

**Academic Assessment Committee**  
**September 20, 2017**  
**MAC 620, 3:00-4:00 p.m.**

Welcome Jessica Spooner to the Academic Assessment Committee!

**Assessment in the Major:**

- \* Training dates have been set for October 3<sup>rd</sup> and 5<sup>th</sup> at 12pm in Cook 121. We're currently determining which will be effective for participating faculty.
- \* Guidebook complete and available on the website. Old Guidebook and dated resources removed.
- \* In December we'll begin working on AIM's new timeline for the 2018-2019 faculty.

**ISLO:**

- \* First meeting Friday, 11am. Faculty continue to submit rubrics to replace the AACU Value Rubrics. If faculty are using a grading rubric, they are encouraged to use that. AACU rubric can be used as a default.
- \* Rubric review is the primary charge this semester. Kirk will be working on completing ISLO Policies and Procedures in the same vein as GER's P&P manual. Please send any rubrics to Kirk for the ISLO Committee to approve.
- \* New ISLOs updated on the website in mission and on assessment page.

**Action Item:**

**Kirk:** Share the rubric resources and put them in the Blackboard Academic Assessment repository.

**GER:**

- \* Wil Rivers has agreed to step into the chair position for this committee.
- \* The GER Subcommittee will be working towards a finalized GER 12 methodology.
- \* GER 11: Critical Thinking has a methodology in place, and we'll be working on the methodology document this year as well, culminating in a completed GER 11 report at the end of this academic year.
- \* We need a few methodology updates (GER 2 and GER 7) and then we can roll out a full update of the documents for coordinators on the web site.
- \* As of last semester we have coordinators for each of the GERs.
- \* GERs are still on a three year cycle.

**Fall 2017 Assessment Plan:**

- \* The Fall 2017 Assessment Plan is available on the website. It will be updated bi-weekly as Kirk meets with programs that are behind and as change requests roll in.
- \* Alternative and Renewable Energy has a program map in place that is conducive to ABET accreditation now.
- \* Funeral Services now has a program map and plan in place for Fall 2017 that should help them secure reaccreditation, as long as they actually complete the assessment work.
- \* More meetings on the schedule with programs who have been lagging a bit.
- \* Some programs are opting to work on a program assessment cycle. We map the ISLOs to the program SLOs. The emphasis now rests on Program SLOs for those programs, and Kirk

aggregates the ISLO data at the end of our three-year cycle. This leads to data for the accredited programs that informs the re-accreditation process.

\* Adrienne has introduced a new template for results reporting that includes more context. We will review at the next meeting.

\* Website updates continue on the assessment page.

\* If you need or want anything added, please contact Kirk who will add the items to his list of updates for Travis.

### **Middle States Accreditation:**

\* Doug and Kirk are meeting weekly. Our most recent project involves creating standing committees for each of the seven Middle States standards. Kirk needs to have the templates done by this Friday, then we can begin reaching out to people.

### **Taskstream:**

\* Courses will be added as they are approved at Faculty Assembly. Outcomes will be added as well.

\* Backlog of course objectives needing to be added is still an issue we're contending with, but slowly we're catching up. The time consuming part is assigning faculty to the courses. Sarah suggested using the master schedule to do that.

### **Discussion Items:**

\* There is some confusion regarding our assessment timeline. We had moved to a spring/fall cycle to fall in with the Deans Assessment Symposium and the Provost's budget resource allocation. We had previously been on a fall/spring cycle, but it was decided that was too difficult with the faculty no on obligation during the summer.

\* Being assessed for fall 2017 is Critical Thinking & Communication. Spring 2018 will be Social Responsibility.

\* It needs to be communicated that as this is a work in progress for all of us, faculty are not being evaluated on assessment. Closing the loop and getting better each time is what is what is important.

Meeting adjourned 3:37 p.m.

Next meeting will be October 11<sup>th</sup>.

Respectfully Submitted,  
Renee Campbell