

**STATE UNIVERSITY OF NEW YORK  
COLLEGE OF TECHNOLOGY  
CANTON, NEW YORK**



**COURSE OUTLINE**

**HUSV 101 – Introduction to Career Development in Human Services Professions**

**Prepared By: Jennifer Waite, LMSW, CASAC, HS-BCP, January 2018**

**SCHOOL OF BUSINESS AND LIBERAL ARTS  
SOCIAL SCIENCES DEPARTMENT  
JANUARY 2019**

- A. **TITLE:** Introduction to Career Development in Human Services Professions
- B. **COURSE NUMBER:** HUSV 101
- C. **CREDIT HOURS:** 3
- D. **WRITING INTENSIVE COURSE:** No
- E. **COURSE LENGTH:** 15 weeks
- F. **SEMESTER(S) OFFERED:** Fall and Spring
- G. **HOURS OF LECTURE, LABORATORY, RECITATION, TUTORIAL, ACTIVITY:**  
3 lecture hours per week
- H. **CATALOG DESCRIPTION:** This course will focus on aspects of professional and career development for individuals currently employed in non-degree entry positions seeking higher level positions or individuals interested in gaining knowledge regarding entry level career development in human services settings. Topics include an introduction to personal and professional development, community networking, crisis intervention, documentation skills, and participant supports.
- I. **PRE-REQUISITES/CO-REQUISITES:**  
a. Pre-requisite(s): None  
b. Co-requisite(s): none
- J. **GOALS (STUDENT LEARNING OUTCOMES):**  
By the end of this course, the student will be able to:

<b><u>Course Objective</u></b>	<b><u>Program SLO</u></b>	<b><u>Institutional SLO</u></b>
Describe aspects of professionally working with different human populations.	Knowledge Base in Human Services	Industry, Professional, Discipline-Specific Knowledge and Skills
Demonstrate the ability to document daily activities succinctly and professionally.	Communication	Communication a. Written b. Oral
Critically appraise situations when working with individuals to determine appropriate actions to follow.	Scientific Inquiry and Critical Thinking	Critical Thinking
Distinguish ethical situations and determine steps to appropriately address dilemmas.	Ethics and Social Responsibility	Social Responsibility a. Global Learning b. Intercultural

		Knowledge
Formulate a plan to address personal and professional growth.	Professional Development	Industry, Professional, Discipline-Specific Knowledge and Skills

**K. TEXTS:** To be determined by instructor  
Suggested material: Open Educational Resources

**L. REFERENCES:**  
Burger, W. R. (2011) *Human services in contemporary America*. Belmont, CA: Brooks/Cole  
Cannon-Poindexter, C. & Valentine, D. (2007) *An introduction to human services: Values, methods and populations served. 2<sup>nd</sup> Edition*. Belmont, CA: Brooks/Cole

**M. EQUIPMENT:** Technology-enhanced classroom

**N. GRADING METHOD:** A-F

**O. MEASUREMENT CRITERIA/METHODS:**

- Quizzes
- Exams
- Written Assignments
- Class Participation

**P. DETAILED COURSE OUTLINE:**

- I. Participants
  - A. Empowerment
  - B. Communication
  - C. Assessment
- II. Community
  - A. Service Networking
  - B. Facilitation
  - C. Living Skills and Supports
- III. Development
  - A. Education, Training, and Self-Development
  - B. Advocacy
  - C. Vocational, Educational, & Career Support
- IV. Skills
  - A. Crisis Intervention
  - B. Organizational Participation
  - C. Documentation/Computer Skills
- V. Participants Social Supports
  - A. Building and Maintaining Friendships and Relationships
  - B. Person-Centered Supports

C. Health and Wellness

Q. **LABORATORY OUTLINE:** NA