

Academic Assessment Committee (AAC) Meeting  
February 25, 2016  
12:00-1:00pm  
MacArthur Hall, Rm. 620

*Present:* Rashid Aidun, Renee Campbell, Patrick Casselman, Ken Erickson, Marela Fiacco, Wil Rivers, Rachel Santos, Doug Scheidt, Jennifer Sovde, Sarah Todd, Jennifer Waite,

*Missing:* Paul Bowdre, Jondavid DeLong, Kirk Jones, Tatsuhiro Koya, Mike Newtown, Molly Mott, Christine Thompson,

The meeting was convened at 12:00 p.m.

- I. Update on Committee leadership for Fall 2016
  - a. Dr. Scheidt has recommended that two positions be created in support of faculty – two .5 release positions to be offered to faculty members.
  - b. The first position would coordinate professional development around the five categories of faculty work including the maintenance of a scholarly portfolio and service related to student success. This position is more related to faculty professional development.
  - c. The second position would pertain to professional development and oversight of SLO's, would also be the Chair of the AAC.
  - d. Titles for these positions still need to be created to supplement the general descriptions
  - e. Both positions would be 2-year pilot terms
  - f. The full descriptions with titles will be submitted before obligation ends for the year.
- II. Update on Guidelines and Policies development
  - a. The revised version is much easier than the previous general principles
  - b. Middle States standards are included in this revised draft.
  - c. (ST) The wording has been changed to reflect the Middle States wording rather than our internal wording so there is no question when the visiting team reviews them.
  - d. The Principles should be good forever, whereas the policies are specific to the cycle and SLO's that could change.
  - e. The next step is to take this revised draft back to the departments/programs for comments and revisions so that it may be revised and sent to faculty assembly by the end of the year.
  - f. Policies – There is not a final ISLO version. Sarah and Kirk came up with some new potential ISLO's
  - g. (ST) The idea wasn't to change what was there but to add on to it. Looking at what Middle States and AACU have, the AACU has 15 critical competencies, some of which are our Gen Eds, some of which are different iterations of the same general concepts, such as basic communication broken down into oral and written.
  - h. Sub ISLO's under different umbrellas were discussed. These would make it easier for programs to identify in what courses and in what ways they are meeting the ISLO's.
  - i. AACU has well developed ISLO's, Sarah also has a list of colleges with good ISLO's available for people to look at if they want it.
  - j. There is still debate about what should be included as ISLO's and what shouldn't.
  - k. (DS) ISLO's are things every student learns during their time at Canton. For example, quantitative reasoning could be used as an ISLO because it is completed in the Gen. Ed.'s (What are we selling to the students?)
  - l. (ST) We need to figure out how we are going to handle assessment Program SLO's. Sarah read through some Middle States documentation, and they do care about it. AIM provides a nice summary of how PSLO's have been assessed.
  - m. The next step for the policies is that Sarah and Kirk will finish the rough draft to bring back to the AAC.
- III. Updates on Assessment in the Major and GER
  - a. The old AIM committee reported out in a previous meeting. There are still some old ones that haven't been reviewed yet.
  - b. A whole new crop of AIM's were due on January 15<sup>th</sup>.
    - i. Who do they get turned in to? The Deans?

- ii. Who reads them before they go to the external reviewers?
    - iii. What happens if the AIM's that are due are not turned in?
  - c. Old GER's
    - i. The review process is starting tomorrow (Friday, 2/26).
    - ii. How do we know when or if changes were made?
- IV. The next meeting will be March 24. There are only three meetings left this semester.
- V. Feedback is needed ASAP on the Principles and Policies – they will be appendices to the Middle States monitoring report.
- VI. Renee will send the Guiding Principles out to all the faculty for review and comments.
- VII. Policies will be sent out before March 17<sup>th</sup> – comments should be sent to Sarah.

The meeting Adjourned at 12:37pm