MASTER SYLLABUS

JUST 302 – INFORMATION MANAGEMENT IN CRIMINAL JUSTICE

Created by: Michelle L. Currier, PhD
FALL 2018

A. **TITLE:** Information Management in Criminal Justice

B. **COURSE NUMBER:** JUST 302

C. **CREDIT HOURS:** 1

D. **WRITING INTENSIVE COURSE:** n/a

E. **GER CATEGORY:**

F. **SEMESTER(S) OFFERED:** Fall and Spring

G. **COURSE DESCRIPTION:** This course introduces students to the organization, use, and retrieval of information resources in the fields of criminology and criminal justice, and related disciplines. Open-web data sources are compared against peer-reviewed sources for credibility, authority, relevancy, accuracy, and purpose.

H. **PRE-REQUISITES:**

   a. 45 credit hours or permission of instructor;
   b. Pre-requisite(s): CJ, CI, LEL, HS or FC majors only.

I. **STUDENT LEARNING OUTCOMES:**

<table>
<thead>
<tr>
<th>Course Student Learning Outcome [SLO]</th>
<th>PLO 4 – Demonstrate fluency in locating, evaluating and using criminological research, evidence and data.</th>
<th>GER</th>
<th>ISLO</th>
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</thead>
<tbody>
<tr>
<td>a. Identify conventions of contemporary information organization and storage.</td>
<td>3. Foundational Skills [IM]</td>
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<td>b. Utilize the open web, print resources, and electronic databases to locate information resources.</td>
<td>3. Foundational Skills [IM]</td>
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<td>c. Demonstrate ability to evaluate criminological research, evidence and data.</td>
<td>3. Foundational Skills [IM]</td>
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and data.

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<tr>
<th>KEY</th>
<th>Institutional Student Learning Outcomes [ISLO 1–5]</th>
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<tbody>
<tr>
<td>ISLO #</td>
<td>ISLO &amp; Subsets</td>
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</table>
| 1 | Communication Skills  
Oral [O], Written [W] |
| 2 | Critical Thinking  
Critical Analysis [CA], Inquiry & Analysis [IA], Problem Solving [PS] |
| 3 | Foundational Skills  
Information Management [IM], Quantitative Lit./Reasoning [QTR] |
| 4 | Social Responsibility  
Ethical Reasoning [ER], Global Learning [GL], Intercultural Knowledge [IK], Teamwork [T] |
| 5 | Industry, Professional, Discipline Specific Knowledge and Skills |

J. **APPLIED LEARNING COMPONENT:** Yes_____  No_

K. **TEXTS:**


L. **REFERENCES:** n/a

M. **EQUIPMENT:** FLEX technology

N. **GRADING METHOD:** A-F

O. **SUGGESTED MEASUREMENT CRITERIA/METHODS:**
- Exams
- Projects

P. **DETAILED COURSE OUTLINE:**
I. Introduction to Information Management in CJ  
A. The Scope of the Information Landscape
II. Information Sources  
A. Databases  
B. Print Content  
C. The Open Web
III. Information-Seeking Behaviors
   A. Defining the Information Need
   B. Search Strategies
      a. Controlled Vocabularies
      b. Keywords
      c. Boolean Searching
      d. Truncation
      e. Lateral Searching

IV. Assessing Information
   a. Currency
   b. Relevancy
   c. Authority
   d. Accuracy/Bias
   e. Purpose

V. Organizing Information Effectively and Ethically