

**STATE UNIVERSITY OF NEW YORK  
COLLEGE OF TECHNOLOGY  
CANTON, NEW YORK**



**COURSE OUTLINE**

**HUSV 305A –PROFESSIONAL AND ETHICAL RESPONSIBILITIES IN HUMAN  
SERVICES PROFESSIONS, PART I**

**Course is part of the SUNY Canton Addiction Certificate Program  
Developed for Non-matriculated Students**

**Prepared By: Jennifer Waite, LMSW, CASAC, HS-BCP, January 2018**

**SCHOOL OF BUSINESS AND LIBERAL ARTS  
SOCIAL SCIENCES**

**JANUARY 2018**

- A. **TITLE:** Professional and Ethical Responsibilities in Human Services Professions, Part I
- B. **COURSE NUMBER:** HUSV 305A
- C. **CREDIT HOURS:** 1
- D. **WRITING INTENSIVE COURSE:** No
- E. **COURSE LENGTH:** 5 weeks
- F. **SEMESTER(S) OFFERED:** Fall and Spring
- G. **HOURS OF LECTURE, LABORATORY, RECITATION, TUTORIAL, ACTIVITY:**  
3 lecture hours per week
- H. **CATALOG DESCRIPTION:** Students examine ethical and legal issues confronting professionals in human services careers. The course focuses on comparison of professional codes of ethics, personal and professional values, multicultural and diversity perspectives, ethical decision-making, clients' rights and counselor responsibilities.
- I. **PRE-REQUISITES/CO-REQUISITES:**  
a. Pre-requisite(s): permission of instructor  
b. Co-requisite(s): None
- J. **GOALS (STUDENT LEARNING OUTCOMES):**  
By the end of this course, the student will be able to:

<b><i>Course Objectives</i></b>	<b><i>Program SLO</i></b>	<b><i>Institutional SLO</i></b>
a. Compare and contrast standards from different professional codes of ethics.	Communication	Communication a. Written b. Oral
b. Recognize ethical issues which arise in professional settings.	Knowledge Base in Human Service	Industry, Professional, Discipline-Specific Knowledge and Skills
c. Apply the steps of ethical decision-making to dilemmas occurring within the professions.	Ethical and Social Responsibility in a Diverse World	Social Responsibility a. Ethical Reasoning
d. Research and present an ethical situation, options for resolutions, and defense of solution.	Scientific Inquiry and Critical Thinking	Critical Thinking a. Inquiry and Analysis

- K. **TEXT:** To be determined by Instructor  
Suggested Text:  
Corey, G., M. Corey, C. Corey (2019). Issues and Ethics in the Helping Professions, 10th Edition, Brooks/Cole.
- L. **REFERENCES:**  
Ethical Standards of Human Service Professionals, 2015.

Credentialed Alcohol and Substance Abuse Counselor Canon of Ethical Principles, 2018  
Code of Ethics of the National Association of Social Workers, 2017.  
Ethical Principles of Psychologists and Code of Conduct, 2010.  
National Substance Abuse Counselor Ethics, 2016  
American Counseling Association (2014). Code of ethics and standards of practice.  
Alexandria, VA: American Counseling Association.

- M. MINIMUM TECHNOLOGY REQUIREMENTS:** Computer with internet access, use of an operating system compatible with BLACKBOARD such as Vista, Windows 07 or Windows 10 or Macintosh OS X.3. Be sure to have anti-virus software installed on your computer and update it regularly. Microsoft Word/Powerpoint, Adobe Acrobat Reader, some form of streaming video multimedia player (Real Player, Windows Media Player, etc), & Flash Player. You must also have the ability to use Panopto software which requires the use of a computer with a webcam, or a smartphone, or a tablet.
- N. GRADING METHOD:** A-F
- O. MEASUREMENT CRITERIA/METHODS:** To be determined by instructor
- Exams
  - Quizzes
  - Written Assignments
  - Presentations
- P. DETAILED COURSE OUTLINE:**
1. Introduction to Professional Ethics.
    - a. What are Ethics?
    - b. Professional Codes of Ethic: CASAC, NOHS, APA, NASW, AAMFT
    - c. Ethical Decision-Making Models
    - d. Self-Assessment of Attitudes and Beliefs
  2. The Counselor as a Person and as a Professional.
    - a. Self-Awareness-Countertransference & Transference
    - b. Personal and Professional Ethical Issues
    - c. Burnout, Impairment, Wellness
    - d. EAP & Peer Support
  3. Values and the Helping Relationship.
    - a. Imposition of Values on Clients
    - b. Values Conflicts
    - c. Religious and Spiritual Values
    - d. Conflict with End of Life Decisions
  4. Multicultural Perspectives and Diversity Issues.
    - a. Challenges in Diverse Client Populations
    - b. Codes of Ethics from a Diversity Perspective
    - c. Culture of Disability
  5. Client Rights and Counselor Responsibilities
    - a. Informed Consent
    - b. Record Keeping

- c. Use of Technology in Counseling Ethics
- d. Children and Adolescents
- e. Unethical Behavior by Colleagues
- f. Malpractice Liability

**Q. LABORATORY OUTLINE: N/A**