STATE UNIVERSITY OF NEW YORK
COLLEGE OF TECHNOLOGY
CANTON, NEW YORK

MASTER SYLLABUS

COURSE NUMBER – COURSE NAME
JUST 430 - Culminating Experience in Criminal Justice

Updated by: Lisa Colbert (2020)

School of Science, Health, and Criminal Justice
Center for Criminal Justice, Intelligence and Cybersecurity

SPRING 2020
A. **TITLE:** Culminating Experience in Criminal Justice

B. **COURSE NUMBER:** JUST 430

C. **CREDIT HOURS:** (Hours of Lecture, Laboratory, Recitation, Tutorial, Activity)

   # Credit Hours: 3-15
   # Lecture Hours: 0 per week
   # Lab Hours: 0 per week
   Other: per week

   Course Length: 3-15 Weeks

D. **WRITING INTENSIVE COURSE:** Yes ☐ No ☒

E. **GER CATEGORY:** None: ☒ Yes: GER
   *If course satisfies more than one:* GER

F. **SEMESTER(S) OFFERED:** Fall ☐ Spring ☐ Fall & Spring ☒

G. **COURSE DESCRIPTION:**

   This internship is an academic program which integrates classroom work and practical experience with discipline-related agencies. It is a structured field experience in which an intern acquires and applies knowledge and skills while working in a responsible role. Working with a supervisor, the student will perform proscribed work within an administrative or operational setting. The internship will be tailored to the individual student’s career interests and the needs of the supervising organization.

H. **PRE-REQUISITES:** None ☐ Yes ☒ If yes, list below:

   Majoring and in good standing in B.T. or B.S. from CCJC. Has 90 earned hours prior to attending culminating experience.

   **CO-REQUISITES:** None ☒ Yes ☐ If yes, list below:
I. **STUDENT LEARNING OUTCOMES**: *(see key below)*

By the end of this course, the student will be able to:

<table>
<thead>
<tr>
<th>Course Student Learning Outcome [SLO]</th>
<th>Program Student Learning Outcome [PSLO]</th>
<th>GER [If Applicable]</th>
<th>ISLO &amp; SUBSETS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Identify discipline specific knowledge and skills required for their success in the discipline</td>
<td>1-students will be able to demonstrate written and verbal communication skills</td>
<td>2-Crit Think ISLO ISLO</td>
<td>W Subsets Subsets</td>
</tr>
<tr>
<td>Operate and or use specialized equipment, software and tools required within the department or agency.</td>
<td>3-students will be able to identify, analyze and utilize various techniques used in a criminal investigation</td>
<td>5-Ind, Prof, Disc, Know Skills ISLO ISLO</td>
<td>None Subsets Subsets Subsets</td>
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<td>Summarize the service(s) provided by the agency.</td>
<td>1-students will be able to demonstrate written and verbal communication skills</td>
<td>1-Comm Skills ISLO ISLO</td>
<td>IA Subsets Subsets Subsets</td>
</tr>
<tr>
<td>Describe the organizational structure of the culminating experience agency.</td>
<td>1-students will be able to demonstrate written and verbal communication skills</td>
<td>1-Comm Skills ISLO ISLO</td>
<td>W Subsets Subsets Subsets</td>
</tr>
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<td>Explore the efforts used by the agency to mitigate unethical behavior.</td>
<td>1-students will be able to demonstrate written and verbal communication skills</td>
<td>1-Comm Skills ISLO ISLO</td>
<td>ER Subsets Subsets Subsets</td>
</tr>
</tbody>
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**KEY**

<table>
<thead>
<tr>
<th>ISLO #</th>
<th>Institutional Student Learning Outcomes [ISLO 1 – 5]</th>
<th>ISLO &amp; Subsets</th>
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<tbody>
<tr>
<td>1</td>
<td>Communication Skills</td>
<td></td>
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<tr>
<td></td>
<td>Oral [O], Written [W]</td>
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<td>2</td>
<td>Critical Thinking</td>
<td></td>
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<td></td>
<td><em>Critical Analysis [CA], Inquiry &amp; Analysis [IA], Problem Solving [PS]</em></td>
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<td>3</td>
<td>Foundational Skills</td>
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<td></td>
<td><em>Information Management [IM], Quantitative Lit./Reasoning [QTR]</em></td>
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<td>4</td>
<td>Social Responsibility</td>
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<td></td>
<td><em>Ethical Reasoning [ER], Global Learning [GL], Intercultural Knowledge [IK], Teamwork [T]</em></td>
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<tr>
<td>5</td>
<td>Industry, Professional, Discipline Specific Knowledge and Skills</td>
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</tbody>
</table>
J. **APPLIED LEARNING COMPONENT:** Yes ☒ No ☐

If YES, select one or more of the following categories:

- [ ] Classroom/Lab
- [ ] Internship
- [ ] Civic Engagement
- [ ] Clinical Placement
- [ ] Creative Works/Senior Project
- [ ] Practicum
- [ ] Research
- [ ] Entrepreneurship
- [ ] Service Learning (program, class, project)
- [ ] Community Service
- [ ] Service Learning

K. **TEXTS:**

n/a

L. **REFERENCES:**

n/a

M. **EQUIPMENT:** None ☐ Needed: computer access

N. **GRADING METHOD:** A-F

O. **SUGGESTED MEASUREMENT CRITERIA/METHODS:**

Weekly Report, Formal Reports, Portfolio, Final Report/Presentation, Field Assessment

P. **DETAILED COURSE OUTLINE:**

I. Journal
   A. Daily hours worked
   B. Daily activities/observations
   Notation of relevance to course work

II. Biweekly Reports
    A. Cumulative hours worked
    B. Relevant activities and observations for the week
    C. Reflections on activities

III. A. Cumulative biweekly reports with instructor feedback
     B. Site supervisor evaluations
     C. Formal Reports
     D. Photographs and other appropriate documentation

IV. Internship assessment
    A. Site Supervisor bi-weekly reports
B. Instructor evaluation

V. Final Report
A. Oral presentation to faculty and students
B. Summary of internship experience formatted according to instructions in the internship manual

Q. LABORATORY OUTLINE: None ☒ Yes ☐