TO: Dr. Joseph C. Hoffman  
Acting President

FROM: Patty Todd  
Campus Safety Committee Chair

DATE: October 8, 2013

SUBJECT: 2012 – 2013 Annual Campus Safety Committee Report

Attached is the 2012-2013 Annual Report of the Campus Safety Committee. This report enumerates the activities of the SUNY Canton Campus Safety Committee and cumulative, campus-wide efforts, effectively addressing a broad range of campus safety issues. Please note links to web-based documents have been included and replace appendices.

Please feel free to request any clarification or additional data that you might require.

cc: Committee Members  
   N. Higley  
   K. Spellacy  
   C. Bish  
   M. Perry  
   D. Hartle  
   J. Kelly  
   File
The SUNY Canton Campus Safety Committee was established in the 1970’s to address chemical hygiene issues. When Article 129-A of the NYS Education Law § 6431 was enacted, the Campus Safety Committee incorporated personal safety as well. The Committee is a presidential committee that functions outside faculty governance.

SAFETY COMMITTEE CHARGE

The charge of the Campus Safety Committee is to address a wide range of campus safety concerns which include responding to inquiries from concerned persons and referring complaints to the appropriate authorities; ensuring that education is provided to the campus community about personal safety especially sexual assault awareness and crime prevention; and recognizing, evaluating, and recommending a course of action to solve or control safety/health issues.

As a part of its standing work, the Committee also reviews a number of annually reports to insure compliance with the regulatory requirements such as Jeanne Clery Disclosure Act, Fire Safety Report, Annual Campus Safety Report, Title IX and other requirements of the Education Law, Article 129-A.

2012-2013 COMMITTEE MEMBERSHIP

The Safety Committee’s composition meets the requirements as defined by Article 129-A of the NYS Education Law § 6431. The committee membership is reviewed annual and appointments are made accordingly. Safety Committee membership for 2012-2013:

1. Patricia Todd – Chair, Nurse Practitioner, Health Services, toddpa@canton.edu
2. Alexander Lesyk – Assistant Professor, Legal Studies, lesyka@canton.edu
3. John Kennedy – Director of Residence Life, kennedyjm@canton.edu
4. Brian Kurish – Lieutenant, University Police, kurish@canton.edu
5. Diane Para – Professor, Sports Management, parad@canton.edu
6. Jamie Sovie – Instructional Support Technician, Science, soviej@canton.edu
7. Ladeidre Campbell – Student Representative, campb130@canton.edu
8. Brian Guyadeen – Student Representative, guyad100@canton.edu
9. Kaylee Hartley – Student Representative, hartl108@canton.edu

Ex-Officio Members

1. Anthony Caracciolo – Project Manager/Site Representative, caracciolo@cant.edu
2. Lisa Colbert – Chief of University Police, (Fall 2012), colbertl@canton.edu
3. Elizabeth Connolly – Director of Human Resources, (Fall 2012), connolly@canton.edu
4. James Hamilton – Chemical Hygiene Officer, hamilton@canton.edu
5. Michael McCormick – Director of Facilities and Capital Improvements, mccormic@canton.edu
6. Melinda Miller – Director of Counseling, millerm@canton.edu

Spring 2013 Committee Changes

7. John Kaplan, Chief of University Police, replaced Lisa Colbert.
8. Calvin Smith, EHS Director, joined the committee (new shared position with SUNY Potsdam).
Five Committee meetings were conducted for 2012-2013 year.

Reviewed mandatory compliance reporting for the Jeanne Clery Disclosure Act and Title IX policies and reporting procedures.

Sent out several campus-wide email notices on health and safety issues including Clery Act, general emergency information, and NY ALERT.

2012 Annual Campus Safety Walk-Around was conducted on 11/6/12 at 3 p.m. and 7 p.m. Identified and addressed 22 new issues/areas of concern and followed up on 3 others carried over from 2011-2012.

Handled 12 additional safety issues identified by faculty, staff, and students, submitted work orders, and followed up on status to completion.

Met with Interim President Schiffner regarding the Committee’s concerns over compliance issues.

Reviewed results on the Student Opinion Survey and solicited more information, and addressed issues brought forward by the Student Government Association.


Revised Sexual Assault Awareness brochure and Quick Reference Guide for Sexual Assault Survivors and made them available in hard copy and on the web.

Updated Campus Safety Committee web page.
REVIEW OF MANDATORY SAFETY REPORTING

The Committee reviewed regulatory requirements for Jeanne Clery Disclosure Act. The report was available in printed format and posted electronically on the College’s website. On 9/11/12, all students, faculty, and staff (4172) were emailed notification with instructions for receiving/accessing this information. The College’s Fire Safety Report, Sexual Assault Awareness and Domestic Violence Report are also included in Clery. The only “stand out” occurrences on the report were a spike in burglaries which are related to the opening of Grasse River Suites. The windows on the first floor were often left unlocked allowing easy accessibility to nearby items on desks, but once the problem was identified, it was corrected to control entry. There were three reportable sex crimes.

The Safety Committee reviewed the progress of Title IX initiatives which involved several of the Committee’s members and is chaired by Elizabeth Connolly. Business-size cards that have reporting information and contact information have been distributed to areas across campus. The Quick Reference Sexual Assault Guide and Sexual Assault Awareness - Staying One Step Ahead brochure were updated with Title IX information. The guide is posted throughout the campus, in restrooms and in hallways. The pamphlet is available in hard copy in numerous offices as well as on our website.

