

SUNY CANTON COLLEGE COUNCIL

TUESDAY, JULY 24, 2012

4:30 P.M. ~ ROOS' HOUSE ATHLETIC CONF. RM.

253rd MEETING

AGENDA

- Call to Order – Ronald O’Neill
- Introductions – Ronald O’Neill
- Minutes of May 19, 2012 Meeting – Ronald O’Neill
- New Business
 - Shared Services Report to SUNY BOT – Ronald O’Neill
- Old Business
- Chairman’s Report – Ronald O’Neill
- President’s Report – Joseph Kennedy
 - Academic Affairs Update – Carli Schiffner
 - Administrative Affairs Update – Christine Gray and Natalie Higley
 - Advancement Update – David Gerlach
 - Student Affairs & Information Services Update – Molly Mott
- Adjournment – Ronald O’Neill

DRAFT
SUNY CANTON COLLEGE COUNCIL

252nd MEETING

May 19, 2012

Present:	Ronald O'Neill Daynelle Richards Chloe Ann O'Neil	Grace Burke Richard Callan	Roger Sharlow Thomas Sauter
Absent:	Timothy Currier	Cecily Morris	
Others:	Charles Fenner Molly Mott David Wells Joseph Kennedy	Randy Sieminski Karen Spellacy Ryan Deuel Carli Schiffner	Christine Gray Stacey Basford David Gerlach
Guest:	Nafeesa Johnson		

Call to Order

Chairman O'Neill called the meeting to order at 8:38 a.m.

Mr. O'Neill welcomed Nafeesa Johnson. Starting in the Fall, Nafeesa will be the new Student Government Association President and student representative on the College Council. He thanked Daynelle for her service to the Council and Student Government and presented her with a gift of appreciation.

Minutes of March 26, 2012

Mr. Sauter made a motion to approve the March 26, 2012 minutes as presented. The motion was seconded by Mr. Sharlow and carried.

Resolution Honoring the Late Richard W. Miller

Mr. O'Neill presented the following resolution:

RESOLUTION

HONORING THE LATE RICHARD W. MILLER

WHEREAS Richard W. Miller began his 37-year teaching career in Electrical Engineering Technology at SUNY Canton in 1946; and

WHEREAS during that time served on several campus committees and organized the Beta Mu Chapter of the Tau Alpha Pi National Honor Society for Engineering Technology; and

WHEREAS Mr. Miller served as advisor to Alpha Theta Gamma for over sixty years; and

WHEREAS Mr. Miller was awarded the Outstanding Educator of America Award in 1975, the Chancellor's Award for Excellence in Teaching Award in 1976; the SUNY Canton Distinguished Faculty Award in 1982, and the SUNY Canton Distinguished Citizen Award in 1990; and

WHEREAS Mr. Miller served on the Canton College Foundation Board of Directors for over thirty years; and

WHEREAS Mr. Miller was a consistent donor to the Foundation and the college's first \$ million donor; serving as a role model and raising the bar for other donors; and

WHEREAS Mr. Miller devoted himself to the betterment of the North Country and supported his community by serving on committees such as the St. Lawrence County Community Development Program, the Canton Village Planning Board, the Canton Sportsmen Club, the St. Lawrence Lodge, the Masonic Temple Association, and the St. Lawrence Masonic Charities; and

WHEREAS Mr. Miller dedicated himself to SUNY Canton, its students, the brothers of Alpha Theta Gamma, and the community, unselfishly giving his time, energy, and resources for the betterment of all; and

WHEREAS Mr. Miller had a most profound effect on many young lives both as teacher and a supportive advisor; and therefore be it

RESOLVED: That the College Council of the State University of New York, College of Technology at Canton, recognizes the lifelong commitment, dedication, and service of Richard W. Miller to the North Country and SUNY Canton, on this Nineteenth day of May, Two Thousand and Twelve.

Ms. O'Neil made a motion to approve the resolution honoring the late Richard W. Miller. The motion was seconded by Mr. Sauter and carried.

