

**STATE UNIVERSITY OF NEW YORK
COLLEGE OF TECHNOLOGY
CANTON, NEW YORK**



COURSE OUTLINE

JUST 330 - QUESTIONED DOCUMENTS

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**SCHOOL OF SCIENCE, HEALTH, AND CRIMINAL JUSTICE
CRIMINAL JUSTICE DEPARTMENT
APRIL 2015**

JUST 330 - QUESTIONED DOCUMENTS

- A. **TITLE:** QUESTIONED DOCUMENTS
- B. **COURSE NUMBER:** JUST 330
- C. **CREDIT HOURS:** 3
- D. **WRITING INTENSIVE COURSE:** NO
- E. **COURSE LENGTH:** 15 weeks
- F. **SEMESTER(S) OFFERED:** Fall or Spring
- G. **HOURS OF LECTURE, LABORATORY, RECITATION, TUTORIAL, ACTIVITY:** 3 hours of lecture per week
- H. **CATALOG DESCRIPTION:** This course includes an examination of techniques used to determine the authenticity of documents thorough the analysis of handwriting, ink and paper sources, methods of mechanical printing, and recover of erasures, obliterations and alterations.
- I. **PRE-REQUISITES/CO-COURSES:** Pre-requisite: 45 credit hours completed in Criminal Investigation, Criminal Justice: Law Enforcement Leadership, or Homeland Security or permission of the instructor.

J. **STUDENT LEARNING OUTCOMES:**

Upon completion of this course the student will be able to:

<i>Course Objective</i>	<i>Institutional SLO</i>
a. Analyze the process of forensic document examination	2. Crit. Thinking
b. Demonstrate methods of determining forgery of documents	2. Crit. Thinking
c. Demonstrate methods for comparison of handwriting samples	2. Crit. Thinking
d. Examine techniques to determine obliteration, erasures, and alteration methods	2. Crit. Thinking
e. Analyze law enforcement detection techniques	2. Crit. Thinking

K. **TEXT:**

Kelly, J. S. & Lindblom, B. S. (2006). *Scientific examination of questioned documents*. Boca Raton, FL: CRC Press.

L. **REFERENCES:** None

M. **EQUIPMENT:** None

N. **GRADING METHOD:** A-F

O. **MEASUREMENT CRITERIA/METHODS:**

- Exams
- Quizzes
- Assignments

P. **DETAILED OUTLINE**

- I. The process of handwriting identification.
 - A. the physiology of writing
 - B. handwriting systems
 - C. class and individual characteristics of handwriting
 - D. features and qualities of handwriting
 - E. beginning, connecting and ending strokes

- II. The process of identification of forged documents.
 - A. abnormal and disguised hand writing
 - B. erasures, obliterations, and alterations
 - C. cachets and seals
 - D. document control systems

- III. The process of identification of inks, dyes, paper, and writing instruments.
 - A. characteristics of inks and dyes
 - B. characteristics of paper and writing instruments
 - C. determination of the origin of inks and dyes
 - D. determination of the origin of papers and writing instruments

- IV. The process of identification of mechanical printing devices.
 - A. characteristics of typewriters and printers
 - B. characteristics of other office devices
 - C. problems relating to color photocopying machines
 - D. determination of origin of equipment

- V. Preparation of laboratory and trial reports.
 - A. obtaining exemplars
 - B. preparation of laboratory reports
 - C. preparation of trial reports and demonstrative evidence
 - D. courtroom testimony