

TO: Dr. Zvi Szafran
President

FROM: Derek Converse
Campus Safety Committee Chair

DATE: September 21, 2018

SUBJECT: 2017 – 2018 Annual Campus Safety Committee Report

Attached is the 2017-2018 Annual Report of the Campus Safety Committee. This report enumerates the activities of the SUNY Canton Campus Safety Committee and cumulative, campus-wide efforts, effectively addressing a broad range of campus safety issues. If you have any questions, please feel to contact me.

cc: Committee Members
S. Miller
D. Scheidt
C. Bish
A. Sibley
File

SAFETY COMMITTEE CHARGE

The SUNY Canton Campus Safety Committee was established to address chemical hygiene issues. When Article 129-A of the NYS Education Law § 6431 was enacted, the Campus Safety Committee incorporated personal safety as well. The Committee is a presidential committee that functions outside faculty governance.

The charge of the Campus Safety Committee is to address a wide range of campus safety concerns. The Committee's first two charges are:

1. Responding to inquiries from concerned persons and referring complaints to the appropriate authorities, and
2. Recognizing, evaluating, and recommending a course of action to solve or control safety/health problems.

These two charges are met utilizing several different means. The annual Campus Safety Walk Around includes faculty, staff, and students who do a physical inspection of the campus during daylight and after dark. The [Safety and Health Reporting Form](#) is available to submit electronic safety/health issues. Finally, Safety Committee members are very active in soliciting and bringing safety issues to the Committee for discussion and resolution. Since a majority of the committee members are directly involved in the departments that play major roles in campus safety, most issues can be resolved at the committee level.

The Committee's last three charges are:

1. Ensuring that education is provided to the campus community about personal safety and crime prevention,
2. Identify and recommend strategies to the campus for the prevention of sexual harassment and sexual assault, and
3. Make recommendations for campus implementation by sharing them with the Title IX coordinator or designee.

These three charges are addressed through monitoring, reviewing, and participating in areas that provide safety information and education, including Title IX. Additional information has been included concerning Title IX and educational programming. As a part of its standing work, the Committee reviews a number of annual reports to assure compliance with the regulatory requirements, such as Campus Security Act, Fire Safety Report, Annual Campus Safety Report, and other requirements of the Education Law, Article 129-A

2017-2018 COMMITTEE MEMBERSHIP

The Safety Committee's composition meets the requirements as defined by Article 129-A of the NYS Education Law § 6431. The committee membership is reviewed annually and appointments are made accordingly. Safety Committee membership for 2017-2018:

1. Derek Converse –Chair, Environmental Health and Safety Coordinator
2. Lexus Iglesias – Student Representative
3. John Kennedy – Director of Residence Life
4. Brian Kurish – Lieutenant, University Police
5. Jamie Sovie – Committee Secretary, Instructional Support Technician, Science
6. Rachel “Nikki” Zeitzman – SGA President
7. Brayden White – Student Representative
8. Ran Li – Assistant Professor, Business and Liberal Arts
9. William Myers – Assistant Professor, Business and Liberal Arts

Ex Officio Members

1. James Hamilton – Chemical Hygiene Officer
2. Patrick Hanss – Director of Physical Plant
3. Brad Winters – Inventory and Maintenance Manager, College Association
4. Michael McCormick – Director of Facilities Planning
5. Melinda Miller – Director of Counseling
6. Alan Mulkin – Chief of University Police
7. Tina Flanagan – Personnel Assistant
8. Julie Cruickshank – Associate Director of Health Services