Resolution Thanking St. Lawrence University

Provost Schiffner presented the following resolution:

RESOLUTION

IN SUPPORT OF SUNY CANTON'S GRATITUDE TOWARD ST. LAWRENCE UNIVERSITY IN THE PERIOD FOLLOWING THE COOK HALL FIRE OF FEBRUARY 2012

WHEREAS, St. Lawrence University extended offers of help in the early hours following the campus fire on February 10, 2012; and

WHEREAS, St. Lawrence University offered the use of their facility, Bewekes Hall, to continue our lab offerings following the campus fire; and

WHEREAS St. Lawrence University employees, including lab assistant personnel, provided assistance in preparation of offering SUNY Canton labs on St. Lawrence University's campus for the remainder of the Spring Semester; and

WHEREAS, St. Lawrence University allowed SUNY Canton to continue academic lab offerings without interruption so our students could successfully complete their academic pursuits in a timely manner; and therefore be it

RESOLVED That the College Council of the State University of New York, College of Technology at Canton, acknowledges and thanks the benevolent act of kindness extended by St. Lawrence University during the aftermath of the Cook Hall fire, on this Nineteenth day of May, Two Thousand and Twelve.

Dr. Burke made a motion to approve the resolution thanking St. Lawrence University. The motion was seconded by Ms. Richards and carried.

Advisory Committee Appointments

The following advisory committee appointments were presented for approval:

Alternative & Renewable Energy Systems Advisory Committee:

Dr. Michael J. Kingsley, Senior Engineer/Project Manager, SAIC, three-year reappointment

Automotive Technology:

Mrs. Ann Robillard-Esposito, Sales District Mgr., Subaru Distributors Corp., three-year appointment

Business Administration:

Dr. Thomas Duda, Business Adjunct Instructor/Emeritus, SUNY Canton, three-year reappointment

Criminal Justice:

Mr. Scott Bonno, Undersheriff, St. Lawrence County Sheriff's Office, two-year reappointment

Mr. Charles Donoghue, Sergeant, Watertown Police Department, two-year reappointment

Mrs. Cindy Shelmidine, Assistant Professor, Jefferson Community College, two-year reappointment

Mr. Michael Neaton, Zone Sergeant, New York State Police, two-year reappointment

Mr. Edward Gauthier, Probation Director, St. Lawrence County, two-year appointment

Dental Hygiene:

Mrs. Jeanette Brennan, Registered Dental Hygienist, two-year reappointment

Dr. Roman Melnyk, Periodontist, two-year reappointment

Dr. Jeffrey Bassin, Orthodontist, two-year reappointment

Early Childhood:

Ms. Norma Cary, Training Specialist, St. Lawrence County Head Start, three-year reappointment

Ms. Lori Moulton, Director, SUN Potsdam Child Care Center, three-year reappointment

Electrical Technologies Advisory Committee:

Mr. Jeffrey L. Robbins, P.E., Principal Engineer, C&S Engineers, Inc., three-year reappointment

Mr. Travis H. Dawley, CET, Staff Engineer, C&S Engineers, Inc., three-year reappointment

Mr. Shawn D. McGovern, Maintenance Process Leader, Alcoa, Inc., three-year reappointment

Mr. Tim Foster, Electrical Technician, Novelis Aluminum Co., three-year reappointment

Emergency Management:

Mr. Eric Day, Director of Emergency Management, Clinton County, three-year reappointment

Mr. Christopher Trombley, Deputy County Emergency Manager, Clinton County, three-year reappointment

Ms. April Fiorentino, United States Coast Guard, SUNY Canton EADM Alumni, three-year reappointment

Mr. Dale Barker, Dir. of Emerg. Preparedness, Lewis County General Hospital, three-year reappointment

Mr. Kevin Kupietz, Fire-EMS Instructor/Coordinator, Halifax Community College, three-year reappointment

Mr. Michael J. Chanut, MS, EMT/P, CIC, Adj. Faculty Member, SUNY Rockland CC, three-year appointment

Mr. Kurt Tennant, Supervisory CBP Officer/Field Officer, Ogdensburg Bridge & Port, three-year apptmt.

Graphic and Multimedia Design Advisory Committee:

Ms. Kathiann Tevlin, Principal, In the Woods Design Studio, two-year appointment

Mr. Mark Dye, Owner, Mark Dye Photography, two-year appointment

Mr. Scott Fuller, Fine Art Dept. Chair/Director, St. Joseph's College of Maine, two-year appointment

Health Care Management:

Ms. Joan Timmerman, three-year reappointment

Mr. Charles Fahd, II, Chief Executive Officer, Massena Memorial Hospital, three-year reappointment

Ms. Barbara McBurnie, Supervisor, St. Lawrence Office of the Aging, three-year reappointment

Nursing:

Mrs. Cathy Schantz, VP Patient Care Services, Canton-Potsdam Hospital, two-year appointment

Mr. Davis Ferris, VP Patient Care Services, CHMC, three-year reappointment

Mrs. Linda McClarigan, VP Patient Care Services, Alice Hyde Medical Center, two-year reappointment

Physical Therapist Assistant:

Ms. Laura Scott, PTA, Carthage Area Hospital, three-year reappointment

Ms. Melissa Streeter, PTA, Clifton Fine Hospital, three-year reappointment

Ms. Terry Micelli, PT, Rehab Director, United Helpers Management Co., three-year appointment

Sports Management Advisory Committee:

Mr. Cian Stein, VP of Sales & Corporate Sponsors, Harbor Yard Sports & Entertainment, three-year appt.

