IMPORTANT!!! This contract MUST be returned by June 21st, 2013!
Contracts received after June 21st WILL NOT BE ACCEPTED!

ACADEMIC PROBATION PROGRAM REQUIREMENTS

1) Return this contract to Dr. Molly Mott, Dean of Academic Support Services, by FRIDAY, JUNE 21, 2013, in order to be eligible to register for the Fall 2013 semester. Contracts can be mailed, faxed, or scanned and emailed to the address at the bottom of this contract.

2) Contact your Academic Dean’s office to create an appropriate schedule by WEDNESDAY, JULY 3, 2013. You are restricted to taking 12 credit hours this semester (15 cr. hrs. for Canino School of Engineering Tech.). Exceptions must be approved by your Academic Dean.

   **Academic Deans:**
   - Engineering Technology: Mr. Michael Newtown, Nevaldine Hall North 105, phone (315) 386-7402
   - Business & Liberal Arts: Dr. Maureen Maiocco, Faculty Office Bldg. 414, phone (315) 386-7328
   - Science, Health & Criminal Justice: Dr. Kenneth Erickson, Cook Hall 125, phone (315) 386-7401

3) Attend a meeting on Tuesday, August 27, at 4:00 pm OR Friday, August 30, at 12:00 Noon in Kingston Theater. This meeting is MANDATORY. If you have a serious conflict, contact the Office of the Dean of Academic Support Services at (315) 386-7425 to make alternate arrangements. Students who arrive late to the meeting will not be admitted.

4) Return a completed, signed Advising Checklist by Friday, September 6, at 4:00 pm.

5) Attend ALL class meetings and fulfill ALL class requirements and participation expectations.

6) Based on your cumulative grade point average (GPA), you are assigned to an Intervention Level. Each Intervention Level has specific requirements that you must meet to remain on academic probation (see table below):

<table>
<thead>
<tr>
<th>LOW Intervention Level (GPA 1.8 and up)</th>
<th>MEDIUM Intervention Level (GPA 1.26–1.799)</th>
<th>HIGH Intervention Level (GPA 0.0–1.25)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Meet with your academic advisor</td>
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<tr>
<td>2) Attend a Tutoring Lab for a minimum of three (3) hours per week</td>
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<td>3) Attend at least two sessions of Smart Steps programming, with “Probation Essentials” session being mandatory</td>
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<td>4) Meet weekly with assigned Probation Mentor (Miller Campus Center 221) regarding your academic progress</td>
</tr>
</tbody>
</table>

Detailed information regarding the requirements for each intervention level will be provided at the mandatory Academic Probation Meeting (see program requirement #3 above).

ADDITIONAL REQUIREMENTS OF ACADEMIC PROBATION:

- You MUST be registered for college and have a class schedule by the last date to register (Wednesday, August 28, 2013).
- If ALL of your classes will be ONLINE, please contact the Office of the Dean of Academic Support Services immediately at (315) 386-7425.
- If you have been placed on EOP Academic Jeopardy/Probation, you must also meet that program's responsibilities to continue as an EOP student.
- In addition, it will be necessary for you to contact the Financial Aid Office at (315) 386-7616 to determine your eligibility for continued receipt of financial assistance.
- You are responsible for following the rules in the Code of Student Conduct in the Student Handbook (http://www.canton.edu/student_affairs/pdf/handbook.pdf).

ACADEMIC PROBATION ACCEPTANCE

I accept the opportunity to register for the Fall 2013 semester under the Academic Probation program. I understand that it is my responsibility to complete the requirements for this program as listed above. I realize that failure to meet ANY of the above conditions may result in my being IMMEDIATELY SUSPENDED FROM THE COLLEGE. I understand that questions regarding my Academic Probation status should be directed to my Academic Dean.

Student Name: (print) ___________________________ Student Signature ___________________________

ID Number: 80 - - - - - - - - - - - - - - - - - - - - - -

Major: ___________________________ Date ___________________________

Return Completed Contracts To (mail, fax, or scan & email):
Office of the Dean of Academic Support Services, Faculty Office Bldg. 604, 34 Cornell Drive, Canton, NY 13617
phone (315) 386-7425 • fax (315) 386-7447 • e-mail: livingsj@canton.edu