Non-Academic Assessment Meeting
Friday, February 3, 2012 9:00 a.m.

Present: Molly Mott, Sarah Todd, Patty Todd, Bruce Alexander, Sue Law, Joanne Fassinger

A. Approved minutes from December 9, 2012
B. Changed name from Student Service and Administrative (SSAC) Assessment Committee to Non-Academic Assessment Committee (NAC) –more user-friendly
C. Discussed mid-year assessments (formative evaluations) conducted in Student Affairs and Support Services during January, 2012
D. Reviewed Assessment Repository in ANGEL
E. Reviewed planning document- discussed scheduling in-service and topics
F. Discussed outstanding 2010-11 Outcomes and 2011-2012 Goals and Objectives. Joanne Fassinger will be facilitating retreat on doing this for the Advancement Division. Molly to touch base with Shawn Miller re: Administrative Division.

Administrative
- Procurement & Travel
- HR
- Accounting
- Student Service Center

Advancement
- Admissions
- Alumni
- Career Services
- PR
- Sponsored Research