

TO: Dr. Zvi Szafran
President

FROM: Derek Converse
Campus Safety Committee Chair

DATE: September 11, 2017

SUBJECT: 2016 – 2017 Annual Campus Safety Committee Report

Attached is the 2016-2017 Annual Report of the Campus Safety Committee. This report enumerates the activities of the SUNY Canton Campus Safety Committee and cumulative, campus-wide efforts, effectively addressing a broad range of campus safety issues. If you have any questions, please feel to contact me.

cc: Committee Members
S. Miller
D. Scheidt
C. Bish
A. Sibley
File

SAFETY COMMITTEE CHARGE

The SUNY Canton Campus Safety Committee was established to address chemical hygiene issues. When Article 129-A of the NYS Education Law § 6431 was enacted, the Campus Safety Committee incorporated personal safety as well. The Committee is a presidential committee that functions outside faculty governance.

The charge of the Campus Safety Committee is to address a wide range of campus safety concerns. The Committee's first two charges:

1. Responding to inquiries from concerned persons and referring complaints to the appropriate authorities,
2. Recognizing, evaluating, and recommending a course of action to solve or control safety/health problems,

are met utilizing several different means. The annual Campus Safety Walk Around includes faculty, staff, and students who do a physical inspection of the campus during daylight and after dark. The [Safety and Health Reporting Form](#) is available to submit electronic safety/health issues. Finally, Safety Committee members are very active in soliciting and bringing safety issues to the Committee for discussion and resolution. Since a majority of the committee members are directly involved in the departments that play major roles in campus safety, most issues can be resolved at the committee level.

The Committee's last three charges:

1. Ensuring that education is provided to the campus community about personal safety and crime prevention,
2. Identify and recommend strategies to the campus for the prevention of sexual harassment and sexual assault,
3. Make recommendations for campus implementation by sharing them with the Title IX coordinator or designee,

are addressed through monitoring, reviewing, and participating in areas that provide safety information and education, including Title IX. Additional information has been included concerning Title IX and educational programming. As a part of its standing work, the Committee reviews a number of annual reports to assure compliance with the regulatory requirements, such as Campus Security Act, Fire Safety Report, Annual Campus Safety Report, and other requirements of the Education Law, Article 129-A

2016-2017 COMMITTEE MEMBERSHIP

The Safety Committee's composition meets the requirements as defined by Article 129-A of the NYS Education Law § 6431. The committee membership is reviewed annually and appointments are made accordingly. Safety Committee membership for 2016-2017:

1. Derek Converse –Chair, Environmental Health and Safety Coordinator
2. Lorie Charles – Student Representative
3. John Kennedy – Director of Residence Life
4. Brian Kurish – Lieutenant, University Police
5. Jamie Sovie – Committee Secretary, Instructional Support Technician, Science
6. Rachel "Nikki" Zeitzman – SGA President
7. Fitzroy Saunders – Student Representative
8. Ran Li – Assistant Professor, Business and Liberal Arts
9. William Myers – Assistant Professor, Business and Liberal Arts

Ex Officio Members

1. James Hamilton – Chemical Hygiene Officer
2. Patrick Hanss – Director of Physical Plant
3. Brad Winters – Inventory and Maintenance Manager, College Association
4. Michael McCormick – Director of Facilities Planning
5. Melinda Miller – Director of Counseling
6. Alan Mulkin – Chief of University Police
7. Tina Flanagan – Personnel Assistant
8. Julie Cruickshank – Associate Director of Health Services

SUNY CANTON SAFETY COMMITTEE ACTIVITY SUMMARY

- [Three Committee meetings](#) were conducted for 2016-2017 year and the [Campus Safety Committee web page](#) is updated regularly.
- Reviewed mandatory compliance reporting for the [Jeanne Clery Disclosure of Campus Security Policy and Campus Statistics Act](#) and [Title IX](#) policies and reporting procedures.
- Ten campus-wide email notices were sent out on health and safety issues, including [Title IX](#) (2/20/17, 4/26/17, 9/26/17), [Rave Alert](#) (9/2/16, 2/22/17, 2/23/17), [Winter Storm Warnings](#) (11/18/16 and 3/13/17), and [Heat Stress Alert](#) (7/11/16).
- Members of the Safety Committee conducted a Fire Safety Day on 9/29/16, which included fire extinguisher training and a sprinklered and unsprinklered mock dorm fire demonstration.
- Members of the Safety Committee conducted RA/RD Fire Safety Training including a classroom presentation, hands on fire extinguisher training, and smoke-the-corridor activity on 8/23/16.
- Members of the Safety Committee were involved [Rave Alert](#) notifiers meeting and training on 1/19/17, which was coordinated by the Public Relations Department.
- [2016 Annual Campus Safety Walk-Around](#) was conducted on 11/9/17 at 1 p.m. and 7 p.m. Eight new issues/areas of concern were identified, addressed, and followed up on and six other identified problems from 2014 and 2015 were completed.
- Two additional safety issues identified by faculty, staff, or students and work orders were submitted and followed up to completion.
- Reviewed and revised sections in the [College's Policies and Procedures Manual](#) and the [Student Handbook](#).

