

ONE HOP SHOP

A monthly newsletter brought to you by the SUNY Canton Student Service Center.

Who's in the One Hop Shop?

- ⇒ Financial Aid
- ⇒ Meal Plans & ID Cards
- ⇒ Registrar
- ⇒ Student Accounts

Important Dates!

Now it's time to start thinking about next semester and enjoy a nice week long break before finals!

- Monday, November 2
 - Winterterm 2015 Registration Period Begins
 - Advising Week Begins!
- Friday, November 6
 - Advising Week Ends.
- Monday, November 9
 - Spring 2016 Registration Period Begins
- Friday, November 13
 - Last Day to Withdraw (4 PM)
- Saturday, November 21
 - Thanksgiving Recess – No Classes
- Thursday, November 26
 - ONE HOP SHOP CLOSED
- Friday, November 27
 - ONE HOP SHOP CLOSED
- Monday, November 30
 - Thanksgiving Recess – Classes Resume

Are you prepared for Advising Week?

Advising week runs from Monday, November 2 through Friday, November 6. During this time period you should be meeting with your Academic Advisor to discuss your schedule for the upcoming Spring 2016 semester (and Winterterm 2015 if desired). The following week you will be able to login to your UCanWeb account and enter your class schedule for the upcoming semesters. Check your email for instructions.

Financial Aid staff are available in the One Hop Shop to discuss the impact of your course schedule and grades on your financial aid eligibility. We recommend you stop in to discuss your file if you are in danger of failing any classes, have poor grades, withdraw from any coursework, or are enrolled in coursework that does not apply to your current degree program. If you

Payroll Changes

Changes to the way paychecks and paystubs are distributed by the One Hop Shop have gone into effect for all types of payrolls. Be prepared to show a photo identification every time you come in to the office to pick up a paycheck. When a payday falls on a holiday paychecks will be produced and dated for the day before. We will make every effort to have them available by 3 PM the day before the paycheck is dated for faculty, staff, and students to pick up. Contact the One Hop Shop with any questions you may have.

Winterterm Financial Aid & Billing

Once you have scheduled your course for the upcoming [Winterterm](#), financial aid staff will review your account to evaluate financial aid academic progress, expected spring refund, and additional aid eligibility. You will be notified by email the results. Around the same time you will be receiving a Winterterm bill (earliest mid-November) and will need to complete all [required billing forms](#) for both spring and winter terms if using financial assistance to help cover your Winterterm bill. In addition to submitting all required forms you are required to pay any remaining balance due by the billing deadline.

Spring Billing

The Student Accounts staff will begin sending out [bills](#) for the upcoming Spring 2016 semester in mid to late November. Be sure to watch for these and complete your required billing forms by the due date in December. In addition to submitting the billing forms you are required to pay any remaining balance due.

Are you considering a total withdrawal from college?

Friday, November 13th at 4:00 PM is your last chance to completely withdraw from the college. Be sure to discuss the financial impact of any changes you are making to your schedule with the staff in the One Hop Shop. If you [withdraw from all coursework](#), then a recalculation of all

financial aid eligibility may be required depending upon the date you last attended classes. The appropriate form with all required signatures must be submitted to the Registrar Office. A complete college withdrawal is a separate process from just adding or dropping a course.

Did you know there is coursework that does NOT count for financial aid purposes?

If you are receiving a New York State TAP Grant and are repeating a course: Please make sure that you need a higher grade in the course to graduate in your current degree program. If a higher grade is not required, then New York State will not pay for it and cancel your grant. Repeated courses that were previously passed do not count as earned hours for the semester unless a specific grade is required for graduation. If you are even slightly unsure about a course you are repeating, please contact Anne Drake in the Registrar Office or see your Academic Advisor.

In order to receive financial aid to help pay for your courses, the course must also be applicable toward the degree program you are in for the semester you are taking the course. Aid will only cover coursework applicable to the degree program as a general education requirement, a major requirement, or elective (whether restricted or free elective).

In addition to these requirements you should always be aware of the minimum number of credits and GPA requirement you must maintain in order to continue receiving financial aid each semester. A copy of the [Satisfactory Academic Progress Guidelines](#) chart is available in the One Hop Shop as well as on our webpage.

Satisfaction Survey: We're always looking to improve so please take the time to complete this [short online customer satisfaction survey](#) for the One Hop Shop based on your recent experience. [Click here](#) for more information on the One Hop Shop and to view previous issues of this newsletter.

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Next edition: December 2015

