STATE UNIVERSITY OF NEW YORK COLLEGE OF TECHNOLOGY CANTON, NEW YORK



MASTER SYLLABUS

COURSE NUMBER – COURSE NAME HSMB 308 - Healthcare Management Internship Orientation

CIP Code: 51.70 For assistance determining CIP Code, please refer to this webpage <u>https://nces.ed.gov/ipeds/cipcode/browse.aspx?y=55</u> or reach out to Sarah Todd at todds@canton.edu

Created by: Jennie Flanagan

Updated by: Jennie Flanagan

School of Business and Liberal Arts

Department: Healthcare Management

Semester/Year: Fall 2023

- A. TITLE: Healthcare Management Internship Orientation
- B. COURSE NUMBER: HSMB 308
- C. CREDIT HOURS: (Hours of Lecture, Laboratory, Recitation, Tutorial, Activity)

Credit Hours: 1
Lecture Hours: 1 per week
Lab Hours: 0 per week
Other: 0 per week

Course Length: 7 Weeks

- D. WRITING INTENSIVE COURSE: Yes \Box No \boxtimes
- E. GER CATEGORY: None: Yes: GER *If course satisfies more than one*: GER
- F. SEMESTER(S) OFFERED: Fall Spring Fall & Spring

G. COURSE DESCRIPTION:

The course prepares students for the internship by: securing an appropriate site and establishing learning objectives, describing journal contents and a portfolio, establishing contracts for SUNY approval and appropriate liability insurance documentation.

H. PRE-REQUISITES: None \Box Yes \boxtimes If yes, list below:

Senior level status or permission of instructor and a GPA of 2.5 or higher.

CO-REQUISITES: None \boxtimes Yes \square If yes, list below:

I. STUDENT LEARNING OUTCOMES: (see key below)

By the end of this course, the student will be able to:

Course Student Learning Outcome [SLO]	Program Student Learning Outcome [PSL0]	<u>GER</u> [If Applicable]	<u>ISLO & SUBSETS</u>	5
1. Develop working relationships and networks at established internship site.	Compare practices of professionalism in the healthcare setting.	N/A	1-Comm Skills ISLO ISLO	O Subsets Subsets Subsets

2. Identify and define roles and responsibilities as demonstrated in the HSMB Internship/Culminating Policy	Compare practices of professionalism in the healthcare setting.	N/A	1-Comm Skills ISLO ISLO	W Subsets Subsets Subsets
3. Describe the internship requirements of both SUNY Canton and the Internship Site.	Analyze alternative management solution in healthcare related problems and challenges.	N/A	2-Crit Think ISLO ISLO	CA Subsets Subsets Subsets
			ISLO ISLO ISLO	Subsets Subsets Subsets Subsets

KEY	Institutional Student Learning Outcomes [ISLO 1 – 5]	
ISLO	ISLO & Subsets	
#		
1	Communication Skills	
	Oral [O], Written [W]	
2	Critical Thinking	
	Critical Analysis [CA], Inquiry & Analysis [IA], Problem	
	Solving [PS]	
3	Foundational Skills	
	Information Management [IM], Quantitative Lit,/Reasoning	
	[QTR]	

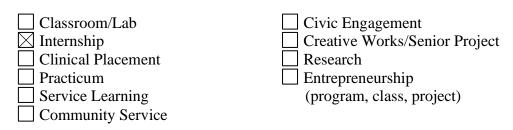
4	Social Responsibility Ethical Reasoning [ER], Global Learning [GL], Intercultural Knowledge [IK], Teamwork [T]
	Intercultural Knowledge [IK], Teamwork [T]
5	Industry, Professional, Discipline Specific Knowledge and Skills

*Include program objectives if applicable. Please consult with Program Coordinator

J. APPLIED LEARNING COMPONENT:

Yes 🛛 No 🗌

If YES, select one or more of the following categories:



K. <u>TEXTS</u>:

None

L. REFERENCES:

HSMB 408 -Healthcare Management Internship/Culminating Policy/Forms

- M. EQUIPMENT: None \boxtimes Needed:
- N. GRADING METHOD: A-F
- 0. SUGGESTED MEASUREMENT CRITERIA/METHODS:

Discussion forum, assignment and establishment of internship site.

P. DETAILED COURSE OUTLINE:

- 1. What is an internship?
- a. Definition

2. HSMB 408-Heatlhcare Management Internship/Culminating Policy/Forms

- a. Student internship requirements
- b. Program roles and responsibilities
- **3.** Internship site requirements
- a. Eligibility
- b. Time and attendance
- c. Site intake obligations

d. Organization structure

- e. Responsibilities
- 4. Contract management
- a. Legal issues
- **5.** Top ten concerns of interns
- 6. Research of internship site location
- 7. Establishment of internship site
- Q. LABORATORY OUTLINE: None \boxtimes Yes \square