

Academic Assessment Committee Meeting
March 13, 2012
Campus Center 212

Present: Carli Schiffner, Sarah Todd, Ken Erickson, Linda Heilman, Brian Washburn, David Wells, Stan Skowronek, Marty Clark-Stone, Brian Harte, Mike O'Connor, Alice Reed, Kirk Jones, Molly Mott, Mary Bucher, David Barnes, and Richard Hu.

A document on Institutional Assessment Planning and Deadlines was distributed and discussed. It explains what tasks the committee will be completing thru August 2012. Department annual reports will be due by May 25 to deans/directors. The Academic and Non-academic Assessment Committees will then submit their Executive Summary to CUSP. CUSP will review all materials in June and in July will finalize the institutional scorecard for 2011-12. At the first Faculty Assembly meeting in August the institutional scorecard from the previous year will be shared. Alice Reed noted that the GER 1 Math report for 2011-12 will not be completed by the end of April. Carli will move that task to May.

The Suggested Scorecard for Schools and Departments was distributed and discussed. The Institutional Goals and Objectives were taken from the 2010 Strategic Plan. Institutional Objectives were clarified. The second objective under 'Create a Robust, Active and Enriching Campus Life' was revised. It will now state: Annually, SUNY Canton will promote the Professional Competence, Skill and Growth of Personnel and Staff.

If anyone completing Assessment in the Major or General Education has any concerns, please let the committee know.

The next meeting is scheduled for Tues., March 20th at 8 a.m.

Meeting adjourned at 8:15.

Respectfully submitted,

Sandy Livernois, Recorder