

**STATE UNIVERSITY OF NEW YORK
COLLEGE OF TECHNOLOGY
CANTON, NEW YORK**



COURSE OUTLINE

ENGL 101 – COMPOSITION & THE SPOKEN WORD

Prepared By: Kirk Jones

**SCHOOL OF BUSINESS & LIBERAL ARTS
DEPARTMENT OF ENGLISH & HUMANITIES
MAY 2015**

ENGL 101 – COMPOSITION & THE SPOKEN WORD

- A. **TITLE:** COMPOSITION & THE SPOKEN WORD
- B. **COURSE NUMBER:** ENGL 101
- C. **CREDIT HOURS:** 3
- D. **WRITING INTENSIVE COURSE:** N/A
- E. **COURSE LENGTH:** 15 weeks per semester
- F. **SEMESTER(S) OFFERED:** Fall and Spring
- G. **HOURS OF LECTURE, LABORATORY, RECITATION, TUTORIAL, ACTIVITY:** 3 lecture hours per week
- H. **CATALOG DESCRIPTION:**

This course is designed to help students communicate effectively orally and in writing. Students develop critical thinking skills, rhetorical knowledge, basic research skills, knowledge of conventions, and communication ethics.

- I. **PRE-REQUISITES/CO-REQUISITES:** None
- J. **GOALS (STUDENT LEARNING OUTCOMES):**

By the end of this course, the student will be able to:

<i>Course Objective</i>	<i>Institutional SLO</i>
a. <i>Produce</i> coherent texts within common college-level written forms.	1. Communication 2. Crit. Thinking 3. Prof. Competence
b. <i>Demonstrate</i> the ability to revise and improve college-level texts.	2. Crit. Thinking 3. Prof. Competence
c. Research a topic, <i>develop</i> an argument, and organize supporting details.	1. Communication 2. Crit. Thinking
d. <i>Develop</i> proficiency in oral discourse.	1. Communication 3. Prof. Competence 4. Inter-Intrapersonal
e. <i>Evaluate</i> an oral presentation according to established criteria.	1. Communication

K. TEXTS: These are examples; actual texts are chosen by the instructor

Griffin, C. (2011). *Invitation to Public Speaking* (5th Ed.). Boston: Cengage Learning.
Hacker, D. (2011). *A Pocket Style Manual* (6th Ed.). Boston: Bedford/St. Martin's.
Johnson-Sheehan, R. & Paine, C. (2010). *Writing Today*. Boston: Longman
Lunsford, A., Ruskiewicz, J., & Walters, K. (2010). *Everything's an Argument with Readings* (5th Ed.). Boston: Bedford/St. Martin's.

L. REFERENCES: These are a sampling, not a comprehensive listing.

Writing Center at Southworth Library --
http://www.canton.edu/tutoring/writing_center.html
Academic Support Services -- http://www.canton.edu/academic_support_services/
Online writing lab at Purdue University --
<http://owl.english.purdue.edu/owl/resource/679/01/>
The Collins Wordbanks Corpus -- <http://www.collins.co.uk/Corpus/CorpusSearch.aspx>
Modern Language Association -- <http://www.mla.org/style>

M. EQUIPMENT: Technology enhanced classroom

N. GRADING METHOD: A-F

O. MEASUREMENT CRITERIA/METHODS:

- Papers
- Presentations
- Quizzes
- Participation

P. DETAILED COURSE OUTLINE: Attached

Q. LABORATORY OUTLINE: N/A

DETAILED COURSE OUTLINE

ENGL 101 – COMPOSITION & THE SPOKEN WORD

I. Critical Reading

- A. Identify main ideas, implied ideas, and supporting details
- B. Recognize author's purpose and tone
- C. Analyze, evaluate, and critique texts

II. Writing process

- A. Planning
- B. Drafting
- C. Revising
- D. Editing

III. Elements of Effective Writing

- A. Methods of Development
- B. Paragraphs
- C. Sentence Structure
- D. Diction
- E. Grammar and Mechanics
- F. Tone and Style

III. Writing Situations

- A. Audience
- B. Rhetorical Stance
- C. Research

IV. Oral Discourse

- A. Audience
- B. Rhetorical Stance
- C. Language
- D. Manner of Presentation
- E. Use of Visuals
- F. Groups/Class Presentation
- G. Evaluation of Oral Discourse