

**Articulation Agreement
BETWEEN
Hamilton-Fulton-Montgomery BOCES
Career & Technical Center
And
SUNY CANTON**

The primary goal of this articulation agreement is to promote and implement seamless, non-duplicative instruction between content-similar secondary and postsecondary programs in order to:

- Increase enrollment in secondary and postsecondary career and technical programs;
- Improve the preparedness of incoming freshman to handle college-level materials and schedule; and
- Enhance opportunities for students to take more rigorous, accelerated, and/or advanced work.

The participating institutions have agreed upon the procedures outlined in this document. This will allow students to have:

- Increased levels of knowledge and expertise at the time of high school graduation,
- More flexible options in postsecondary course selection, and
- Enhanced abilities when graduating with a two-year diploma or advanced certification.

The expectation is that the students will be better able to compete when entering the workforce or applying for additional education.

We have entered into this Agreement of intent to work together to enhance educational and career opportunities in order to promote seamless, non-duplicative instruction that benefits students, schools, and the community at large.

Developed through secondary and postsecondary school administrative and instructor course review and collaboration, this Agreement gives college credit towards an associate or bachelor's degree (or certification) for the following courses of study to students fulfilling the criteria as stipulated per programs.

SUNY CANTON Program: Graphic & Multimedia Design
SUNY CANTON Course(s): GMMD 102: Introduction to Design, GMMD 201:
DIGITAL PHOTOGRAPHY, GMMD 111 DIGITAL VIDEO EDITING

1. Changes in this articulation agreement can be made at any time by mutual consent.
2. This articulation agreement will be reviewed every five years by the designated person(s) at SUNY CANTON and Hamilton-Fulton-Montgomery BOCES Career & Technical Center.

See Appendix A: Program Course List—for the list of courses available for College Credit under terms of agreement within each program of study and the list of competencies required for each.

See Appendix B: Application/Verification Form—for the secondary school verification of successful competency attainment.

See Appendix C: Responsibilities—for the list of what each person is required to do for the process to be complete.

Appendix A: Course List

For a student to obtain college credit for courses articulated within this program, the student must meet the following criteria:

- S/he completes the high school articulated courses with a grade of "B" (85%) or better and meets all required competencies.
- S/he successfully completes high school, including any required industry standards/ exams, and meets the requirements for a Regents diploma.
- S/he applies to the college in a timely fashion, meets the school's standards for acceptance and for advanced college credit, and enrolls in the applicable academic program within two years of graduation from high school.
- S/he passes required written and/or performance exams as noted in Appendix B: *Articulation Agreement Competencies*.

Each student meeting the above criteria can be awarded TOTAL of 3 credit hours at SUNY CANTON for each of the following articulated courses within this program of study:

Program Alignment		
HFM Career & Tech Center	SUNY CANTON COURSE NUMBER / DESCRIPTION	Articulated CREDITS
Digital Multimedia 1. Design & Print (100 hrs. With 15 hrs dedicated to InDesign each year) 2. Photography (100 hrs each year) 3. Digital Video with Video and Audio editing (200 hrs each year)	Graphic & Multimedia Design	
	1. GMMD 102: Intro to Design	3
	2. GMMD 201: Digital Photography	3
	3. GMMD 111: Digital Video Editing	3


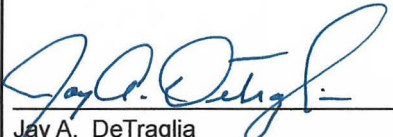
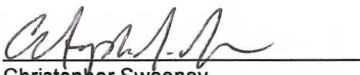

To know each person's responsibilities under terms of this agreement, please see Appendix D: *Responsibilities*.

IMPORTANT: In order that the college maintains quality and can assure that quality, it is the college's right to waive courses (or not) as it sees fit and/or to require that students take courses in lieu of those completed on the secondary level.

Please note that all agreements, college credit granted, student promotion, and other decisions are subordinate to the master agreement: Articulation Agreement Between HFM BOCES Career & Tech Center and SUNY CANTON

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NOTE: This Agreement is between these two schools and is valid for these two institutions only. Courses awarded college credit through this agreement are unique to these institutions. **No assurance is given that college credit awarded through this agreement will transfer to any other postsecondary institution.**

SUNY CANTON	HFM BOCES Career & Technical Center
 Michael Newtown Dean, Canino School of Engineering Technology 11/17/16 Date	 Jay A. DeTraglia Director HFM BOCES Career & Technical Education 11-8-16 Date
 Christopher Sweeney Curriculum Coordinator, Graphic and Multimedia Design 11/16/16 Date	 HFM Digital Multimedia Instructor Andrew Huth/Phil Schuyler 11/8/16 Date

Appendix B: Application/Verification Form for College Credit

(Refer to Attached Copy of the Application)

Appendix C: Responsibilities

Who	Does what
BOCES/High School and College Administration	Complete and sign the program/course articulation agreement form.
High school instructor	<ul style="list-style-type: none">• Identifies the course comparable to a college course.• May participate in Articulation Agreement development.• Explains the APC program and various options to the student.• Verifies that the student has completed a one- or two-year applied technology (or other acceptable) program and has achieved the necessary course competencies and performance level.• Gives a copy of the <i>Application/Verification Form</i> to the student and files a copy with the high school counselor or identified “go-to” person for the student’s permanent record.
High school counselor or designee	<ul style="list-style-type: none">• Notifies instructors of the articulation agreements and programs.• Helps with getting students on board.• Assists instructors and students with the process by getting and supplying materials to enable and support the instructor in doing his part.• Talks with parents as needed.• Maintains a copy of each <i>Application/Verification Form</i> in the student’s permanent file.• Maintains file of all articulation agreements.• Collects data on all students at the school site.

High school student	<ul style="list-style-type: none"> • Notifies the appropriate person at the high school of her/his intent. • Fills out any required forms, including Part 1 the <i>Application/Verification Form</i> • Demonstrates course competency at the approved proficiency level. • Completes a one- or two-year approved program. • Applies to the college for admittance in a timely fashion and submits transcripts along with the application. • Matriculates at the college within the timeframe delineated within the articulation agreement.
College Registrar	<ul style="list-style-type: none"> • Reviews and records the articulated credit on the student's transcript upon notification by the Dean's Office that all criteria have been met.