SUNY Canton’s Retention Committee

SUNY Canton’s Retention Committee is committed to supporting student success. This year the committee is charged with energizing the college’s retention efforts, developing a retention plan, as well as integrating and promoting existing campus retention efforts.

EID has a new name: Moving Towards Success (MTS)

College faculty and staff play a vital role in the early and continuous identification of students at risk of leaving college early. Examples of student behaviors which may indicate a need for intervention include, but are not limited to: poor attendance, poor academic performance, inattentiveness, and disruptive behavior.

Originally developed to replace the paper version of the absence/warning process, the Early Identification Document (EID) is one tool to help identify students who exhibit behaviors which place them at risk for leaving college prematurely. The web-based reporting system allows concerned individuals to request a referral to help a student manage the challenges of college. The common referral topics include academic, career, personal, social, physical and emotional challenges.

As a result of our renewed retention efforts, the Provost has charged the Retention Committee with improving the way we communicate with at-risk students. Changing the name from the Early Identification Document to Moving Towards Success is one such attempt at fostering a more positive connection to students.

MTS

- Reaches out to students who are struggling.
- Provides a timely vehicle for faculty to report academic problems.
- Informs students and advisors of student performance concerns.
- Triggers interventions that will increase the likelihood of academic success of students.
- Initiates dialogue/conversation; reinforces other communication.

Recent changes

- Comments written by faculty will go to students and all who receive a MTS notice.
- Comment section enlarged.

Retention Committee
Members:

Jonathan Kent - Chair
Sr. Barbara St. Andrews
Brandon Baldwin
John Conklin
Kelly Concannon-Mannise
Peggy LaFrance
Ed Mafoua
Lawretta Ononye
Mark Miller
Judy Singh
Veigh Lee
Courtney Bish
Molly Mott (ex officio)
When should an instructor send out a MTS notice?

- If a student is not attending class for the first week.
- If a student is not logging-on to Angel in the first week of class.
- If a student fails first few assignments.
- If a student fails to turn in first few assignments.
- At midterm, when a student is earning less than a C average.
- Anytime during the semester when a student is absent from class for more than 2 consecutive days.
- Anytime during the semester when a student’s grades drop.

What should advisors do when they receive a MTS notice?

- Email and call the student to meet with them.
- Contact the faculty member sending out the MTS to find out more information.
- Contact support services regarding the student
- Select ‘REPLY ALL’ when sending the message. This will let everyone on the distribution list view your comments.

When sending out a MTS notice:

- Try to be specific in your comments about what the student should do. This will help both the advisor and student.

Copies of MTS notices are sent to the:

- Student
- Academic Dean
- Dean of Students
- Registrar
- Advisor
- Student Service Center
- Instructor
- Registrar
- Dean of Academic Services and Retention

Summary reports are also sent to Residence Life, EOP Accommodative Services, and Dean of Academic Services and Retention

“Whatever form of action is taken to aid student retention, this should be concentrated on the very early stages of the student’s university career, rather than later after serious problems have surfaced.” (Lowisa & Castley, 2008).