COURSE OUTLINE

ABCD 123 Course Name

Prepared By: Name

SCHOOL OF... (Department Name)
Program / Discipline
Month Year
ABCD 123 Course Name

A. **TITLE:** Course Name

B. **COURSE NUMBER:** ABCD 123

C. **CREDIT HOURS:** 3

D. **WRITING INTENSIVE COURSE:** Indicate: yes or no.
   If yes, add the following statement:
   This is the writing intensive course for ________________ curriculum.

E. **COURSE LENGTH:** 15 weeks

F. **SEMESTER(S) OFFERED:** Indicate: Fall, Spring or Fall/Spring

G. **HOURS OF LECTURE, LABORATORY, RECITATION, TUTORIAL, ACTIVITY:**
   3 lecture hours per week

H. **CATALOG DESCRIPTION:**
   A brief description (1 paragraph, 4-6 sentences) of course content.
   See current SUNY Canton Academic Catalog for examples.

I. **PRE-REQUISITES/CO-COURSES:** (List courses or indicate “none”)
   a. Pre-requisite(s): (ABCD 123) Course Name, (EFGH 456) Course Name or None
   b. Co-requisite(s): (IJKL 789) Course Name or None

J. **GOALS (STUDENT LEARNING OUTCOMES):**
   By the end of this course, the student will be able to:
   1. Examine, compare and evaluate. . .
   2. Identify. . .
   3. Gain practical knowledge. . .
   4. Create. . .
   5. Plan and develop. . .
   6. Engage in. . . , etc.
   List all outcomes in # order. Use measurable terminology. For example: Bloom’s Taxonomy, Psychomotor, Affective Domains, etc. to assist with word usage according to the level of the course. Higher level courses should demonstrate higher level goals and outcomes.

   On-Line Resources:
   http://www.nwlink.com/~donclark/hrd/bloom.html
   http://www.officeport.com/edu/blooms.htm
   http://faculty.washington.edu/krumme/guides/bloom1.html

   Additional resources to assist with formulating measurable student learning outcomes is available at http://www.canton.edu/provost/

K. **TEXTS:**
   All reference material should follow a proper format.
   For example: APA www.apa.org or MLA www.mla.org or ASA www.asanet.org
   or a discipline related reference format.

   Sample of APA Reference (book):

   Sample of MLA Reference (book):
L. REFERENCES:
Give a brief list of alternative textbooks, references & resource materials


M. EQUIPMENT:
List instructional needs here
For example: Laboratory Space, Computer Laboratory, Required Tools, Materials, Technology Enhanced Classroom, etc.

N. GRADING METHOD: Indicate: P / F or A – F

O. MEASUREMENT CRITERIA/METHODS:
List in bullet form, avoid percentages
Example:
• Research Paper
• Quizzes
• Exams
• Presentations
• Small Group Activities

P. DETAILED COURSE OUTLINE:
Follow outline below

I. Topic
   a. content
   b. content
   c. content

Example:

I. Developmentally Appropriate Practice
   a. Creating a community of learners
   b. Teaching to enhance development and learning
   c. Planning appropriate curriculum
   d. Assessing children’s development and learning
   e. Developing reciprocal relationships with families

II.
   a.
   b.
   c.

III.
   a.
   b.
   c.
IV.
   a.
   b.
   c.
   d.
   e.

V.
   a.
   b.
   c.
   d.

VI.
   a.
   b.
   c.
   d.

Q. **LABORATORY OUTLINE:** If applicable
   Follow detailed course outline format