



Center for Learning Design, Innovation, and Online Instruction

Preparing to Teach Online: Workshop and Webinar Schedule

Location	Day	Time	Topic	Explanation
Wicks 006	Monday, 3/16	9am	Blackboard Basics – How to	Learn how to use Blackboard to deliver your course content remotely. The focus is on the basic functionality of Blackboard.
Wicks 006	Monday 3/16	12 noon	Collaborate Ultra – How to	When you choose to hold online synchronous course sessions, you will most likely use Collaborate Ultra available through your Blackboard course. This workshop will teach you how to set it up and conduct your sessions. The focus is on the technical set-up.
Wicks 006	Monday, 3/16	4pm	Blackboard Basics – How to	Learn how to use Blackboard to deliver your course content remotely. The focus is on the basic functionality of Blackboard.
Wicks 006	Tuesday 3/17	9am	Blackboard Basics – How to	Learn how to use Blackboard to deliver your course content remotely. The focus is on the basic functionality of Blackboard.
Wicks 006	Tuesday 3/17	12 noon	Collaborate Ultra – How to	When you choose to hold online synchronous course sessions, you will most likely use Collaborate Ultra available through your Blackboard course. This workshop will teach you how to set it up and conduct your sessions. The focus is on the technical set-up.
Wicks 006	Tuesday 3/17	4pm	Best Practices when Teaching Using Black- board and Collabo- rate Ultra	During this workshop, you will explore teaching strategies and tips in online courses.
Online webinar	Wednesday 3/18	9am	Best Practices when Teaching Using Black- board and Collabo- rate Ultra	During this workshop, you will explore teaching strategies and tips in online courses.
Online webinar	Wednesday 3/18	12 noon	Collaborate Ultra – How to	When you choose to hold online synchronous course sessions, you will most likely use Collaborate Ultra available through your Blackboard course. This workshop will teach you how to set it up and conduct your sessions. The focus is on the technical set-up.
Online webinar	Wednesday 3/18	4pm	Collaborate Ultra – How to	When you choose to hold online synchronous course sessions, you will most likely use Collaborate Ultra available through your Blackboard course. This workshop will teach you how to set it up and conduct your sessions. The focus is on the technical set-up.
Online webinar	Thursday 3/19	9am	Teaching using Black- board and Collabo- rate Ultra	During this session, you will take a wholistic look at teaching online. Both technology and teaching strategies will be discussed.
Wicks 006	Thursday 3/19	4pm	Teaching using Black- board and Collabo- rate Ultra	During this session, you will take a wholistic look at teaching online. Both technology and teaching strategies will be discussed.
Wicks 006	Friday 3/20	9am	Q&A	Come ask any questions you have about teaching online using Blackboard and Collaborate Ultra
Online webinar	Friday 3/20	4pm	Q&A	Come ask any questions you have about teaching online using Blackboard and Collaborate Ultra