STATE UNIVERSITY OF NEW YORK
COLLEGE OF TECHNOLOGY
CANTON, NEW YORK

MASTER SYLLABUS

HUSV 421 – HUMAN SERVICES PRACTICUM

Created by: Jennifer Waite, LMSW, CASAC
Updated by: Christina Lesyk, LMSW

SCHOOL OF BUSINESS AND LIBERAL ARTS
SOCIAL SCIENCES DEPARTMENT
FALL 2022
A. **TITLE:** Practicum in Human Services

B. **COURSE NUMBER:** HUSV 421

C. **CREDIT HOURS:** 1 lecture hour per week for 15 weeks and 80 hours of practicum experience

D. **WRITING INTENSIVE COURSE:** No

E. **GER CATEGORY:** None

F. **SEMESTER(S) OFFERED:** Spring

G. **COURSE DESCRIPTION:** In this course, under direct supervision of direct care staff and supervisors, students will be provided with the opportunity to put the knowledge and skills they have learned in the classroom into practice in a human services organization. Students accepted into this practicum are required to complete 80 hours of field experience (practicum) and attend one 50-minute class per week. Per the laws of the New York State Office of the Professions, students will not be directly involved in decisions regarding client evaluations, diagnosis, and treatment planning.

H. **PRE-REQUISITES/CO-REQUISITES:**
   - **Pre-Requisite:** HUSV 420 – Orientation in Human Services, Senior Status, minimum 2.0 overall GPA, and permission of the instructor
   - **Co-Requisite:** None

I. **STUDENT LEARNING OUTCOMES** (see key below):
   By the end of this course, the student will be able to:

<table>
<thead>
<tr>
<th>Course Student Learning Outcome [SLO]</th>
<th>PSLO</th>
<th>ISLO</th>
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<tbody>
<tr>
<td>a. Effectively demonstrate knowledge and skills with agency personnel and clientele.</td>
<td>Knowledge base in Psychology, Human Services, or Applied Behavior Analysis</td>
<td>5</td>
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<td>b. Demonstrate appropriate ethical and professional standards.</td>
<td>Ethical and Social Responsibility in a Diverse World</td>
<td>4 [ER, IK]</td>
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<td>c. Perform practicum requirements of the agency and document accomplishments in a professional portfolio.</td>
<td>Professional Development</td>
<td>5</td>
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<tr>
<td>d. Analyze practicum experiences based on observations and direct client care*.</td>
<td>Scientific Inquiry and Critical Thinking</td>
<td>2 [IA, PS]</td>
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<tr>
<td>e. Demonstrate competencies in observing, communication, and assisting professionals with agency clients.</td>
<td>Communication</td>
<td>1 [O, W]</td>
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* The completion of this baccalaureate degree will not qualify the holder to apply for, be hired for, or perform the duties related to, employment which involves the provision of services prohibited by New York State Education Law Article 153, Psychology, Paragraphs 7601 and 7601a. This prohibits graduates from SUNY Canton who hold a BS in Applied Psychology, like other baccalaureate programs in Psychology, from performing tasks which only licensed providers are authorized to do under state law (i.e., psychologists, mental health counselors, psychoanalysts, creative arts therapists, marriage and family therapists, registered nurses, physicians, licensed matsers social workers, licensed clinical social workers, and licensed behavior analysts).

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<tr>
<th>KEY</th>
<th>Institutional Student Learning Outcomes</th>
<th>[ISLO 1 – 5]</th>
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<tr>
<td>ISLO #</td>
<td>ISLO &amp; Subsets</td>
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<tr>
<td>1</td>
<td>Communication Skills</td>
<td>Oral [O], Written [W]</td>
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<td>2</td>
<td>Critical Thinking</td>
<td>Critical Analysis [CA], Inquiry &amp; Analysis [IA], Problem Solving [PS]</td>
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<td>3</td>
<td>Foundational Skills</td>
<td>Information Management [IM], Quantitative Lit./Reasoning [QTR]</td>
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<td>4</td>
<td>Social Responsibility</td>
<td>Ethical Reasoning [ER], Global Learning [GL], Intercultural Knowledge [IK], Teamwork [T]</td>
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<td>5</td>
<td>Industry, Professional, Discipline Specific Knowledge and Skills</td>
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J. **APPLIED LEARNING COMPONENT:** Yes - Practicum
K. **TEXTS:**

L. **REFERENCES:**

M. **EQUIPMENT:** technology enhanced classroom

N. **GRADING METHOD:** A-F

O. **SUGGESTED MEASUREMENT CRITERIA/METHODS:**
   Exams  Quizzes
   Video Presentations  Projects
   Written Assignments  Discussion Boards

P. **DETAILED COURSE OUTLINE:**
I. Introduction to Practicum
   A. Why Do a Practicum?
   B. Expectations for the Practicum
   C. SUNY Canton Academic Requirements

II. Getting Started
   A. Characteristics of the High-Quality Practicum
      a. Developmental Stages of the Practicum
      b. Deep and Broad Learning
      c. Transformative Learning
      d. Personal, Professional, and Civic Development

III. Getting Acquainted
   A. Getting to Know Your Agency and Its Role in the Community
   B. Getting to Know Your Co-Workers (including other Practicum Students) and Your Role
   C. Getting to Know the Clients Your Agency Serves

IV. Supervision
   A. Developing the Learning Contract
   B. Supervisor Characteristics and Expectations
   C. Student Characteristics and Expectations
   D. Working within the Supervisory Relationship

V. Learning from Experience
A. The Integrative Processing Model
B. Applying the Integrative Processing Model

VI. Working with Clients
A. Who is the Client? Micro, Mezzo, and Macro Levels of Practice
B. Assumptions and Stereotypes
C. Rethinking Client Success
D. Acceptance of and by the Client

VII. Writing and Reporting For Your Practicum Agency
A. Case Management
   a. Documentation Writing
   b. Oral Reporting and Presentations
B. Appropriate Use of Technology (including Social Media)

VIII. Cultural Competence
A. Knowing Your Identities: Developing Personal Awareness
B. Using a Cultural Lens to Increase Cultural Knowledge

IX. Developing Ethical Competence
A. Ethical, Professional, and Legal Issues
   a. Codes, Laws, and Regulations
   b. Principles
   c. Values
B. Dealing with Ethical Dilemmas
   a. Ethical Decision-Making Models
   b. Liability
      i. Professional Licensure and Registration
      ii. Insurance

X. Wellness
A. Developing Self-Awareness
B. Assessing Risk and Staying Safe
C. Stress and Time Management
D. Staying Engaged, Informed, and Focused

XI. Culmination Stage: Celebrating the Achievements and Embracing the Future
A. Final Evaluations and Professional Portfolios
B. Closure with Clients
C. Closure with Your Supervisor
D. Closure with Your Co-Workers
E. Future Career Goals and Development
Q. **LABORATORY OUTLINE**: None