SUNY CANTON SAFETY COMMITTEE ACTIVITY SUMMARY

- [Four Committee meetings](#) were conducted for 2017-2018 year and the [Campus Safety Committee web page](#) is updated regularly.
- Reviewed mandatory compliance reporting for the [Jeanne Clery Disclosure of Campus Security Policy and Campus Statistics Act](#) and [Title IX](#) policies and reporting procedures.
- Thirteen campus-wide email notices were sent out on health and safety issues, including [Title IX](#) (3/30/18, 4/16/18), [Rave Alert](#) (10/26/17, 10/30/17, 1/23/18, 2/6/18, 5/4/18), [Elevated Water Level Warning](#) (5/4/18), [Heat Stress Alert](#) (8/2/17, 6/29/18) [Storm Warnings](#) (8/22/18, 4/4/18) and a [Solar Eclipse Warning](#) (8/14/17)
- Members of the Safety Committee conducted a Fire Safety Day on 9/21/17, which included fire extinguisher training, a sprinklered and unsprinklered mock dorm fire demonstration and fire safety house demonstration.
- Members of the Safety Committee conducted RA/RD Fire Safety Training including a classroom presentation, hands on fire extinguisher training, and smoke-the-corridor activity on 8/16/18.
- Members of the Safety Committee were involved [Rave Alert](#) notifiers meeting and training on 1/16/18, which was coordinated by the Public Relations Department.
- [2017 and 2018 Annual Campus Safety Walk-Around](#) was conducted on 10/8/17 at 7 p.m. (Nighttime) and 4/24/18 at 2 p.m (Daytime). Fourteen new issues/areas of concern were identified, addressed, and followed up on.
- Reviewed and revised sections in the [College's Policies and Procedures Manual](#) and the [Student Handbook](#).

TITLE IX

Amanda Deckert continues to be the Campus Title IX Coordinator. Farren Lobdell became the Deputy Title IX Coordinator in the Fall of 2017. At our October 10th 2017 Campus Safety Committee meeting, Campus Title IX Coordinator, Amanda Deckert gave the committee an update on Title IX activities. Many of the members on the Safety Committee are also involved in Title IX programs. Title IX, Sexual assault/harassment and domestic violence information is included in academic areas, such as First Year Experience (FYEP) 101 and BASK 060 (Freshman Seminar) by the Title IX Coordinator/Deputy Coordinator, Counseling staff, University Police, and Wellness Coordinator/Health Educator. Faculty and staff also completed mandatory online trainings for Preventing Sexual Misconduct (Title IX), Domestic Violence and the Workplace, Making our Campus Safer (Clery), and Preventing Workplace Violence. Title IX activities for 2017-2018 included:

- This summer, the NYS Office of Campus Safety initiated a comprehensive audit of 129-B Compliance. The audit requested a number of documents in a very short time period. All NYS Colleges and Universities were affected. This was the first time they have requested this type of data mid-year.
- Between Al Mulkin, Amanda Deckert, and Farren Lobdell - we Title IX trained just over 850 students face-to-face during the Fall 2017/Spring 2018 semesters. This includes; Greek Organization leadership, all NCAA student athletes, RA's and student leaders and dorm programs as well as FYEP trainings.
- SUNY Canton is continuing the Green Dot initiative.
 - Green Dot had some media attention last fall with an article in the Watertown Daily Times, and a ½-hour web-show segment on North Country Matters.
 - Between action events and training, Green Dot reached over 1027 faculty, staff and students in the 2017-18 academic year spreading the Green Dot message.
- SUNY SPARC training– This has been put on hold because of Banner updates. We recently updated the Title IX WeComply training module to be more inclusive. We removed gender binary terms (he/she) and replaced them with more inclusive terms (they, their, them).
- We will continue to give Responsible Employee ID cards to all new faculty & staff – These cards are pocket sized and give employees step by step instruction on what to say to a student if they disclose sexual assault, harassment, dating violence or stalking to you.
- Suzan McDermott, Director of Human Services; Al Mulkin, Chief of Police and Amanda Deckert are performing face-to-face training for all new employees and all current employees on Preventing Sexual Misconduct (Title IX), Domestic Violence and the Workplace, Making our Campus Safer (Clery), and Preventing Workplace Violence.

EDUCATION

There was a concerted effort to provide health and safety related programs to a wide audience in a variety of venues. Many of the Safety Committee members' departments are major providers of campus health and safety programs. Programs frequently addressed the intersection between domestic/sexual violence and alcohol/drug use. The following list highlights programs offered during the 2017-2018 academic year that addressed safety and health issues.

Counseling:

- Provided 1,683 counseling sessions.
- Responded to 56 crisis interventions.
- Presented/co-sponsored 224 educational programs this year with over 10,000 student contacts. Programs were presented to RA's, in the residence halls and several classrooms.

