

Dear Faculty Member:

Thank you for taking the time to recommend a student as a potential peer tutor for the Tutoring Center! We are excited to work with faculty to identify outstanding students. Our choice of tutors is influenced by basic selection criteria, lab needs, and our budget. Please note that our ability to hire the student you recommend will be contingent upon these factors.

Criteria for SUNY Canton peer tutor position:

- Hold an overall GPA of 2.5 or higher.
- Demonstrate a completed grade of 3.0 or higher in the course(s) that they wish to tutor.
- Secure at least 1 faculty endorsement supporting them as a tutor in the Tutoring Center.
- Provide a copy of any and all degrees earned as well as a current transcript.

If you have a qualified student that you wish to recommend as a tutor, please complete the attached form and return to Illissa Barney in the Tutoring Center.

Once again, thank you for taking the time to collaborate with us in the tutor selection process. If you have any questions, please contact the Tutoring Center at extension 7879.

Sincerely,

Johanna M. Lee

Johanna M. Lee
Director of Tutoring Services

Tutor Recommendation Form

As part of the application process, we require students to seek the recommendation of a faculty member who can assess their skills in a number of areas relevant to the position. By providing your endorsement, you affirm that you recommend this student to tutor because she/he has a thorough understanding of the course content. Further, this student would be able to assist other students in learning course content, impart successful study skills and habits to other students, and serve as a positive role model in the Tutoring Center.

Student Name: _____

Date of recommendation: _____

Course(s) for which you are recommending them:

Please grade this student in the following areas

| | | | | | | | |
|--|----------|----------|----------|----------|----------|----------------|-----------|
| This student has a thorough knowledge of the course(s) listed above. | A | B | C | D | F | UNKNOWN | NA |
| This student would be able to effectively help other students become academically successful. | A | B | C | D | F | UNKNOWN | NA |
| This student demonstrates effective study habits. | A | B | C | D | F | UNKNOWN | NA |
| This student is responsible, turns in work on time, is on time for class and demonstrates mature behavior. | A | B | C | D | F | UNKNOWN | NA |

Other Skills or Qualifications

Please feel free to share any observations and/or comments about this student based on your relationship with them.

Faculty signature: _____ Print: _____