I. **FYI Presentation on Social Media PR (badges) (Travis)** – Travis discussed canton.meritpages.com. Dean’s, President’s and Honor’s lists can go to students, parents, high schools, etc. via this social media site. Students are also able to add things themselves, such as clubs they participate in. Their page can also be utilized as a resume of sorts; it will also follow students from college to college as they transfer. All students get a page, currently there are approximately 400-500 SUNY Canton students enrolled. PR can add any badges.

II. **BB Transition Training Needs (Molly)** – The first half of the spring semester (Feb-Mar), Phase 2 of the Blackboard transition will take place. Courses being taught in summer term 2015 will be converted and faculty teaching those courses must be trained on Blackboard. **Deans:** Let your faculty who are teaching or want to teach in summer term that they must be trained, as Blackboard will be the only option for summer courses.

III. **Final Exam Policy (Karen)** – There is no written policy regarding students who are scheduled to take more than two final exams in one day. Students in this case could approach their faculty and request accommodations be made for them on another day. Notice would need to be given to the faculty before the last day of classes. If all instructors say no, the Dean would be petitioned. **Karen:** Draft up a policy that will go to Deans’ Cabinet for review, then submitted to the Academic Standards Committee for approval.

IV. **Visiting Lines (Karen)** – This discussion is on hold until Dr. Szafran is able to attend.

V. **Homeland Security/Emergency Mgmt. Clarkson Update (J.D.)** – Everything on our end is complete, we are waiting on Clarkson.