Ms. Leah Ford, Sports Development Asst., NYS Olympic Regional Development Authority, three-year appt.

Veterinary Science Technology:

Dr. John Zeh III, DVM, Town & Country Vet Clinic, three-year reappointment

Dr. Mark Irwin, DVM, Animal Management Program, three-year reappointment

Veterinary Technology:

Mr. David Patterson, Wight & Patterson Feeds, two-year appointment

Ms. Pamela Wantuch, LVT, three-year reappointment

motion was made by Ms. O'Neil to accept the advisory committee appointments. The motion was seconded by Mr. Sharlow and carried.

Parking Fee Changes

Ms. Gray explained that a proposal was put forth by the Chief of Police and the Director of Financial Aid suggesting that the parking fees be charged annually in the Fall instead of by semester. This will save time, money, and redundancy. The fee for full-time students will stay the same; part-time students' fees will be a flat rate of \$70 a year. The part-time students that take 7-11 credit hours will save about \$15; however, the part-time students taking 1-6 credit hours will pay a little bit more.

Mr. Sauter made a motion to approve the Parking Fee Changes as presented. The motion was seconded by Ms. Richards and carried.

Old Business

There was no Old Business to discuss.

Chairman's Report

Mr. O'Neill reminded everyone that the ACT Conference will be in Lake Placid this year in mid-October, and Alumni Weekend will be July 20 – 22.

President's Report

Dr. Kennedy thanked everyone for their support during his time at SUNY Canton, especially this past year.

Academic Affairs Update

Dr. Schiffner reported that SUNY Canton has 941 graduates this year, up 25 from last year. She stated that this Fall, the College will continue with the Canton Completion Initiative to improve retention for students needing remediation due to not being quite ready for courses at the college level yet.

She indicated the College is in the process of hiring new faculty. Faculty/staff have been busy with interviews and on-campus visits for candidates.

Summer Session has increased the offerings and enrollment is up 24 percent.

Dr. Schiffner has been working with the faculty/staff throughout the year to improve SUNY Canton's institutional accountability. She has been working with the campus' Scorecard, working on assessment, and preparing for the next Middle States visit.

Dr. Schiffner and Dr. Mott have revised the academic probation protocol. They are working through all of the issues and hope to have a more understandable process.

Administrative Affairs Update

Ms. Gray reported that the campus will be very busy with many construction projects throughout the summer. Two of the residence halls will be worked on. Phase One for Cook Hall will be completed by this Fall, so a portion of it will be usable. Phase Two will start immediately after Phase One is complete and will be finished by Fall 2013. There will also be more construction going on in Nevaldine as well.

The Business Office is working to learn the newly-implemented State Accounting System.

Ms. Gray reported that the budget has not been released yet. She does not know if it will be good or the same, but she does not think it will be worse. Dr. Kennedy stated that the College may see a collar (restriction) on what is allocated.

Ms. Gray stated that she has been voicing her opposition to a proposal to share tuition. She feels that SUNY Canton works very hard to grow enrollment in an effort to increase tuition and that sharing should not be an option.

Advancement Update

Mr. Gerlach reported that it has been a good fundraising year.

Mr. Gerlach announced that SUNY Canton has started its sixth residence hall. A feasibility study and search for a contractor/architect has been initiated. John Kennedy is leading the subcommittee for this proposal. The goal is to open in 2014.

Mr. Gerlach also reported that Admissions has received over 6,000 applications; the highest record in the College's history. First-year students – 4,600, transfers – 800, readmits – 2,400, and continuing – 320. Compared to last year of the same week, applications are up by 1,000.

Mr. Gerlach praised Randy Sieminski for a job well done on his submission of the NCAA application. He turned the floor over to Mr. Sieminski to speak about Athletics and Public Relations.