- Program topics included Beer Goggles Experience, Educational Jeopardy, Adult Coloring Therapy, Changing Perspectives, Weekly Meeting with Bill (using an AA meeting format) and Micro Aggressions training for RA's which is new this year.
- Awareness Tables/Campaigns for popular themes such as Spring Break Safety, Safe and Happy St. Patrick's Day, STI Awareness, and Make a Valentine Day Card, Alcohol Awareness, Sexual Assault Awareness, and Other Harmful Drugs Awareness.
- National Depression Screen Day was held in October 2017 with 80 individuals requesting screenings and many more gathering information and completing an art project.
- There was a Domestic Violence Awareness Silent Walk and Wear Purple Day during Domestic Violence Awareness week consisting of a "Mural on the Wall" project and an Awareness Table set up with Domestic Violence information in October 2017.
- Stress free programs were offered throughout the year in the dorms, classrooms, and commuter lounge and included bingo games, finals stress kits, and a Stress-Free Zone, massages by PTA students, ice cream donated by College Association, therapy stuffed animals and a visiting therapy dog named Thor.
- Worked with 198 students for alcohol violations and conduct issues.

Diversity:

- 4th Annual Martin Luther King Jr Day of Service (collaborated with Student Activities, Greek Affairs, & Athletics)
- Lady Caress-Spoken Word Poet-Collaboration with CAB
- Monologue- "They Call Me Q"-Collaboration with CAB
- Border Patrol Panel-Associated Colleges Program Collaboration
- Diverse Discussion- "My Road to Hell at Auschwitz" presented by Mr. Daniel Szafran
- Unity – In Remembrance of Charlottesville
- St. Lawrence Fair Housing Task Movie
- Overview of Native American Cultural Competency
- Renewal House – LBGQT Training
- Women's History Month Program- Framing the Moment: Lunch Hour Panel Discussion on women's History, Work life balance and more...sponsored by SUNY Administration
- Mindfulness Training
- Study Club Event-Diversity on Campus
- Around the World Event- Collaboration with Residence Life & International Programs
Hosted 6 NYC Bus trips during college vacations for a total of 312 students utilizing service.
- 10 Soup & Solidarity Days hosted by Center for Diversities & Inclusion
- Black History Month Trivia- Collaboration with CAB
- 3 Diverse Discussions: Kalief Browder Series
- End of Year Clean Your Room Project- Sponsored through CARES Committee, Eco Club & Sustainability Office
- New Student Orientation Sessions

Health & Safety:

- Arc Flash Training for Physical Plant Staff
- Resource Conservation and Recovery Act (RCRA) Compliance Training for Staff
- Respirator & Fit Testing for University Police, Physical Plant, Health Services, Facilities, and Environmental Health & Safety Staff
- Building Administrator Training
- Hot Work Training for Physical Plant Staff
- 2 Hands on Fire Extinguisher Training Sessions for over 250 Students, RA's, and RD's utilizing the BullEx Training System

- Fire Safety House Cooking Safety Training with the assistance of NYS OFPC for over 220 Students
- With the help of the Physical Plant and Residence Life, installed Safe-T-element burners on stoves to help prevent cooking fires and reduce the number of false alarms within our student suites

Health Services:

- 156 Health Center Programs
- 5,651 health education contacts
- Presented 4 stress/sleep residence hall programs
- 111 students completed a college sleep questionnaire
- 150 participants in Bras Across Campus focused on cancer prevention in college-aged women
- Added programming for online students to include over 150 one-page wellness documents to Roo Life
- Added tabling for online students to sign-up and receive all tabling materials weekly
- 20 Green Dot programs
- 1,085 Green Dot program contacts
- Green Dot Program consisted of 11 overview talks targeted toward student leaders including RAs, Athletes, SGA Senate and Greeks.

Student Activities:

- Helped the counseling center with the Stress Free Zone and provided finals kits for students during finals
- Helped fund therapy stuffed animals for students

Student EMS:

- Provides opportunities for students to volunteer as first responders or Emergency Medical Technicians (EMTs).
- Had a total of 71 Emergency Calls, 1 Standby, and 29 Transports to the hospital by Canton Rescue.

University Police:

- University Police presented over 6 different educational programs in 30 forums with the goal of increasing safety awareness and a positive learning environment. The primary focus this year was once again Title IX, Sexual Assault, Dating Violence, and Civilian Response to Active Shooter Events training. Time was allotted in all programs for RAVE Notifier awareness. Students were all given opportunity to update their RAVE preferences with the assistance of UP. This programming took place in residence halls, FYEP, Kingston Theater and the Miller Campus Center. As a result, UP was able to deliver programming to almost 900 students, faculty, and staff.