

Academic Assessment Committee Meeting
September 16, 2019
9:00 – 10:00 a.m.
MAC 620

Present: Kirk Jones, Peggy De Cooke, Johanna Lee, Phil Neisser, Ken Erickson, Sarah Todd, Jennifer Sovde, Wil Rivers, David Barnes, Tatsuhito Koya, Cullen Haskins, Mike Newtown, David Button, Christine Brassard, Renee Campbell
Guest: Christina Leshko

Introductions: Dr. Peggy De Cooke is our new Provost & Vice President for Academic Affairs. Welcome Peggy!

Special Topics: The question arose as to whether or not we should be assessing Special Topics courses. Special Topics courses may be run ONLY twice and then must go through the governance process for approval if so desired.

Decision: It was decided that we will avoid special topics courses, unless they are specific to accreditation.

GER Report

GER 12: Information Management: How are we assessing GER 12? Right now it is being done in ENGL 101 in our basic communication and writing course. Is this appropriate? Where should GER 12 be housed? The option of bringing back the computer competency test was discussed, however it was decided that we do not want to go back down that road. It was suggested instead, that an outcome be added to one course in every program, as not all programs necessarily incorporate a computer proficiency course in them. It would need to be inserted into that specific course's course outline.

Action Item: Kirk will meet with Jess and Wil and look at GER 12 guidelines and decide how best to insert GER 12 assessment into a course in each program.

Another suggestion made was to check in with SUNY Potsdam, as they have just overhauled their GERs. In thinking of General Education, we need to look at what it is that Middle States is requiring and tailor our assessment plan to those requirements.

Assessment in the Major Report

Kirk reported that we are on track with our Assessment in the Major with the exception of one program who needed an extension, but should be done this month. All cohorts for this year's review have been notified and Kirk will be adding tutorials to the website for the faculty to utilize as a resource.

Institutional Assessment Report

Kirk announced this semester's obligations at the first Faculty Assembly of the year.

Action Item: Deans will let Kirk know if you would like him to attend any school meetings to assist faculty and answer questions.

Taskstream & Academic Assessment Webpage Report

Taskstream has been updated and permission changes have been made. Please let Kirk know if faculty have trouble navigating Taskstream. Kirk has created test accounts for anyone who wants to practice maneuvering around in it.

Kirk informed the committee that the webpage is being updated and should be completed this academic year. Once completed, we will only need to add our results as they come in. If anyone sees any discrepancies or issues with the webpage, please let Kirk know.

Action Item: Kirk will share his Power Point presentation with the committee and insert important links within the document.

Meeting adjourned at 10:00 a.m.

Respectfully Submitted,
Renee Campbell