TITLE IX

As of February 1, 2017, Amanda Deckert is our new Campus Title IX Coordinator. Al Mulkin and Courtney Bish remain the Deputy Title IX Coordinators. At our November 2nd 2016 Campus Safety Committee meeting, Chief of Police and Deputy Title IX Coordinator, Al Mulkin gave the committee an update on Title IX activities. Many of the members on the Safety Committee are also involved in Title IX programs. Title IX, Sexual assault/harassment and domestic violence information is included in academic areas, such as First Year Experience (FYEP) 101 and BASK 060 (Freshman Seminar) by the Title IX Coordinator/Deputy Coordinator, Counseling staff, University Police, and Wellness Coordinator/Health Educator. Faculty and staff also completed mandatory online trainings for Preventing Sexual Misconduct (Title IX), Domestic Violence and the Workplace, Making our Campus Safer (Clery), and Preventing Workplace Violence. Title IX activities for 2016-2017 included:

- This summer, the NYS Office of Campus Safety initiated a comprehensive audit of 129-B Compliance. The audit demanded a number of documents in a very short time period. All NYS Colleges and Universities were affected.
- Between Al Mulkin, Amanda Rowley, and Amanda Deckert - we Title IX trained just over 850 students face-to-face during the Fall 2016/Spring 2017 semesters
- SUNY Canton is continuing the Green Dot initiative.
 - The Dept. of Health continued a grant funding the opportunity for SUNY employees to become certified Green Dot Instructors. SUNY Canton sent three more employees to go to the weeklong train the trainer event – Amanda Deckert, Nico Auguste, and Louisa Lewis.
 - Green Dot had some media attention last fall with an article in the Watertown Daily Times, and a ½-hour web-show segment on North Country Matters.
 - Between action events and training, Green Dot reached over 1,600 faculty, staff and students in the 2016-17 academic year spreading the Green Dot message.
- SUNY SPARC training update here – We are in the process of updating and rolling out the new free SPARC training. This will take the place of the online WeComply Title IX training for students. This training will include videos of faculty/staff and students.
- We will continue to give Responsible Employee ID cards to all new faculty & staff – These cards are pocket sized and give employees step by step instruction on what to say to a student if they disclose sexual assault, harassment, dating violence or stalking to you.

EDUCATION

There was a concerted effort to provide health and safety related programs to a wide audience in a variety of venues. Many of the Safety Committee members' departments are major providers of campus health and safety programs. Programs frequently addressed the intersection between domestic/sexual violence and alcohol/drug use. The following list highlights programs offered during the 2016-2017 academic year that addressed safety and health issues.

Counseling:

- Provided 1,547 counseling sessions.
- Responded to 40 crisis interventions.
- Presented/co-sponsored 207 educational programs this year with 9,305 student contacts. Programs were presented to RA's, in the residence halls, TRiO program, EOP, FYE, PTA, SSCI, and Early Childhood classes.

- Program topics included Beer Goggles Experience Sexual Assault Awareness with University Police and Renewal House, Jeopardy, Changing Perspectives, Weekly Meeting with Bill (using an AA meeting format).
- Awareness Tables/Campaigns for popular themes such as Spring Break Safety, Safe and Happy St. Patrick's Day, STI Awareness, and Make a Valentine Day Card, Alcohol Awareness, Sexual Assault Awareness, and Other Harmful Drugs Awareness.
- National Depression Screen Day was held in October 2016 with 72 individuals requesting screenings.
- Stress free programs were offered in the dorms, classrooms, and commuter lounge and included bingo games, Spa Day, and a Stress-Free Zone was held in May.
- Worked with 139 students for alcohol violations and conduct issues.

Diversity:

- Martin Luther King Jr Day of Service (collaborated with Student Activities, Greek Affairs, & Athletics)
- 2 Black Lives Matter and 1 Orlando Victims Vigil
- Apples for Diversity – Collaboration with Library
- Reverend Dr. Jamie Washington-Diversity Workshop
- Collaboration with Living Writers Series – David Treuer
- Shinnecock/Unkechaug Indian Nation Dancers
- ArtForce5 Diversity Workshop
- Guest Speaker: Dr. Whitney Rapp, Associate Professor of Inclusive Education
- Center for Diversities & Inclusion Grand Opening
- All Around the World (sponsored with Residence Life)
- Soup & Solidarity Days hosted through Center for Diversities & Inclusion
- Lip Sing Battle – Collaboration with CAB
- Divers Discussion: Post Election/Historical Significance
- End of Year Clean Your Room Project – Sponsored through CARES Committee, Eco Club & Sustainability Office
- New Student Orientation Sessions

Health & Safety:

- OSHA Confined Space, Trenching & Excavation, Aerial Lift & Bucket Truck, Fork Truck for Physical Plant Staff
- Resource Conservation and Recovery Act (RCRA) Compliance Training for Staff
- Respirator & Fit Testing for University Police, Physical Plant, Health Services, Facilities, and Environmental Health & Safety Staff
- Building Administrator Training
- Hot Work Training for Physical Plant Staff
- 4 Hands on Fire Extinguisher Training Sessions utilizing the BullEx Training System

Health Center:

- 155 Health Center Programs
- 6,715 health education contacts collaborating with 19 college departments and 23 community agencies

Student Activities:

- Sponsored over 180 programs open to the campus community and beyond, which provided healthy alternatives to alcohol.

Student EMS:

- Provides opportunities for students to volunteer as first responders or Emergency Medical Technicians (EMTs).
- Successfully obtained NYS DOH Certification and started functioning as a squad with over 40 members in the Fall of 2016.
- Had a total of 99 Emergency Calls, 14 Standbys, 55 Transports to the hospital.

University Police:

- Conducted 9 different educational programs in 40 forums with the goal of increasing safety awareness focusing on Title IX, Sexual Assault, Dating Violence, Active Shooter training RAVE Notifier awareness, and Science of Bias Training.