

Course Messages

Blackboard provides a built in, self-contained, course messaging system.

Blackboard course messages are automatically saved and stored in the course for retrieval.



My Messages

Courses with Messages:

Test_Smithch 1 unread

Last Updated: Wednesday, April 1, 2015 9:52:39 AM EDT

You can access **all** of your messages through your Blackboard home page > Notification Dashboard > “My Messages” module.

You can access **course specific** messages through the course tool in Course Management > Course Tools > Course Messages.

COURSE MANAGEMENT

- Control Panel
- Content Collection
- Course Tools
 - Achievements
 - Announcements
 - Blackboard Collaborate
 - Blogs
 - Cengage Learning
 - MindLinks
 - Collaboration
 - Commercial Content Tools
 - Contacts
 - Course Calendar
 - Course Messages**
 - Date Management
 - Discussion Board
 - Glossary

To **read** a message, select the subject to launch the “View Message” pane.

To **send** a message, select “Create Message” in the action bar.

Message

mark Delete

Status	Sender	Subject	Date
	Mathew Nichols	Test	Tuesday,

mark Delete

Create Message