I. **Sabbatical Reports** – Faculty sabbaticals have not been consistent. Faculty must be made aware of the expectations of the sabbatical upfront and the deliverables required at the end of the sabbatical. A report of professional activities and accomplishments while on sabbatical leave must be submitted.

II. **SUNY North Country Consortium** – SUNY tuition exceeds the Department of Defense tuition assistance limit of $250; SUNY tuition is $257 per semester hour. Other college institutions have met this tuition cap and service members will be advised by their Department of Defense education counselors to select those institutions instead of SUNY institutions. SUNY needs to remain competitive; especially since Fort Drum is the largest military installation in the northeastern United States. State funded institutions will be disqualified to operate on Fort Drum if the tuition exceeds the $250/credit hour tuition cap. **Molly:** Work with Lenore to prepare a letter informing SUNY that this is not a good idea; not only will it hurt our service members, but it will inhibit us from attracting military students in the future.

III. **Master Articulation Agreement** – In an effort to cut down on the amount of printing and signing between colleges for articulation agreements, the community colleges have requested that we switch to a master agreement. The President and the Provost would sign one “master agreement” and the Dean, Department Chair/Curriculum Coordinator/Program Coordinator would sign the individual course equivalent charts. Then the course equivalency charts would be added to the master agreement on file and updated only when there are program changes at either of the institutions. The Deans reviewed the language to be used for the master document and it was agreed that we would utilize this procedure going forward. **Renee:** Check on status of the Health & Fitness Promotion program changes that were submitted to SUNY earlier in the month. **Erin:** Begin notifying appropriate offices of this new process. **Erin:** Check with Molly about Canadian government rules and regulations for Articulation Agreements.

**New Business**

IV. **Student Course Comment Benchmarks** – The data Kevin Elliott and Sarah Todd sent is not reflecting what the Deans are looking for. The hope was to add the benchmarks to the evaluations that each faculty member receives each semester and fix the issue of basing the totals on the total in the class rather than the total number who respond. **Renee:** Invite Kevin and Sarah to a future Deans’ Cabinet to discuss what data is required.