

**STATE UNIVERSITY OF NEW YORK
COLLEGE OF TECHNOLOGY
CANTON, NEW YORK**



COURSE OUTLINE

HUSV 421 - PRACTICUM IN HUMAN SERVICES

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**SCHOOL OF BUSINESS AND LIBERAL ARTS
SOCIAL SCIENCES DEPARTMENT
APPLIED PSYCHOLOGY
MAY 2015**

- A. TITLE:** Practicum in Human Services
- B. COURSE NUMBER:** HUSV 421
- C. CREDIT HOURS:** 3
- D. WRITING INTENSIVE COURSE:** No
- E. COURSE LENGTH:** 15 weeks
- F. SEMESTER(S) OFFERED:** Fall and Spring
- G. HOURS OF LECTURE, LABORATORY, RECITATION, TUTORIAL, ACTIVITY:**
 Completion of a minimum of 120 hours of field experience at an off campus site if available.
- H. CATALOG DESCRIPTION:**
 This practicum correlates with content taught in required courses in Psychology and Human Services and is usually taken the semester after HUSV 420(Seminar in Human Services). Students obtain field practicum sites working under the direct supervision of direct care staff and supervisors. This practicum will provide students with the opportunity to put the knowledge and skills they have learned in the classroom and laboratory into practice in a human service setting. Students are required to complete a minimum of 120 hours of field experience. Students will not be directly involved in decisions regarding evaluations, diagnosis, and treatment planning as regulated by NYS Office of Professions Laws.
- I. PRE-REQUISITES/CO-REQUISITES:**
 a. Pre-requisite HUSV 420 – Seminar in Human Services or permission of instructor
- J. GOALS (STUDENT LEARNING OUTCOMES):**
 By the end of this course, the student will be able to:

<i>Course Objective</i>	<i>Institutional SLO</i>
a. Effectively communicate with the field experience coordinator, patients/clients, and others.	1. Communication 3. Prof. Competence
b. Complete and participate in a minimum of 120 total hours at the field placement site.	1. Communication 2. Critical Thinking 3. Prof. Competence
c. Perform obligations of the agency as determined by the Student Learning Contract.	1. Communication 2. Critical Thinking 3. Prof. Competence
d. Reflect on practicum experiences, based on observations and experiences in a weekly journal.	1. Communication 2. Critical Thinking 3. Prof. Competence
e. Apply human systems approaches coupled with lifespan development issues in a real world setting.	1. Communication 2. Critical Thinking 3. Prof. Competence
f. Demonstrate competency in observing and assisting agency professionals with treatment planning and/or case management services for agency clientele.	1. Communication 3. Prof. Competence 4. Interpersonal- Intrapersonal Skills

K. TEXT:
Sweitzer, H. Frederick, & M. King. (2014). The Successful Internship, 4th Ed., CA: Brooks/Cole.

L. REFERENCES:
Alle-Corliss, L.A. and Alle-Corliss, R.M.(2006), Human services agencies: an orientation to fieldwork, 2nd Edition,
Sweitzer, H.F. and King, M.A.(2009), The successful internship: personal, professional, and civic development, 3rd Edition, Thomson.
Kiser, P.(2012), The human services internship, getting the most from your experience 3rd Edition, Belmont, CA:Brooks/Cole.

M. EQUIPMENT: Technology-enhanced classroom

N. GRADING METHOD: Based on 100 points, 90-100 = A, 86-89 = B+, 80-85 = B, 76-79 = C+, 70-75 = C, 66-69 = D+, 60-65 = D, 59 and below = F

O. MEASUREMENT CRITERIA/METHODS:

Class Participation	10%	Written Assignments	25%
Supervisor Evaluation	60%	Comprehensive Exam	5%

P. DETAILED COURSE OUTLINE:

- I. Introduction to Practicum and Seminar
 - A. Expectations for field placement
 - B. Course requirements
- II. Getting Started
 - A. Why do an Internship
 - B. Initial Meeting with your Supervisor
 - C. Developing a Learning Plan
 - D. Maintaining Good Work Habits
- III. Getting Acquainted
 - A. Getting to Know Your Agency
 - B. Getting to Know Your Co-Workers and Your Role
 - C. Learning about the Agency
- IV. Developing Ethical Competence
 - A. Competencies in regard to Ethical Behaviors
- V. Supervision
 - A. Supervisor Characteristics
 - B. Student Characteristics
 - C. Working within the Supervisory Relationship
- VI. Learning from Experience
 - A. Integrative Processing Model

B. Applying Integrative Processing Model

VII. Communication with Clients

- A. Basic Skills
- B. Working with Different Systems

VIII. Cultural Competence

- A. Increasing Knowledge of Cultures
- B. Developing Personal Awareness

IX. Writing and Reporting Within Your Field Agency

- A. Report Writing
- B. Oral Reporting and Presentations

X. Taking Care of Yourself

- A. Developing Self-Awareness
- B. Keeping Safe
- C. Stress Management

XI. Ending Your Internship

- A. Final Evaluations
- B. Leaving Your Internship
- C. Saying Goodbye

XII. Planning Your Career

- A. Career Goals
- B. Career Development

Q. LABORATORY OUTLINE: N/A

THE INSTRUCTOR HAS THE RIGHT TO MODIFY ANY SECTION OF THE SYLLABUS. EACH STUDENT IS RESPONSIBLE TO READ AND UNDERSTAND THE SYLLABUS.