## SUNY Canton Self-Study 2022-2023

## Working Group Charge

**Overarching goal:** to engage in a campus-wide self-study that is planned and implemented in a thoughtful, inclusive, and transparent nature and an efficient manner of engaging accreditation. The self-study workgroups are, above all, a shared learning experience through which knowledge and evidence is co-constructed.

**Charge:** Adhering to the overarching goal, the charge of the workgroups specifically is to:

1. Be familiar with the assigned Standard, its relevance to the self-study, linked priorities, and associated criterion
2. Conduct regular meetings in order to assign and review work, and maintain a shared and accessible repository in order to:
	1. Identify, collect, and analyze all relevant evidence associated with group’s assigned Standard and determine to what extent the College meets the Standard
	2. Assure that all key components for the assigned Standard and its criterion are examined and associated evidence collected including documents, processes, and procedures
	3. Identify gaps in existing evidence and make recommendations for strategies to address these gaps to the Steering Committee
	4. Identify areas that represent non-compliance or near non-compliance with the assigned Standard and make recommendations for correcting these areas to the Steering Committee
3. Regularly review and analyze the evidence collected in order to assess institutional strengths and weaknesses in relation to the assigned Standard
	1. Provide recommendations for improvement and/or implemented best practices to the Steering Committee
	2. Link evidence to the established priorities for the self-study according to the assigned Standard
	3. Identify areas in need of reflection related to the execution of the College’s Strategic Plan
4. Provide draft reports to the Steering Committee in accordance with timetables established in the communication plan
5. Encourage a culture of assessment and planning by engaging, collaborating, and communicating with areas and individuals across the campus in an effort to share and broaden the knowledge relating to Middle States accreditation and to contribute sustainable best practices