COURSE OUTLINE

HUSV 101 – Introduction to Career Development in Human Services Professions

Prepared By: Jennifer Waite, LMSW, CASAC, HS-BCP, January 2018
A. **TITLE:** Introduction to Career Development in Human Services Professions

B. **COURSE NUMBER:** HUSV 101

C. **CREDIT HOURS:** 3

D. **WRITING INTENSIVE COURSE:** No

E. **COURSE LENGTH:** 15 weeks

F. **SEMESTER(S) OFFERED:** Fall and Spring

G. **HOURS OF LECTURE, LABORATORY, RECITATION, TUTORIAL, ACTIVITY:**
   3 lecture hours per week

H. **CATALOG DESCRIPTION:** This course will focus on aspects of professional and career development for individuals currently employed in non-degree entry positions seeking higher level positions or individuals interested in gaining knowledge regarding entry level career development in human services settings. Topics include an introduction to personal and professional development, community networking, crisis intervention, documentation skills, and participant supports.

I. **PRE-REQUISITES/CO-REQUISITES:**
   a. Pre-requisite(s): None
   b. Co-requisite(s): none

J. **GOALS (STUDENT LEARNING OUTCOMES):**
   By the end of this course, the student will be able to:

<table>
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<tr>
<th>Course Objective</th>
<th>Program SLO</th>
<th>Institutional SLO</th>
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<tr>
<td>Describe aspects of professionally working with different human populations.</td>
<td>Knowledge Base in Human Services</td>
<td>Industry, Professional, Discipline-Specific Knowledge and Skills</td>
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<td>Demonstrate the ability to document daily activities succinctly and professionally.</td>
<td>Communication</td>
<td>Communication a. Written b. Oral</td>
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<td>Critically appraise situations when working with individuals to determine appropriate actions to follow.</td>
<td>Scientific Inquiry and Critical Thinking</td>
<td>Critical Thinking</td>
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<td>Distinguish ethical situations and determine steps to appropriately address dilemmas.</td>
<td>Ethics and Social Responsibility</td>
<td>Social Responsibility a. Global Learning b. Intercultural</td>
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Formulate a plan to address personal and professional growth.

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<th>Knowledge</th>
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<tr>
<td>Professional Development</td>
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<tr>
<td>Industry, Professional,</td>
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<tr>
<td>Discipline-Specific</td>
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<tr>
<td>Knowledge and Skills</td>
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K. **TEXTS:** To be determined by instructor
   Suggested material: Open Educational Resources

L. **REFERENCES:**

M. **EQUIPMENT:** Technology-enhanced classroom

N. **GRADING METHOD:** A-F

O. **MEASUREMENT CRITERIA/METHODS:**
   - Quizzes
   - Exams
   - Written Assignments
   - Class Participation

P. **DETAILED COURSE OUTLINE:**

I. **Participants**
   A. Empowerment
   B. Communication
   C. Assessment

II. **Community**
   A. Service Networking
   B. Facilitation
   C. Living Skills and Supports

III. **Development**
   A. Education, Training, and Self-Development
   B. Advocacy
   C. Vocational, Educational, & Career Support

IV. **Skills**
   A. Crisis Intervention
   B. Organizational Participation
   C. Documentation/Computer Skills

V. **Participants Social Supports**
   A. Building and Maintaining Friendships and Relationships
   B. Person-Centered Supports
C. Health and Wellness

Q. LABORATORY OUTLINE: NA