I. Reference Guide to Earning College Credit by Examination (Julie Parkman) – Julie provided an update on the progress of getting the CLEP center up and running. There is need for a secured, locked room or closet for which its sole purpose is to house the charging stations for the laptops. Mike offered a closet at the CREST Center as a possible space for the laptops. There was discussion on the exams which are and potentially could be offered and when review of these exams would take place. Dr. Szafran requested that an updated list be sent to the departments, via the Deans, for approval. The departments will be given two weeks to make their recommendations, including acceptable exam scores, upon receipt of the list. It was noted that we currently do not accept any General Education credits from the high schools except for the languages. Julie Parkman will make recommendations to accept specific courses as Gen. Ed. or a General Elective and will attach the course curriculum to the list if possible. A suggestion was made to combine all of the examinations into a single PLA document eventually. Once review of all the exams is complete, the list will be updated. CLEP and AP exams will be reviewed this semester, DSST exams will be reviewed in the Fall, and IB will be reviewed at a later time. It was suggested that Memorie Shampine would be a valuable resource in checking the course numbers and number of credits.