

## College Council Award Information

### Award Titles

Distinguished Faculty  
Excellence in College Service  
Employee Recognition  
Distinguished Citizen

### Nominations Reviewed By

#### *Nomination and Elections Committee*

Distinguished Faculty  
Excellence in College Service

#### *Employee Recognition Award Committee*

Employee Recognition

#### *College Council*

Distinguished Citizen

### Timeline

August 24 ~ Call for Nominations  
November 1 ~ Due to Committee for Review

The Nomination and Elections Committee will be using the following timeframe for posting for review, review, and recommendation meeting:

November 2-4 ~ Post to BlackBoard for Review  
November 7-11 ~ Review  
November 14-18 ~ Hold Recommendation Meeting

February 1 ~ Due to College Council Secretary for distribution to the Council

### Notes

For all award categories, not just College Council, we have worked to create a simplified nomination form, so we can attract more nominations. And, we have updated policies and procedures to make the process more efficient, structured, and inclusive. The highlighted adjustments on the College Council Award forms and policy/procedure sheets reflect those updates. A rubric for the awards that the Nomination and Elections Committee review has also been created to provide a systematic and equal rating tool. (see attached for the documents referenced)

Each committee is asked to provide a recommendation for each category of award to the College Council, and all nominations are included for review/action by the Council.

The Council inquired about having a member attend the Committee meetings when nominations are reviewed, so the Council would have a better understanding of who the

nominees are. This is a very valid request; however, there are a few topics for a group discussion. Broad topics for discussion:

1. Nominations and Elections Committee

- The Nomination and Elections Committee is a Governance Committee with its membership set by a vote of the faculty. Adding a member would require a proposal from a member of Faculty Governance and then to follow their procedure.
- The Chair or designee of the Nomination and Elections Committee and/or the Employee Recognition Committee could attend the Council's award meeting to offer information or answer any questions that the Council members might have.
- A separate, smaller committee could be established to handle the College Council awards – all or in part.

2. Instead of recommendations, the Committees could be charged with providing strengths and weaknesses for each nominee.

3. Other suggested solutions