

Academic Assessment Committee Meeting  
October 9, 2012  
Faculty Office Building 620

Present: Brian Washburn, Sarah Todd, Amani Awwad, Ray Krisciunas, Patrick LaPierre, Brian Harte, Ken Erickson, David Barnes, Maureen Maiocco, and Karen Spellacy.

The meeting was called to order at 8:05 a.m.

GER 11 Critical Thinking – The Collegiate Learning Assessment (CLA) is an open-ended assessment that provides a measure of an institution's contribution to the development of critical thinking and writing skills of its students. This assessment of Associate and Baccalaureate students will be done this fall and next spring. Certificate students are not included. The population pulled in the spring will be similar to the population pulled this fall. The assessment will help us gain a perspective on the skills that our students arrive with and the skills that they leave with compared to our peers.

GER 12 Information Management – An AdHoc group (Paul Bowdre, Brian Harte, Eric Cheng, Sarah Todd, Christa Kelson and Minhua Wang) has been meeting to review the Computer Competency exam and GER 12 Information Management assessment. The group may recommend that the Computer Competencies no longer be a graduation requirement. Information Literacy is a part of GER 12 Information Management. A standardized rubric that other campuses have used and Middle States approved, has been considered. The current Information Management assessment tool was reviewed and some of the questions will be used in the future. The group's final recommendation will be forwarded to Academic Standards for their review.

General Education Assessment scheduled for 2012-13 includes: GER 3 - Social Sciences (Amani Awwad), GER 4 American History (Patrick LaPierre), GER 5 Western Civilization (Raymond Krisciunas), and GER 6 Other World Civilizations (Edouard Mafoua). Sarah Todd will provide the sample to the instructors by the fourth week of classes in the Spring 2013 semester. Concerns noted include the difficulty in dealing with adjunct faculty who will be required to complete the assessment. One suggestion noted was to develop an addendum of terminology to be used by everyone completing the assessment. Also, give them more guidance on what they need to do. A model has been given to them in the past, but these models aren't cut in stone. Note: In the adjunct appointment letter, it does state that the adjunct is primarily responsible for the preparation and teaching of assigned courses, assessment, and related student advisement.

The due date was established for all general education assessment and reports. They need to be completed and forwarded to the **Provost Office by Tues., May 28<sup>th</sup>**.

The meeting was adjourned at 8:55 a.m.

Respectfully submitted,

Sandy Livernois, Recorder