

Academic Assessment Committee Meeting
January 26, 2012
Faculty Office Building 620

Present: Carli Schiffner, Sarah Todd, Ken Erickson, Linda Heilman, Brian Washburn, David Wells, Rashid Aidun and Joseph Reilly.

At the upcoming January 31st meeting the committee will meet with and get updates from the coordinators completing the Assessment in the Major this year – Air Conditioning Maintenance & Repair (Stan Skowronek), Heating & Plumbing (Marty Clark-Stone), Criminal Justice: Law Enforcement Leadership (Brian Harte), Emergency Management (Mike O'Connor), and Amani Awwad (Liberal Arts General Studies).

At the upcoming February 21st meeting we will meet with the following people to discuss assessment that was completed in 2009-10: Brian Harte (Criminal Justice –Assessment in the Major), Amani Awwad (GER 3 – Social Sciences), Patrick LaPierre (GER 4 – American History), Raymond Krisciunas (GER 5 – Western Civilization), and Edouard Mafoua (GER 6 – Other World Civilizations).

Today the Committee met and reviewed the results of the Assessment in the Major completed in 2009-10 for Engineering Science and Construction Technology Management. The following are the responses and follow-up to the assessment.

Engineering Science:

The assessment reviewed the evaluation that was done in 2005 and the changes made to the program since then.

1. Weakness noted – an internship program does not exist for students. Some baccalaureate schools expect their students to complete an out-of-class professional experience prior to graduating with a baccalaureate program.
2. Challenge - Do we maintain the flexibility to insure transfer of our graduates? Do they transfer to another baccalaureate school and graduate from that school?
3. Concerns – The objectives need to address the goals.
4. Findings –
 - a. Data information needed and student contact information needed.
 - i. Response - The Office of Institutional Effectiveness is preparing data that will be used across campus to complete assessment in the major.
 - b. Course sequence and prerequisites need to be reviewed.
 - i. Courses were reviewed, have been changed and will be effective in Fall 2012.

Rashid Aidun and Dave Wells will revise the summary report and re-submit to the committee.

Construction Technology Management:

Reviewers included a member of the advisory board committee/employer of our graduates and a colleague from another institution where some of our graduates transfer.

Findings include:

1. Improvement of retention – the First Year Program, Math requirements, and Admissions requirements could undermine improvement in this area.
 - a. Response - All of these areas are being reviewed.
2. Some students are required to take their program requirements online, which is not conducive to all students.
 - a. Response - The campus will address this concern by possibly adding one more section if enrollment dictates another section, or by reserving one face-to-face section of BSAD 100 and 201 for Construction Technology Management students.

Improvements that need to be addressed:

1. The summary report is cumbersome – needs to be improved.
2. The campus needs to define a consistent way of assessing
 - a. Career based
 - b. Systematic approach to retrieving the data
3. More canned responses need to be formulated for those people responsible for completing the self-study.
4. Graduate survey needs to be completed by the campus.

Respectfully submitted,

Sandy Livernois, Recorder