The Committee reviewed campus training and compliance issues. The Committee Chair met with Dr. Schiffner in October regarding compliance training concerns. Dr. Schiffner shared the proposal for shared services for environmental health and safety with SUNY Potsdam. This proposal was implemented later in the fall semester along with hiring an Environmental Health and Safety Coordinator for Canton.

CAMPUS SAFETY WALK-AROUND AND CAMPUS SAFETY ISSUES

The Annual Campus Safety Walk-Around was conducted on 11/6/12 at 3 p.m. and 7 p.m. The Committee identified 25 concerns. Twelve were addressed and resolved. Six were pending or in process, and the remainder were under review or part of other design projects.

The Committee reviewed the results of the Student Opinion Survey which was conducted throughout SUNY in Spring 2013. Canton ranked low for campus safety. The Institutional Research Office did further analysis on the questions regarding safety, and it was related more to treatment by faculty/staff vs. physical safety, which will be addressed by the Campus. The Student Government Association was asked for input and provided a list of concerns related to safety. The Committee addressed the six-item list with resolution to some of the issues and monitoring of several others.

The Committee monitored ongoing lighting issues on campus including CARC and the walkway from Cornell Drive to the footbridges. Physical Plant is doing monthly light checks and compiling work orders. University Police also monitor and submit work orders. Progress was also monitored on the installation of security cameras on the footbridges and at the CARC.

CAMPUS COMMUNICATION

The Safety Committee members and other campus individuals sent out numerous campus-wide emails to faculty, staff, and students regarding many health and safety issues. Emails included:

- 9/11/2012 – Notice regarding availability of the Jeanne Clery Disclosure Act which includes crime awareness and crime data, sexual assault prevention, domestic violence awareness and fire safety reporting.
- 11/6/2012 – Safety reminders (AED, First Aid Kits, etc.)
The Safety Committee Chair received 12 emails from students, faculty, or staff regarding safety concerns. All individuals received an email response, and all issues were resolved either via work order or telephone calls to various departments.

EDUCATION

One of the specific charges of the Campus Safety Committee is reviewing campus educational programming on personal safety and crime prevention. The primary providers for this type of programming are Personal Counseling, the Health Center, and University Police.

The Personal Counseling Center is the leader for our campus educational programs. This year they provided 163 educational programs with 10,899 contacts. A new health educator provided 31 of these programs for the department this year. Almost 70% of the programming targeted safety issues with a concentration on sexual assault/date rape prevention/domestic violence prevention, and alcohol and other drug prevention. Some of the programs included:

- Stop DWI Presentation by St. Lawrence Co. Stop DWI
- Jeopardy Beer Goggles/Changing Perceptions (Alcohol Awareness)
- Walk With Me – Walk Against Domestic Violence
- Date Violence Awareness with Renewal House
- Domestic Violence Awareness (Diversity Discussion)
- National Sexual Assault Awareness and Prevention Awareness
- Bullying/Violence Awareness Spring Break Safety
- RA trainings prior to beginning of each semester
- Sexual Assault Awareness/Prevention presented by Counseling, University Police, and Renewal House

The Counseling Center also works closely with Residence Life, University Police, and the Dean of Students to provide services for those in violation of the College’s alcohol policy. RAs are trained in alcohol reporting and the College policies on alcohol use. Melinda Miller conducts evaluations of those who violate the policy to determine the type of intervention needed. An on-line program, the Judicial Educator, is utilized for first-level violators. The Judicial Educator has 19 modules that can be utilized for other educational purposes such as fire safety, stress management, and anger management.

The Health Center conducted 91 programs with 4,646 contacts. This was the first year the College had a dedicated health educator who worked with a variety of departments to provide programming.

University Police interaction with the campus community has played a major role in personal safety awareness through Orientation and Residential Hall presentations. Topics included were:

- Blue Light Emergency Phone System
- Operation ID
- Neighborhood Watch
- Good Students and Bad Choices
- Women’s Safety issues including Sexual Assault Awareness
Personnel also conduct frequent patrols through the campus buildings and grounds. Annual training is received in areas of Firearms, Sexual Harassment, Cyber Crimes, Blood Borne Pathogens, Workplace and Domestic Violence, FERPA, Right-to-Know, and eJusticeNY.

Other offices on campus also contribute to educating students on health and safety issues as well as providing alternatives to alcohol. The Residence Life Office worked closely with many offices to bring programs into the residence halls.

SEXUAL ASSAULT AWARENESS

One of the specific charges of the Safety Committee is reviewing the campus’ prevention of and response to sexual assault. Since alcohol use is a factor in sexual assault, alcohol awareness and prevention programs are provided on a regular basis. As noted previously, sexual assault awareness and prevention as well as domestic violence awareness is addressed by several campus offices including Counseling, the Health Center, Human Resources, Residence Life, and University Police through numerous campus programs/activities.

The Safety Committee updated the Sexual Assault Resource Guide which includes campus resources as well as community resources. The Committee also reviewed the progress of Title IX Compliance which was under the direction of Elizabeth Connolly. Campus on-line training on workplace and domestic violence will be offered in the Fall 2013. Policies and procedures were developed as well as a reporting form that is accessible on-line. Counseling, the Health Center, Residence Life, and University Police were all informed of the Title IX requirements during the summer, and other informational sessions will be held for the remainder of the campus during the 2012-2013 academic year.