

Academic Assessment Committee Meeting
February 13, 2015
3:00 – 4:00
Faculty Office Building 620

Present: Rashid Aidun, Paul Bowdre, Jondavid DeLong, Ken Erickson, Kirk Jones, Tatsuhito Koya, Molly Mott, Mike Newtown, Wil Rivers, Rachel Santos, Sarah Todd, Jennifer Waite

The meeting was convened at 3:00 p.m.

TaskStream Training Update (Sarah) – Although TaskStream is a good resource for troubleshooting, Sarah feels that she could provide a more comprehensive training to the faculty. She offered to do one on one training as well as group workshops or school meetings. **School Representatives:** Reach out to faculty members in your school and let them know training is available.

School of Business and Liberal Arts Report – Kirk reported that the School has covered a lot of ground. While they are not at 100%, they are continuing to make progress.

School of Science, Health, and Criminal Justice Report – Paul and Wil divided their school between them and met with faculty. Paul talked to faculty with accredited programs and they have their data plans in place; so for them it is more a question of how to take that data and work it into something that will transfer into TaskStream. Most faculty Wil spoke with wanted to talk about what is going to be due in March; they are by and large on task with data collection. Just about everyone is moving forward with the data plans that were submitted and several have moved forward with how they will collect data for the next round of assessment.

Canino School of Engineering Report – Rashid sat with 9 curriculum coordinators and reported that overall everyone is collecting data and is on track. The Physics faculty are not a program, so there has been confusion on what needs to be collected. Some additional training is needed. Koya met with the Decision Systems faculty and because the department is so small, data collection was minimal.

Non-Academic Assessment Report – Molly reported that the mid-year assessment has been completed and goals and objectives are being put into TaskStream. Participation is being encouraged for the upcoming Student Opinion Survey.

Administrative Report – Dr. Szafran would like implement course-based assessment. A draft of an assessment tool was shared. Two changes were recommended to the tool: add the number of students in the class and use 4 criteria instead of 3 to make it easier to assess GER's. Ken will check with his accredited programs to make sure 4 will not give them a problem. Sarah suggested creating an online survey in lieu of the paper form so that the data may be stored electronically and the process less cumbersome; when the data is pulled, the survey results would be in spreadsheet form and easy to manipulate and be filtered for needs. This issue will be taken up at Deans' Cabinet on Tuesday. The Academic Assessment Committee will continue to review SUNY Assessments in the Major and GER assessment.

March Committee Process – March 15th is the deadline for scorecards. 3-5 objectives are to be reported. Sarah offered to have the faculty bring their objectives to her and she can show them how to enter them in TaskStream no later than the first week in March; they will need to bring their scorecards. Every program is now in TaskStream.

GER/AIM Assessment Cycles – Sarah asked that the Liberal Arts Assessment in the Major be on the same cycle as General Education assessments. She suggested putting them on a 4 year cycle. Sarah will check SUNY cycles to make sure we can do that before any final decisions are made.

Next Meeting: Assessment in the Major

Meeting adjourned at 4:30 p.m.

Recorder: Renee Campbell