMBER:** HUSV 305

C. **CREDIT HOURS:** 3

D. **WRITING INTENSIVE COURSE:** No

E. **COURSE LENGTH:** 15 weeks

F. **SEMESTER(S) OFFERED:** Spring

G. **HOURS OF LECTURE, LABORATORY, RECITATION, TUTORIAL, ACTIVITY:**
   3 lecture hours per week

H. **CATALOG DESCRIPTION:** Students examine ethical and legal issues confronting professionals in human services careers. The course focuses on processes to address dilemmas and maintaining professional boundaries and wellness. Different professional codes of ethics are compared and contrasted.

I. **PRE-REQUISITES/CO-REQUISITES:**
   a. Pre-requisite(s): HUSV 201
   b. Co-requisite(s): None

J. **GOALS (STUDENT LEARNING OUTCOMES):**
   By the end of this course, the student will be able to:

<table>
<thead>
<tr>
<th>Course Objectives</th>
<th>Institutional SLO</th>
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<tbody>
<tr>
<td>a. Recognize ethical issues which arise in professional settings.</td>
<td>2. Crit. Thinking</td>
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<td>3. Prof. Competence</td>
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<td>b. Identify and assess solutions to ethical dilemmas.</td>
<td>2. Crit. Thinking</td>
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<td>3. Prof. Competence</td>
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<td>c. Differentiate styles of supervision pertaining to ethical situations.</td>
<td>1. Communication</td>
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<td>2. Crit. Thinking</td>
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<td>3. Prof. Competence</td>
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<td>d. Compare and contrast standards from different professional codes of ethics.</td>
<td>2. Crit. Thinking</td>
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<td>3. Prof. Competence</td>
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<td>e. Identify issues regarding professional wellness to include burnout and impairment</td>
<td>2. Crit. Thinking</td>
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<td>3. Prof. Competence</td>
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<td>f. Research and present an ethical situation, options for resolution and defense of solution.</td>
<td>1. Communication</td>
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<td>2. Crit. Thinking</td>
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<tr>
<td></td>
<td>3. Prof. Competence</td>
</tr>
</tbody>
</table>

K. **TEXTS:**

L. REFERENCES:
Ethical Standards of Human Service Professionals, 2014.
Edwards, Tom. (2012). Institute of Chemical Dependency Studies, National Substance Abuse Counselor Ethics
Welfel, E, Ethics in Counseling & Psychotherapy, 4th Edition

M. EQUIPMENT: Technology enhanced classroom

N. GRADING METHOD: A-F

O. MEASUREMENT CRITERIA/METHODS: To be determined by instructor

- Exams
- Quizzes
- Papers
- Participation
- Presentations
- Portfolios
- Projects

P. DETAILED COURSE OUTLINE:
1. Introduction to Professional Ethics.
   a. What are Ethics?
   b. Professional Codes of Ethic: NOHS, CASAC, APA, NASW, AAMFT
   c. Ethic Decision-Making Models
   d. Self-Assessment of Attitudes and Beliefs

2. The Counselor as a Person and as a Professional.
   a. Self-Awareness-Countertransference & Transference
   b. Personal and Professional Ethical Issues
   c. Burnout, Impairment, wellness
   d. EAP & Peer Support

3. Values and the Helping Relationship.
   a. Imposition of Values on Clients
   b. Values Conflicts
   c. Religious and Spiritual Values
d. Conflict End of Life Decisions

   a. Challenges in Diverse Client Populations
   b. Ethic codes from a Diversity Perspective
   c. Culture of Disability

5. Client Rights and Counselor Responsibilities
   a. Informed Consent
   b. Record Keeping
   c. Online Counseling
   d. Children and Adolescents
   e. Unethical Behavior by Colleagues
   f. Malpractice Liability

   a. Privileged Communication
   b. Privacy and Telecommunication Devices
   c. HIPAA
   d. Duty to Warn and Protect
   e. Abuse of Children, Elderly, and Dependent Adults
   f. HIV/AIDS

   a. Multiple Relationships
   b. Boundary Issues
   c. Multiple Relationships in Small Communities
   d. Bartering
   e. Giving and Receiving Gifts
   f. Social Relationships
   g. Sexual Attractions
   h. Non-erotic Touching of Clients
   i. Self-Disclosure
   j. Sexual Harassment

   a. Professional Competence
   b. Ethical Issues in Training
   c. Evaluating Knowledge, Skills, and Personal Functioning
   d. Gatekeeper Role of Faculty in Promoting Competence
   e. Dismissal of Students for Non-academic Reasons
   f. Licensing and Credentialing
   g. Review, Consultation, and Supervision

   a. Roles and Responsibilities
   b. Competence of Supervisors
   c. Online Supervision
   d. Multicultural Issues in Supervision
10. Issues in Theory and Practice
   a. Developing a Professional Stance
   b. Use of Techniques
   c. Evidence-Based Practice

11. Ethical Issues in Couples and Family Therapy.
   a. Systems Theory
   b. Ethical Standards
   c. Working with Different Types of Couples
   d. Family Work

12. Ethical Issues in Group Work.
   a. Training and Supervision of Group Leaders
   b. Diversity Training of Group Leaders
   c. Forming and Managing Groups
   d. Confidentiality in Groups
   e. Social Media in Group Work

13. Community and Social Justice Perspectives.
   a. Community Work
   b. Social Justice
   c. Promoting Change

14. Special Issues
   a. Recovering Counselors
   b. Mandated Reporters

Q. LABORATORY OUTLINE: NA