Mr. Sieminski stated that the growth in athletics has been wonderful. Numbers have almost doubled for female, male, and total athletes. Two years ago, there were 4 female athletes, and there are 91 this year. There were 92 male athletes two years ago, compared to 179 this year. Total athletes numbered a little less than 140 two years ago, and there are around 280 this year. He further stated that there are a number of club teams this year as well and would increase the total number to over 350 athletes.

Mr. Sieminski announced that SUNY Canton won two awards at SUNY CUAD, Best in State for Technical Writing and Best TV Commercial. He was very proud of that. Dr. Schiffner asked if those could be shown at the next College Council meeting.

It was asked when we would be notified on the NCAA memberships. Mr. Sieminski stated that the committee meets on June 18 & 19 and would announce their decision a few days after that. He stated that if accepted, we would be granted provisional status first. This is not full membership but on the way to it. Mr. O'Neill asked if SUNY Canton's current situation regarding a change in presidents would have an effect on us being granted status. Mr. Sieminski did not think it would matter.

Mr. Gerlach added that Dr. Kennedy will continue to help the College Foundation in its fundraising efforts next year.

Student Affairs Update

Dr. Mott restated the increase in Summer Session and announced that SUNY Canton is leading in policies and procedures and Online Learning through SUNY.

Sh reported that Canton, Potsdam, and SUNY are meeting weekly via teleconference to discuss IT. They will meet face-to-face starting in June to integrate/align technology and organizations for both campuses for IT. This may take years to implement.

On the Library side, Dr. Mott stated that it is more about sharing resources and collaboration. There will be a search for shared library position for both campuses.

SUNY Canton will be moving toward more efficiency with strategic sourcing, and the Student Information System Server will be moved to the Buffalo center.

Dr. Mott reported that SUNY Canton continues to work toward a tobacco-free campus for 2013. SUNY is looking to have all campuses tobacco free by 2014. Last semester, we enforced the rules more. This semester, the plan is to educate faculty, staff, and students on the new policy/rules and decrease the smoking areas significantly.

Dr. Mott stated that the intramural programs have blossomed this year, and she feels that the activities surrounding the CARC have helped.

Sh reported that the Upward Bound program did not receive its federal funding and will be discontinued after May 31.

Lastly, Dr. Mott thanked the Student Government Association and the College Activities Board for their efforts to support the College. Sh indicated that she was very proud of them.

Dr. Kennedy added some information. He noted that this is the first graduation in 65 years that Richard Miller will not be attending.

He also mentioned that in the last three meetings with the Chancellor our student leadership has come up. He stated that he is very proud of that.

Lastly, he reported that there has been discussion with SUNY about an idea for an Institute for Arts, Sciences, and Technology between SUNY Canton and SUNY Potsdam. Both colleges have been working with The Education Alliance consultants on this idea. He stated that the idea behind this was to take each campus' brand, create a new one, and sell all three brands. The combined part would be there to help handle the shared service part and to help with new academic pieces that could be shared and utilize both pieces from each campus. It is a type of prototype for all SUNY campuses. He stated that on the shared services' side both campuses have decided on a shared CFO with the function being more like a Vice President for Administration.

Vice President Gerlach added that President Kennedy signed Phase One of the wind turbine project with NYPA yesterday, which will allow it to move forward without a commitment to SUNY Canton. The wind turbine will be a 2.8 megawatt. Mr. Gerlach stated that he will keep the College Council informed.

Dr. Mott added that three University Police officers graduated last night.

Other Business

Mr. Deuel reported that SUNY Canton and SUNY Potsdam have hired Mr. Patrick Massaro, I as the shared Military and Veterans' Services Coordinator.

Chairman O'Neill mentioned that Dr. Schiffner has been named as the interim president. Dr. Kennedy also mentioned that Karen Spellacy has been named as the interim provost.

Daynelle Richards thanked everyone and stated that it was a pleasure to work with them. Mr. O'Neill stated that Daynelle had true leadership qualities.

Executive Session

Mr. Sauter made a motion to go into Executive Session to discuss the President and Interim President. The motion was seconded by Dr. Burke and carried. College Council members went into Executive Session at 9:21 a.m.

Regular session resumed at 9:31 a.m. Chairman O'Neill reported that there was no action taken in Executive Session.

Adjournment

Mr. Sharlow made a motion to adjourn. The motion was seconded by Dr. Burke and carried. The meeting adjourned at 9:32 a.m.

Respectfully submitted,

Stacey L. Basford
Secretary to the College Council