

Welcome to SUNY Canton!

There are forms you need to complete so we can continue with your payroll processing. Without this paperwork, we cannot process your paycheck.

Please complete the forms that are checked off below and return them to the Office of Human Resources as soon as possible:

- Certificate of Starting Date
- Check Distribution
- Employee Benefits
You are also eligible for employee benefits. If you are interested in obtaining benefits, please contact the Office of Human Resources for further information.
- I-9
An I-9 form is mandated by INS and requires that you bring proper identification to the office. Suggested forms are a driver's license and social security card. Please stop by the office to complete this paperwork. The Office of Human Resources is located on the upper level of French Hall. The office is open Monday-Friday 8:00 a.m.-5:00 p.m.
- Medical Emergency
- Post-Employment Form
- W-4 & IT 2104
If you worked for SUNY Canton last semester, we will continue to make the same deductions that you noted previously. If you wish to make a change in your tax deductions, please stop by the office to complete new W-4 & IT 2104 forms. The Office of Human Resources is located on the upper level of French Hall. The office is open Monday-Friday 8:00 a.m.-5:00 p.m.

If you are currently employed by another state agency, please let us know. This will have an effect on how we process your salary.

Your prompt attention will be appreciated.