

Academic Assessment Committee Meeting
February 28, 2014
Faculty Office Building 620

Present: Rashid Aidun, Paul Bowdre, Jondavid DeLong, Ken Erickson, Kirk Jones, William Jones, Tatsuhito Koya, Molly Mott, Mike Newtown, Wil Rivers, Karen Spellacy, Sarah Todd, Jennifer Waite

The meeting was convened at 9:00 a.m.

Karen Spellacy introduced Jennifer Waite and announced that Jennifer will now be serving as the Academic Assessment Committee chairperson. This committee should be faculty driven and a collaborative process amongst the faculty needs to be put in place. This committee is a task group, not a monitoring group.

There will be a Taskstream webinar on **Wednesday, March 5th from 10:00 a.m.** Taskstream assessment and planning software also includes e-portfolio software as well as a Black Board integration in it. The software would be useful for both the non-academic and academic sides.

The following suggestions were discussed to make academic assessment more robust, to assist in scorecard preparation, and to help with the Middle States follow-up letter that is due April 2015:

- Implement benchmarks and re-visit methodologies (tools, rubrics, standard data collection, i.e. graduate surveys)
- A plan to link assessment, budget, and the strategic plan together
- Continuous assessment cycle in both accredited and non-accredited programs
- Keep repository updated on the website
- Create a document with membership roles
- Re-look at course outlines to ensure Institutional S.L.O.'s are imbedded in them
- Encourage colleagues to get more involved
- Pilot a program and choose a curriculum from each school and use the Taskstream software program for them. These 3 programs would serve as models.

It was decided that the committee will meet more often. We will meet next **Friday, March 7th at 9:00 a.m.** to discuss the Taskstream webinar. Please send any other agenda items to Renee.

The meeting was adjourned at 10:05 a.m.

Respectfully submitted,

Renee Campbell, Recorder